

April 2009 Quarterly Report

City of Eureka



OFFICE OF THE CITY MANAGER
SPECIAL PROJECTS DIVISION

2009 1st Quarter Report
April 2009

Overview

Under direction of the City Manager, the Special Projects Division participates in a variety of projects and programs including environmental, emergency management (public information officer), economic development, housing, art and culture and other activities. The office provides oversight of the city's recycling/waste reduction and brown field cleanup programs, administers the City's solid waste disposal contracts, and assists with trail development, grant management and committee staff support. It further provides direct assistance to the City Manager with short term special projects and programs as needed. The following is a brief description of the projects and programs administered by the Special Projects Division during the first quarter of 2009:

1. CHARTER AMENDMENTS

In May 2009, the City Council is expected to consider several amendments to its City Charter intended to update the Charter toward consistency with State law and to remove outdated sections no longer applicable to our City government (such as references to governing the Board of Education). In addition, the Council will consider miscellaneous "housekeeping" amendments needed to modernize the Charter based on known Council direction, such as embracing the City's new direction toward energy efficiency, waste reduction and environmental programs consistent with State law. Should any Amendments be approved by the City Council, they must then be filed with the County no later than July 2009 to qualify for the November ballot.

2. FEDERAL STIMULUS FUNDING

The federal government has notified all cities and counties of the availability of federal stimulus funds for public works projects. For several months, the city staff has been reviewing several projects including trails, transportation, and other public infrastructure projects, and preparing application packages for potential qualification of federal funds. Congressman Thompson's office has been most helpful providing direction and guidance to cities in preparing our applications. The latest round of funding requests is to be submitted by April 24, 2009.

3. ELK RIVER WILDLIFE TRAIL PROJECT

In April 2009, the Pacific Gas and Electric Co. (PG&E) donated \$230,000 to the City of Eureka for the City's Elk River Wildlife Trail project. These funds will be placed into a separate account earmarked for trail construction costs. The donation was a mitigation requirement of the CA Energy Commission's permit approval for PG&E's upgrade of their Humboldt Bay Power Plant. Per PG&E request, the funds are specifically earmarked for construction of a ¾ mile trail segment from Truesdale Vista Point to the Elk River Wildlife Sanctuary boundary off of Hilfiker Lane.

The City is currently seeking a Coastal Development Permit (CDP) to construct the Elk River Wildlife Trail project. The trail, a component of the Eureka Waterfront Trail and Promenade Plan, will generally run along the bay shoreline through the City's Elk River Wildlife Sanctuary. It is proposed as a hard unpaved surface of ten to fourteen feet wide which would serve a combination of walkers, joggers, mountain bikes and wheelchairs, while also accommodating infrequent maintenance and emergency vehicles. In addition, the project includes trailhead improvements at Truesdale Vista Point and the existing Hilfiker Lane parking area (parking, signage, picnic tables, lighting, landscaping, public art, restrooms), improvements to an existing footpath loop, and accommodation for paddlers.

3. ELK RIVER WILDLIFE TRAIL PROJECT (continued)

The project is scheduled to be funded primarily through grants and donations. The trail will require development of engineering and construction specifications, and a complex permit process involving several local, State and Federal agencies. Through the City Manager's office, the city has contracted with a local engineering firm to identify wetlands and sensitive biological habitat and species near the trail route for environmental protection and review processes. We are currently working with the City's Community Development Dept. to complete the permitting processes, and working with local non-profits, including the Trails Trust of Humboldt Bay and the CA Coastal Conservancy to secure capital funding for the project.

4. BROWNFIELDS CLEANUP PROGRAM

In October 2008, the Eureka City Council formally accepted a U.S. Environmental Protection Agency (EPA) Brownfields Cleanup grant awarded to the City in July 2007. In December 2006, the City applied to EPA for these grant funds to assist with cleanup of the Halvorsen property (also known as the Old Carson Mill Site). The federal grant contracts grant had been held up due to EPA administration delays. The grant is for \$200,000 and will require a 25% city match. Under the guidance of EPA and the North Coast Regional Water Quality Control Board, our primary environmental concerns are to prevent potential human exposure to contaminated soil, and to prevent the migration of contaminants into Humboldt Bay.

Per the Water Board, the City has contracted with a local firm to conduct groundwater testing to assess current levels of contamination. This testing was completed in April 2009. As expected, the results indicated groundwater contamination consisting of mostly petroleum hydrocarbons and some heavy metals. The results have been forwarded to the Water Board for evaluation and direction. The City is currently preparing a number of planning documents required by EPA prior to their release of the funding. These documents include a Health and Safety Plan and a Site Cleanup Plan. A Coastal Development Permit is also required from the City of Eureka. When all planning documents and permits are secured, the City will then put the cleanup project out to bid. The expected excavation and cleanup is scheduled to take place in Spring 2010.

The City is annually encouraged by EPA to apply for these grants which will assist the city with removing contaminants from other Eureka properties with previous and historical industrial uses. In an effort to cleanup and revitalize blighted waterfront properties in Eureka, the City of Eureka Redevelopment Agency has purchased several former industrial sites along Humboldt Bay in an effort to cleanup and remove contaminated soils (brownfields) at these sites. Through the Brownfields cleanup program, we also promote economic development, and the program is a significant component in our continuing efforts to revitalize the Eureka waterfront.

5. 4TH OF JULY FIREWORKS SHOW

The City is currently working with local businesses who wish to contribute funds toward the Fireworks show for the 2009 4th of July celebration. Many local businesses have agreed to contribute funds so that the show may go on. Additionally, local fire staff is coordinating safety efforts, and city staff is completing the various permit approvals needed through the Coast Guard and U.S. Dept of Homeland Security. At this point in time, all systems are go for a successful show in 2009.

6. GREENHOUSE GAS/CLIMATE CHANGE/GLOBAL WARMING SOLUTIONS ACT OF 2006 (AB 32)

The City of Eureka has recently joined with the County of Humboldt and City of Arcata in securing membership to the International Council for Local Environmental Initiatives (ICLEI). ICLEI is an international association of cities, towns and counties committed to sustainable development, and they provide technical, consulting, training and information services to build capacity, share knowledge, and support local government in the implementation of sustainable development at the local level.

The City has joined ICLEI so that we may use their expertise and databases to help us adopt a sustainable development program pursuant to recent legislation AB 32, the CA Global Warming Solutions Act of 2006. Currently, AB 32 is slated to require all CA jurisdictions to perform an inventory of greenhouse gas (GHG) emissions to establish a baseline in this regard, and to eventually adopt policies and programs to reduce GHG emissions to 1990 levels by 2050 in an effort to transition the State toward a cleaner energy future. City staff is currently working with the Redwood Coast Energy Authority to perform the GHG inventory. We will eventually work with and through the City's recently established Energy Committee to set goals and action plans toward reducing our greenhouse gas emissions in Eureka. We will then work with the City's new "Green Team" to implement these plans and programs.

7. UNIVERSAL GARBAGE AND RECYCLING COLLECTION

In June 2008, the Eureka City Council unanimously adopted a Universal Garbage and Recycling collection ordinance. In October 2008, the City sent out roughly 10,000 individual letters to property owners and tenants with information on the new programs and their responsibilities under the new ordinance. In addition, the City broadcasted local TV commercials, placed Public Notice ads in the local daily newspaper and expanded its website (www.eurekarecycles.com) with new information, all in an effort to inform citizens about the new ordinance and the implementation schedule shown below.

The ordinance includes the following programs:

1. Universal Curbside Garbage collection
2. Universal Curbside Recycling collection (2 stream rolling cart)
3. Universal Curbside Bulky Item Pick-up (large appliances, furniture, etc).
4. Voluntary Curbside Greenwaste collection

The implementation schedule is as follows:

- ✓ Universal Curbside Garbage Collection (*Single Fam. Res.*) –December 2008
- ✓ Universal Curbside On-Demand Bulky Item Collection - January 2009
- ✓ Voluntary Curbside Greenwaste Collection –January 2009
- ✓ Universal Curbside Recycling Collection – August 2009
- ✓ Universal Curbside Garbage Collection (*Multi-Fam./Commercial.*) – January 2010

7. UNIVERSAL GARBAGE AND RECYCLING COLLECTION (continued)

The delay in the first phase of recycling implementation is due to the need to order and manufacture the specialized collection trucks (shorter wheel base needed) for our city. The Universal collection rates will not take effect until the services are delivered. The Universal collection ordinance was adopted by the city because of its potential to bring Eureka closer into compliance with state-mandated recycling and waste diversion laws. The City of Eureka is currently failing to meet State waste diversion mandates under CA legislation AB 939 (adopted in 1989) which required all cities and counties in CA to divert 50% of our waste by 2000. Our diversion rate is currently 45%. Moreover, the program has the potential to significantly reduce unsanitary conditions in Eureka resulting from illegal disposal and backyard trash buildup, a problem which is currently causing environmental degradation, blight and public health concerns in city neighborhoods. Together with our existing programs, it is expected that the City will experience an increase in our diversion rate with the implementation of the Universal collection programs.

8. EXPANDING PUBLIC RECYCLING PROGRAMS

Providing additional opportunities for public recycling is a principal component in our efforts to increase the City's diversion percentage. The City recently purchased full service recycling station bins (and signage) for the Eureka Fire Department, the Humboldt Bay Harbor, Recreation and Conservation District (for Woodley Island and Marina), Washington Elementary School and Zane Middle School. The bins were purchased through a State grant provided by the CA Integrated Waste Management Board. The containers and bins allow recycling of glass, plastic and aluminum containers, and most also take paper products such as newspaper and cardboard.

9. REGIONAL COMPOSTING AND FOOD WASTE DIVERSION FACILITY

The City continues to coordinate efforts with the Humboldt Waste Management Authority on development of a regional food waste digester project. The City of Eureka has teamed with the HWMA for a feasibility study on developing this diversion facility in Eureka. It is hoped that the facility may be located at or near our existing Wastewater Treatment Plant. The development of a regional food waste diversion facility will greatly increase Eureka's ability to divert solid waste from the waste stream, and assist the City in meeting the State's ambitious diversion goals. The facility is intended to divert organic materials from Eureka's waste stream. The project proposes to construct one or more in-vessel digesters in the Humboldt Bay Area for the anaerobic breakdown of food waste that is generated at local restaurants, schools, festivals and institutions. Methane generated from the process will provide power to the digester machinery, creating a very energy efficient system. Eventually, Eureka will have the capability to introduce residential food waste (pre-consumer) into the diversion system.

Two means of anaerobic digestion are being considered – 1) a stand-alone digester for food waste only, or, 2) a co-digester for the digestion of food waste along with municipal sewage sludge, or dairy manure, and/or fats, oils and grease (collected from grease interceptor tanks at local food facilities. It is expected that the total recoverable amount of pre- and post-consumer food waste may be as high as 7,500 tons per year in the Eureka and the North Humboldt Bay region of Humboldt County. The feasibility study is a necessary step in developing the best project for our city, and toward gaining acceptance of the project in future political, permitting/regulatory, site selection and funding processes.

10. DIGITAL TV TRANSITION

On June 12, 2009, the Federal Communications Commission (FCC) has authorized all TV signals to be transmitted in a digital format only (the DTV transition). On that date, any TV viewers with older analog TV sets will no longer be able to use over-the-air antennae to receive programming of their local television stations. The transition date was recently extended by Congress (previous date was February 17). The FCC has been conducting an extensive outreach campaign to inform citizens of the DTV transition and the steps they may need to take to continue watching free over-the-air broadcast television after the transition is complete next February. They have established a website at www.dtv.gov with all of the necessary information.

11. DISASTER RESPONSE TRAINING

Together with all City Departments, the City Manager's office participates in a Disaster Response Training program. The Special Projects office focuses primarily on public information roles and serves as the Public Information Officer (PIO) when the City's Emergency Operations Center is activated. In April 2009, the Special Projects Manager will be attending a PIO training seminar in Eureka.

As previous earthquakes and winter storms have proven, on-going training is an essential component of the City's ability to respond effectively to any local disaster or incident, and to ensure that roles and responsibilities during an incident are clearly understood and practiced. In 2007, city staff attended a weeklong "exercise-based" tsunami preparedness training workshop at the FEMA National Emergency Training Center in Emmitsburg, Maryland. The training was attended by 74 people from Humboldt County, and was designed to provide key local officials with the skills to better prepare for tsunami and earthquake related disasters, and to more effectively coordinate disaster response and recovery activities across multi-jurisdictional boundaries. Additional Public Information Officer training is scheduled in 2010.

12. HAZARD MITIGATION PLANNING

The City continues to work with other local agencies and jurisdictions to coordinate hazard mitigation planning. In February 2008, the Eureka City Council adopted the Eureka component of the Humboldt Area Hazard Mitigation Plan. The process for developing the Plan was sponsored by State OES and FEMA. The adopted Plan gives the City of Eureka eligibility for funding opportunities for numerous implementing programs or projects to protect critical infrastructure, including seismic retrofits, levee and shoreline repairs, and storm water improvements. The Plan is a valuable tool in protecting citizens, critical facilities and infrastructure from disaster (earthquake, flood, fire, etc.).

13. EUREKA ART AND CULTURE COMMISSION

The Eureka Art and Culture Commission works together with the Ink People Center for the Arts to directly administer its project activities through the Ink People's established network of grants, donations and programmatic fundraising activities. The Commission recently established a "Eureka Artist of the Year" Recognition Award program, and was instrumental in securing the donation of several prominent sculptures from the Jan Milstead collection in the Bay Area. These sculptures arrived in Eureka in November 2008, and are currently on display at the Morris Graves Museum. A celebration is planned for Arts Alive in May 2009. Previously, the Commission worked vigorously to establish a public art policy intended to promote opportunities for local artists and crafts makers by improving links between creative artists and the community. The policy, adopted by the City Council in 2007, encourages active dialogue between commissioners, artists and the public, and provides a public framework for commissioning innovative pieces of art in a range of genres, styles and media.

The Eureka Art and Culture Commission acts in an advisory capacity to the City Council and the City Manager for all matters pertaining to art, literature, music, and other cultural activities in the City of Eureka. Currently, it continues its focus on promoting art in public places and creating a registry of artists interested in public art commissions. More information can be found at www.eureka-art-culture.com. Regular meetings of the Art and Culture Commission are held on the third Tuesday of every month at 12:30 p.m. at Eureka City Hall, Room 207. The next four meetings are scheduled for May 19, June 16, July 21, 2009. The City Manager's office serves as the Commission's primary liaison with the City Council.

14. EUREKA-ARCATA CORRIDOR TRAIL PROJECT

The city has joined with the City of Arcata, the County of Humboldt, HCOAG, Cal Trans, the North Coast Railroad Authority, the Humboldt Bay Harbor, Recreation and Conservation District, the State Coastal Conservancy, RCAA and other entities to study the feasibility of a Eureka to Arcata trail link. There is a great deal of public and agency interest in development of a multi-use trail adjacent to Humboldt Bay, linking Eureka and Arcata. The corridor is considered by the State Coastal Conservancy to be a potential location of the California Coastal Trail. A feasibility study was completed in June 2007 and provided trail options and cost estimates for the establishment of a 7 mile multi-use trail along the east side of Humboldt Bay as a component of the Humboldt Bay Trail system and the Pacific Coast Bike Route. The study will be used by the community to guide future development of the trail.

15. WATERFRONT TRAIL AND PROMENADE

Through the City Manager's office, the city's trail development efforts (within city limits) are guided by the City Council's 2005 Waterfront Trail and Promenade Recommendations which provide direction and vision for development of a waterfront trail system in Eureka. It is a strategy which can be followed as development occurs, and one which maps a course consistent with (and supported by) our General Plan. Currently, there are several vacant private properties along the waterfront with the potential to develop in the next several years. Many of these property owners have expressed a willingness to include a trail in their development, with the Waterfront Trail and Promenade Recommendations providing a guide and vision for them to follow. Copies of the Recommendations are available from the Trails Trust of Humboldt Bay, a local non-profit consisting of many former Eureka Trails Committee members. Their website is <http://www.trailstrust.org/>.

16. RECYCLING TASK FORCE

The City participates on a regional committee of representatives from the County, the HWMA, and each incorporated city in the County. The Committee meets monthly, and works collectively to develop programs and ideas for promoting recycling, reuse and other measures designed to comply with the State's AB 939 requirements. Current projects include regionalization of waste diversion programs, fluorescent bulb disposal pilot program, green business certification program, construction/demolition recycling guidelines, and other projects and outreach programs.

17. BACKYARD COMPOSTING BINS

In 2009, the City continues its backyard compost bin program, and bins are now for sale to all Eureka residents for approximately \$46.00. The bins may be purchased at the Eureka Recycling Center located at the Humboldt Waste Management Authority's (HWMA) transfer station on West Hawthorne Street in Eureka. The program is conducted in coordination with the County of Humboldt, local tribes and other jurisdictions in the County.

18. NEIGHBORHOOD RECYCLING FACILITIES

The City currently maintains two neighborhood drop-off recycling facilities near the Armory on Russell Street near the Sequoia Park Zoo, and at the Municipal Auditorium at 12th and E Streets. These locations accept newspaper, plastics, aluminum and glass. There is no fee to drop off recyclables. The drop sites divert a significant amount of recyclable material from our waste stream, and assist the City in meeting our State and local recycling responsibilities.

19. CURBSIDE RECYCLING PROGRAM

Through the City's Franchise Agreement contract with City Garbage Company of Eureka, a curbside recycling program is offered to all City residents and businesses for a nominal charge. A Universal recycling collection program is scheduled to take effect in August 2009. The program currently takes glass, plastic and aluminum containers, tin and other bi-metal containers, plastic bags, newspaper, white and colored paper, junk mail, magazines and cardboard. We have approximately 1600 households participating in the program. All recycled materials are collected by the City Garbage Company and then hauled to the Recycling Processing Center in Samoa (operated by the Eureka/Arcata Community Recycling Center). The City is actively seeking ways to increase participation, recycling tonnage and efficiency, and has recently implemented a more efficient two-stream collection/processing system.

20. PUBLIC RECYCLING EDUCATION PROGRAM

The City, in coordination with the Humboldt Waste management Authority, continues to administer an annual campaign of advertisements and events promoting our on-going recycling programs for waste oil, telephone books, laser/inkjet cartridges, cardboard, Christmas trees, green waste and food waste (home composting), and other related events. In addition, the City continues to be a member of the regional Recycling Task Force, partnering with most of the other governmental jurisdictions in the County to promote public awareness, and share the cost of advertising for existing recycling programs and special events.

21. FULLY AUTOMATED GARBAGE AND RECYCLING COLLECTION

In 2009, the City begins its fifth year utilizing a fully automated garbage collection system operated by the City Garbage Company of Eureka. The system works to increase efficiency and reduce long-term costs for the City's garbage collection services. As part of the implementation, standardized rolling trash carts were issued to each residential customer. The City Garbage Company purchased an industrial arm attachment for their existing trucks, which then picks up each can from the curb when controlled by a single operator from inside the collection vehicle.

The City is also working to automate its curbside recycling collection system. The City's recently adopted Universal collection program will enable the city to issue rolling recycling carts (instead of the existing stackable bins). These carts will correspond to an automated collection vehicle, and thus continue our efforts to greatly reduce injuries and insurance claims, and enable a safer, more cost effective and efficient system of collection in the City.

22. CITY SCHOOLS RECYCLING EDUCATION PROGRAM

The City continued its partnership with the Eureka City School District to facilitate a recycling educational program within the district's grade schools. The program allows trained educators and student mentors to visit schools in the district, and involves school assemblies, take-home literature, on-site recycling days, and service learning activities designed to promote recycling, reuse, and food waste reduction. The program also provides support and information to assist the schools in achieving their own on-going, sustainable recycling program.

The City has contracted with the Recycling Education Team at the Arcata-Eureka Recycling Center to assemble the staffing and provide training necessary to facilitate the school program. The City contributes approximately \$3,000 annually to the program, and the County of Humboldt shares a portion of the costs for necessary materials. This collaborative program is consistent with the objectives in the City's adopted Source Reduction and Recycling Element (SRRE) which encourages cooperation with Eureka City Schools in the implementation of specific educational programs for all elementary grades.

23. MULTIPLE ASSISTANCE CENTER PROJECT (MAC)

The State continues to monitor the City's numerous grants and loans awarded to the City for MAC construction. City staff met with State HOME program staff in March 2009. The HOME program, run through the CA Dept of Housing and Community Development (HCD), provided the City with a \$1 million construction loan in 2005. In June 2008, MAC operational plan was formally restructured to closely integrate the MAC into the County's social service network. This restructuring allows the County to bring a variety of existing State and Federal funding sources directly into the MAC programs. The Plan, needed to gain long term MAC operational sustainability, was the result of an intense effort coordinated by the City, County and Redwood Community Action Agency (RCAA).

City of Eureka
Community Development Department
2009 First Quarter Report

The Community Development Department is responsible for administering and implementing the goals and policies of the City of Eureka's adopted general plan. We endeavor to promote comment, understanding, and public interest in the planning process and the numerous regulations pertaining to it by providing public information and services to a broad range of citizens and citizen groups. We also provide direct staff support to numerous Boards and Commissions, including the Planning Commission; Historic Preservation Commission; Design Review Committee; and, a variety of ad hoc committees.

The Community Development Department is comprised of five divisions: Administration; Current Planning/Permitting; Long Range Planning; Environmental Planning; and, Enforcement.

Administration Division

The Administration Division provides staff support to boards, commissions, the City Manager and City Council. This division maintains department financial records, supplies and equipment. The division greets and assists visitors to the department, including answering telephone inquiries. The division supervises the operations of the department, including programs that implement the City's zoning and land use ordinances and the City's General Plan. The division is composed of the department director and an administrative assistant. The Director of Community Development is Kevin R. Hamblin, AICP. Beth Jones is the Administrative Assistant, Beth can be reached at 441-4160 or by email at bjones@ci.eureka.ca.gov. Kevin can be reached at 441-4164 or khamblin@ci.eureka.ca.gov

Current Planning/Permitting Division

The Current Planning/ Permitting division administers and implements the goals and policies of the general plan through, among other things, the administration and enforcement of local zoning and subdivision ordinances; the California Coastal Act; Subdivision Map Act; California Environmental Quality Act; and other local, state, and federally mandated regulations, statutes, and/or programs. Staff contacts are Sidnie L. Olson, AICP and Kristen M. Goetz. Sidnie can be reached at 441-4265 or solson@ci.eureka.ca.gov and Kristen can be reached at 441-4166 or kgoetz@ci.eureka.ca.gov

The Current Planning/Permitting division is the primary public contact for counter and phone inquiries. We provide pre-application assistance and guide developers through the myriad zoning regulations and the permit process. We process applications for private

development projects and we handle many of the city council directed projects such as zoning text amendments. We review all building permits for compliance with zoning regulations, and we provide staff for the Enforcement Division.

Some of the projects we are currently working on include:

Marina Center mixed use project: This is a mixed use project on the Balloon Tract. The draft EIR has completed circulation and we are working on the Final EIR, which includes written responses to the comments received on the draft EIR.

Bayfront Two project: This is a mixed use project at the foot of F Street. A draft EIR was written, however, the project is on hold at the applicant's request.

Tydd Street residential development project: This is a residential development project in partnership with the Redevelopment Agency at the end of Tydd Street. It appears that the private partner may be changing which could result in the project being modified from the current application.

Robert Colburn warehouse project: This is at 722 W. Washington Street adjacent to the Clark Slough. The property owner proposes the construction of an additional warehouse on the north end of the property. The Coastal Commission has asked for a full wetland evaluation of the project on the adjacent wetlands (Balloon Track). Staff is completing the initial study prior to scheduling the application for a public hearing.

Zelanick conditional use permit: The applicant is proposing to (re)establish a church at 321 W. Wabash. The prior use as a church ceased for more than 90 days and, therefore, the nonconforming status lapsed and a conditional use permit is required for the new church.

Update of the Coastal Zoning Regulations: This is a complex overhaul of the coastal zoning regulations. The Coastal Commission has advised that recodification of the Eureka Municipal Code which occurred in 1997 was never certified by the Coastal Commission and therefore is not valid.

Group home/Adult Recovery Maintenance Facilities Ordinance: Staff is preparing an ordinance to address group homes and adult recovery maintenance facilities.

Reasonable Accommodation Ordinance: Staff has prepared a draft Reasonable Accommodation Ordinance and provided it to the City Attorney, who is reviewing it and comparing it to what other jurisdictions have adopted.

Cell Tower Ad Hoc Committee: Staff in conjunction with the City Attorney and a City Council appointed sub committee will be drafting a cell tower ordinance.

Design Guidelines: The draft Design Guidelines have been prepared and Staff has been asking for comment on the draft guidelines.

Fisherman's Building/ C Street Plaza: Staff is working on a lot line adjustment to establish the C Street Plaza, and Staff is working with the architect on permits to locate a large tank adjacent to the Fisherman's Building to allow flash freezing of oysters.

Hebrew Christian Church cell monopole: Staff is processing an application for a conditional use permit for a 50 foot tall cellular monopole at the Hebrew Christian Church at the corner of "J" and Wood Streets.

Enforcement Division

The primary goal of the Enforcement Division is voluntary compliance. The Enforcement Division oversees, directs and conducts the notification and inspection necessary for abatement of zoning violations in accordance with City policy and ordinance and is an important member of the City's Community Improvement Team. A list of active violations is attached to this report. Staff contact is Kristen Goetz. Kristen can be reached at 441-4166 or kgoetz@ci.eureka.ca.gov

Long Range Planning Division

The Long Range Planning division is responsible for updates and amendments to the General Plan; plan interpretation; ordinance implementation; General Plan compliance and consistency determinations; Housing element review and updates; grant preparation and support; administration for long range City planning; and, annexations through LAFCO. In addition, the division is responsible for special land use surveys, studies and reports supporting land use decisions as required. Staff contact is Robert S. Wall, AICP; Rob can be reached at 441-4163 or rwall@ci.eureka.ca.gov

Several of the long range projects that Rob is working on include:

2009 Housing Element: The 2004, City of Eureka Housing Element will expire in 2009. Staff has begun preparing the updated Housing Element. Rob is expected to dedicate much of the summer of 2009 on the completion of the Housing Element.

Gulches and Greenways Draft Ordinance: Long Range Planning has worked with the Planning Commission subcommittee regarding the draft Gulches and Greenways Ordinance. The subcommittee is comprised of Steven Avis and Ron Kuhnel. After much anticipation, comments on the draft Ordinance were received from Cal. Department of Fish & Game (CDFG) in May 2008. Staff continues to revise the draft Ordinance in response to CDFG and subcommittee comments.

Safeway: The County of Humboldt is currently processing the entitlements for a new Safeway grocery store just north of the intersection of Harris and Walford Avenue, near the eastern City Limit. Staff has attended informational meetings regarding this project. Rob continues to be the City's point of contact and clearinghouse for data and meeting attendance. Rob will continue to monitor the progress and effects the County's planning efforts will have on the City of Eureka. The County has produced a Mitigated Negative Declaration and is expected to be heard by the Humboldt County Planning Commission on May 7, 2009.

St Joseph's Hospital Rezone and Plan Amendment: St Joseph's Hospital is currently expanding their facilities to include a large parking area which entails utilizing properties that are currently zoned and planned for residential land uses. The Hospital has applied to change the zoning and General Plan designation of the property. Parking facilities are conditionally permitted within the RS-6000 Zoning District. Saint Joseph's obtained a conditional use permit in order to be able to build a parking lot prior to the zone change taking effect. The Hospital is requesting HM or Hospital Medical zoning for the properties adjacent to the facility.

Indianola Annexation: Interest in the Indianola area annexation is still being expressed at County General Plan Update/Outreach meetings. Staff will work with the City Manager and Planning Director for an appropriate course of action on this topic.

Elk River Wildlife Trail: The Elk River Wildlife Trail is still in its background environmental report stage. Staff continues to work with SHN Consulting Engineering and Geologists and Gary Bird, AICP, of the City of Eureka on this project.

County General Plan Update/Forster Gill Subdivision: As most City department heads are aware of, the Forster-Gill subdivision is well within its administrative draft EIR process timeline. Staff has attended scoping and community meetings regarding this very large project. Rob continues to be the City's point of contact and clearinghouse for data and meeting attendance. Regarding the County General Plan Update, Rob has drafted a lengthy response to the County's draft circulation element and infrastructure report. Rob will continue to monitor the progress and effects the County's planning efforts will have on the City of Eureka.

Environmental Planning Division

The Environmental division supports the Community Development Department, and other City Departments, through preparation of environmental studies and documents, and permitting of City projects. Staff contact is Lisa Shikany; Lisa can be reached at 268-5265 or lishikany@ci.eureka.ca.gov

Martin Slough Interceptor: This project involves the installation of a gravity sewer main system within the Martin Slough drainage basin that will convey wastewater to a new pump station, where it will then be pumped through a force main to the existing sewage treatment plant. The project will result in a wastewater collection and conveyance system that will have significantly fewer incidences of sewage overflows

which will reduce negative impacts to water quality, is more economical to operate, and will meet future capacity requirements for planned land uses within the project area. Permit applications have been submitted, and work to move these permits through the process continues. Staff continues to work with the Engineering Department and our consulting engineer to complete Phase 1 permitting, as well as on the redesign, environmental review, and eventual permitting for Phase 2.

PALCO Marsh Phase 1A: The Coastal Commission approved the issuance of the Phase 1A coastal development permit on March 13th. There are numerous conditions that must be fulfilled prior to issuance of the actual permit. The dredging and culvert cleaning portion of the project will be coordinated with the Simpson Remediation Project. We will know soon if both projects can meet necessary deadlines to be implemented this year. Otherwise, construction will occur in 2010. State funding is once again available for this project.

Simpson Remediation Project (Del Norte and Railroad Avenue): Staff is working with Simpson, their consultant and the Regional Water Quality Control to permit the remediation of the dioxin at this site. This project was intended to occur in conjunction with the tidal channel dredging portion of the PALCO Marsh Phase 1A project.

Waterfront Drive Extension: This project proposes to extend Waterfront Drive from Del Norte Street to Hilfiker Lane generally along and within existing North Coast Railroad Authority and City of Eureka rights-of-way. We are in the process of completing a complex CEQA/NEPA environmental review for the project. Information on the project is posted on the Community Development Department's web page.

Waterfront Drive Connection: Staff is working with Engineering and Caltrans to obtain NEPA clearance and amend the Coastal Development Permit for the construction of a section of Waterfront Drive between "G" and "J" Streets. Environmental studies have been initiated.

Martin Slough Enhancement: In conjunction with the Engineering Department, staff continues to work with RCAA on the implementation of this ongoing grant-funded project. We will be conducting the CEQA review and obtaining permits for the project. The general goals of this project are to reduce flooding, enhance riparian habitat, and improve anadromous fish access and habitat in lower Martin Slough.

Tuluwat Restoration Project: The Tribe has completed the contaminated soil remediation portion of the project. Staff will continue to work with the Tribe as they proceed to implement the remaining phases of this project.

G&R Metals Remediation Project: Union Pacific intends to conduct contaminated soil remediation activities on both the upland and tideland portions of this property, requiring a coastal development permit from the City as well as the State. Staff is working with the applicant and other agencies to permit and facilitate completion of this project.

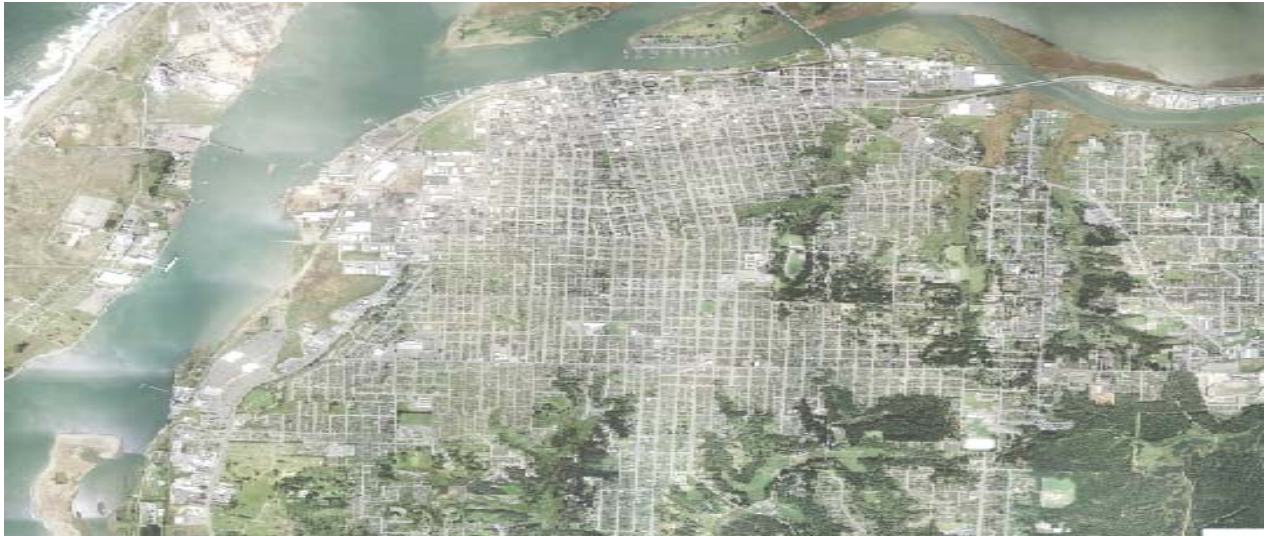
Stimulus-Funded Street Improvement Projects: Staff has completed environmental documentation for submittal to Caltrans for five street improvement projects, and continues to coordinate with and assist the Engineering Department in this regard.

Commercial Street Fueling Station: Staff is in the process of obtaining authorization/permits from appropriate oversight agencies for removal of deteriorating waste oil piping under our dock.

PALCO Marsh Properties Vegetation Management: Staff is working with other City staff and with regulatory and oversight agencies to develop a vegetation management approach that will maintain ecosystem function on PALCO Marsh area properties (including Parcel 4, Restoration Areas A and B, Maurer Marsh and Railroad Marsh) while discouraging damaging transient camping and related activities.

Ecosystem-Based Management Project: Staff has been a member of the EBM advisory committee since June 2007. The mission of the Humboldt Bay Ecosystem Program is to increase scientific understanding of the Humboldt Bay ecosystem and to create an integrated framework for resource management and collaboration that links the needs of people, habitats and species to ensure a healthy future for Humboldt Bay's natural and human communities. The goal of the first phase of the Project was to build an appropriate regional resource conservation framework to support ecosystem-based management, and to develop proposals for research, education, improved management, or outreach. Information on Humboldt Bay Ecosystem-based Management and the Humboldt Bay Ecosystem Program is available at <http://groups.ucanr.org/HumboldtBayEBM/>.

In addition to the projects noted above, Staff continues to work with the Engineering, Public Works and Redevelopment Departments on an on-going basis to facilitate the implementation of their many projects not listed here by assuring CEQA compliance including preparation of necessary environmental documentation; by preparing permit applications and obtaining necessary permits for project implementation; and by providing regulatory, permitting and monitoring expertise and assistance. We also continue to review and comment on environmental documents that are submitted to us for projects that may impact the City.



ENGINEERING DEPARTMENT

Activities and Status Report

First Quarter 2009

Summary of Activities

1. Administration

The Engineering Department continues to operate at a 28% reduced staff level from previous years due to the budget difficulties the City faced transitioning into the current fiscal year. Department staff continue to search for creative solutions to serving the City's needs within the current fiscal constraints, while maintaining a high service level.

2. Construction Division

In the first quarter of 2009, construction was completed on three projects, and construction continued on three other projects. Engineering design continued on sixteen projects and two programs.

3. Development Division

Staff has assisted volunteer construction efforts with the Eureka Skate Park, including construction staking and inspection. City street crews have performed major work efforts to assist volunteer efforts. City park crews have also assisted in maintaining the project site.

Eureka Skate Park volunteer construction, materials and services have been provided by the following:

Mercer-Fraser Company
Wayne Maples Plumbing
Hilfiker Pipe Company
Pierson Company
SHN Consulting Engineers & Geologists
LACO Associates
City street crews
Zachary Wormhoudt continues to provide professional design assistance.

On July 1st bids were opened for the completion of the Eureka Skate Park, Bid No. 2008-21. The three (3) bids received ranged from a low of \$502,922.78 to a high of \$614,144.00 for the base bid. Due to insufficient funds, Council rejected all bids and directed staff to authorized staff to re-advertise the project at a later date once adequate funding has been secured.

To date the subsurface drainage system with three manhole junction boxes has been installed and the fill has been installed and compacted to bring the site to subgrade. The deck and bowl drainage system piping has also been installed.

The project has since received additional funding and the project has been redesigned by Wormhoudt and re-advertised as a base bid and five separate additive alternatives on January 11, 2009. Six bids were received and opened on March 5, 2009. Base bids ranged from a low of 141,621.27 (being 11% below the engineer's estimate of \$159,585.00) to a high of \$268,157.00 (being 68% above the engineer's estimate).

Staff is planning to award a contract to DANCO Builders at the May 5, 2009 Council meeting for the Base Bid plus Additive Alternates #1 and #2.

4. GIS Division

The GIS Division is planning a centralized, "Enterprise" GIS in the forthcoming fiscal year.

5. Traffic/Signals Division

Economic stimulus funding under the Surface Transportation Program became available for eligible transportation projects. A substantial amount of staff time was devoted to securing a share of these federal funds.

6. Property Management

During the First quarter of 2009, Property Management has continued to grow and develop while overseeing additional Capital Improvement Program Projects.

Construction Division

Kurt Gierlich
Carolyn McKenna

Angi Sorensen
Angela Martindale

Lisa Savage

The following projects were completed in the first quarter of 2009:

1. **Water Improvements 2007 – \$150,000**

This project is the annual maintenance project for the water distribution system outlined in the 2007-2012 Capital Improvement Program. Broken water valves were replaced at ten locations throughout Eureka, and a new fire hydrant was installed at Sixth and S Streets. (McKenna) RAO Construction.

2. **Fishermen's Terminal Crane Replacement – \$63,400**

This project replaced two existing 2-ton jib cranes with articulating manual hoists that will complement the existing 5-ton and 2-ton jib cranes and improve operational efficiency for the Terminal's tenants and the fishing community. (Gierlich, Savage) O&M Industries.

3. **Emergency Pipe Removal Project – \$20,000**

This project removed conveyance piping from an underground storage tank that is no longer in service at the Commercial Street marine fueling facility. A routine inspection revealed leakage that required immediate attention to prevent a hazardous release. (Savage) Northcoast Environmental Construction.

The following projects are currently in construction:

4. **Biosolids Dewatering Project - Phase 1 – \$650,000**

This project consists of the design and construction of a biosolids dewatering and storage facility at the Elk River Wastewater Treatment Plant. The first phase includes construction of a concrete slab and metal building and installation of piping and pumps to create an interim dewatering facility using geotubes. Phase 2 will be constructed when financing allows. Project completion is expected in May 2009. (Gierlich, Sorensen, McKenna, C. Yerby, SHN Consulting Engineers & Geologists) Mercer-Fraser Company.

5. **Water Reservoir Maintenance and Security Project - Phase 2 – \$1,110,000**

This project has been divided into the following two schedules of work:

Schedule A (\$400,000): Replace pumps & motor control center (\$200k); Construct emergency generator building and install emergency generator (\$200k).

Schedule B (\$710,000): Harden perimeter fence (\$50k); Install new entry gates and driveways (\$65k); Install reservoir security fence (\$85k) and security lighting (\$70k); Repair access road and slope (\$360k); Misc. security improvements (\$40k); Misc. site improvements (\$40k). Project completion is expected in November 2009. (Gierlich, Sorensen, McKenna) Mercer-Fraser Company.

6. Commercial Street Dock Repair Project – \$15,500

The Commercial Street Dock was damaged when it was struck by the Corps of Engineers' dredge YAQUINA. The area to be repaired is approximately 30 feet in length and is located in the central area of the dock. Contract closeout is in progress. (Savage, Raimey) Mercer-Fraser Company.

The following projects are currently being advertised for public bids:

7. SCADA System Needs Assessment – \$25,000

This project will provide a planning document to assist with allocation of resources associated with the City's Supervisory Control and Data Acquisition (SCADA) systems, which monitor and control chemical, physical, and transport processes in the water and wastewater systems. (Sorensen)

The following projects are in design:

8. "C" Street Development Project – \$4,000,000

Construction on this project is expected to begin in summer 2009, and to be completed in 2010. Redevelopment of the foot of "C" Street by the City includes the following phases:

a. Fishermen's Terminal Building – \$2,400,000

Construction of a 17,300 ft² structure adjacent to the Fishermen's Dock, with 15,700 ft² dedicated to fish processing and coastal dependent businesses, and 1,600 ft² dedicated to a retail seafood business and café. (Gierlich, Martindale, Savage, LaPortre and Cleek Architecture, Whitchurch Engineering, Westlund, Skyline Technical Systems)

b. Public Parking Lot – \$350,000

Construction of a 41-space (including 2 ADA-compliant spaces) public parking lot immediately south of the Fishermen's Terminal Building. The parking lot will be landscaped and will include amenities consistent in number, scale, and style with those on the existing Boardwalk and "F" Street pedestrian plaza. (Gierlich, Martindale, LaPortre and Cleek Architecture, Westlund, SHN Consulting Engineers & Geologists)

c. "C" Street and Market Square – \$935,000

Reconstruction of "C" Street from First Street to the Boardwalk, along with a 17,000 ft² Market Square (plaza). This pedestrian oriented plaza area will include installation of street furniture consistent in number, scale, and style with those on the existing Boardwalk and "F" Street pedestrian plaza. The Square will also contain a stage area, Madaket ticket booth, outdoor dining areas, and an anchoring system for a 60-foot by 120-foot removable tent. (Gierlich, Martindale, LaPortre and Cleek Architecture, Westlund, SHN Consulting Engineers & Geologists)

- 9. Martin Slough Interceptor - Phase 1 – \$9,000,000 (\$2,572,905 Prop 50 Grant Funding + \$956,000 EPA Funding + \$1,860,000 City Funding + 3,600,000 HCSD Funding)**
The City received State of California Proposition 50 grant funding and EPA Special Appropriations grant funding to construct the first phase of the Martin Slough Interceptor project. Phase 1 consists of permitting, easement acquisition, and construction of the main interceptor pipeline from the “O” Street lift station to the Golf Course lift station. Contract negotiations to determine the cost sharing and financing details of the project construction are ongoing with HCSD and anticipated to be finalized in early 2009. Final design of Phase 1 was submitted to the City for review in December 2008, and construction is expected to begin in spring of 2010, after contractual cost sharing, construction financing, and acquisition of easements have been finalized. (Gierlich, SHN Consulting Engineers & Geologists)
- 10. Water Improvements 2009 – \$400,000**
This project is the annual maintenance project for the water distribution system outlined in the 2008-2013 Capital Improvement Program. Broken water valves will be replaced at ten locations throughout Eureka, and a 12” water main will be replaced on Glen Street. (McKenna).
- 11. Anode Bed Replacement on Cross Town Interceptor – \$40,000**
This work is an element of the continuing maintenance program for the cathodic protection system on the Cross Town Interceptor Sewer. A corrosion evaluation is scheduled for mid-2009. Design and construction of the anode bed replacement will be dependent on the results of the corrosion evaluation. (Sorensen).
- 12. Biosolids Dewatering Facility - Phase 2 – \$4,000,000**
Phase 2 will consist of installing a mechanical screw press and ancillary equipment for a fully automated dewatering facility. Phase 2 will be constructed in the future when financing allows. (Gierlich, Sorensen, McKenna, C. Yerby, SHN Consulting Engineers & Geologists, Brown and Caldwell)
- 13. Mad River Pipeline Phase 4 – \$2,350,000**
Phase 4 will replace two sections of the Mad River Pipeline as a part of the continuing project to provide improved water supply system reliability. The section in Arcata is located between the south side of 7th Street and the California Highway Patrol Station, and the section in Eureka is located between the Ryan Slough Pump Station and the intersection of Frank and Glenwood Streets. (Gierlich, Oscar Larson & Associates)
- 14. Conveyance Piping Replacement Project – \$330,000**
This project will remove and dispose of piping under the Commercial Street dock that was used to convey fuel from an underground storage tank, which is no longer in service, to the marine fueling facility. Design and installation of an above-ground storage tank fueling system are also included. (Savage, SHN Consulting Engineers & Geologists)

15. Water Reservoir Maintenance and Security Project - Phase 3 – \$200,000

Phase 3 will consist of repainting the interior structural members of the reservoir roof. Construction for all phases is expected to be completed by mid-year 2010. (Gierlich, Sorensen, McKenna)

The following projects are undergoing preliminary design and environmental review:

16. Waterfront Drive Extension Project - Del Norte to Hilfiker – \$12,000,000

The extension of Waterfront Drive from Del Norte Street to Hilfiker Lane is currently under environmental review. Circulation of the Draft Environmental Impact Report is anticipated by the end of 2009. (Gierlich, Martindale, Shikany, North State Resources, Oscar Larson & Associates)

17. Waterfront Drive Connection – Phase II “G” to “J” Streets – \$3,600,000

This project will complete the northern portion of Waterfront Drive and provide the final link to a continuous multimodal transportation corridor along 2.4 miles of the City's Humboldt Bay waterfront, from “T” Street in the northeast to Del Norte Street at the southwest. The CEQA document is complete, and the NEPA document is in progress. A grant in the amount of \$450,000 was received from Caltrans' Local Assistance Program Bicycle Transportation Account. (Gierlich, Martindale, Savage, Shikany, SHN Consulting Engineers & Geologists).

18. BISC Floating Dock – \$450,000 (State Funded)

City staff is working with the State of California to design and permit a new floating dock fronting the Boating Instructional Safety Center. This dock will be used to launch crew shells and small water craft and will provide berthing for the Department of Fish and Game's motor vessel ALBACORE. (Savage, California State University).

19. Martin Slough Enhancement Project – \$4,400,000

The City of Eureka and the Redwood Community Action Agency (RCAA) have completed the feasibility study for the master plan for the Martin Slough drainage basin that would include reduction of flooding impacts, reduction of siltation, and the creation and/or restoration of in-stream and riparian wildlife habitats within the basin. \$525,000 has been received in a grant from the State Water Resources Control Board to complete the environmental review, obtain permits, and construct the first phase of the project – replacement of tidegates. (Gierlich, Savage, Shikany, RCAA, Winzler & Kelly Consulting Engineers).

20. Former Carson Mill Site Cleanup – Brownsfield Grant project (\$240,000)

The City received a second Brownsfield Grant for additional cleanup of contaminated soil on the City property known as the Former Carson Mill Site or the Halvorsen Property. Project will consist of testing and removal of contaminated soil. (Gary Bird, Gierlich, Sorensen, SHN Engineers & Geologists).

The following projects are continuing:

21. High Zone Water Pump Station – \$500,000

This project consists of the design and construction of a new pump station to replace the existing pumps that are used to fill the elevated water storage tank. (Gierlich, Sorensen, McKenna)

22. Martin Slough Interceptor Phase 2 – \$12,000,000

Phase 2 of the Martin Slough Interceptor project includes construction of a new pump station, force main, and various collector sewers and demolition of several lift stations. Final design is expected to be completed in 2009, and constructed in 2010, assuming that construction financing has been secured. (Gierlich, SHN Consulting Engineers and Geologists, Brown and Caldwell)

23. Wastewater Facilities Plan and Program - Phase 1 – \$200,000

The Wastewater Facilities Plan will evaluate the current condition and capacity of all components of the wastewater collection, pumping, and treatment systems. This plan may result in the development of several long-term capital improvement programs. This first phase of the program is focused mainly on the wastewater collection and transport system. Completion of the entire program will be dependent on future years' Capital Improvement Program budgets. (Gierlich, Knight, C. Yerby, Young) Brown and Caldwell

24. Wastewater Facilities Plan and Program - Phase 2 – \$600,000

Phase 2 of the Wastewater Facilities Plan will evaluate the Elk River Regional Wastewater Treatment Facility, unit process by unit process, to determine the current condition and capacity of all components. This evaluation will result in the development of a long-term capital improvement program for expansion of the treatment facility to accommodate the projected growth in the Greater Eureka Area in the next 20 years. (Gierlich, Knight, C. Yerby, Young) Brown and Caldwell

TOTAL: 24 Projects, \$56 Million capital improvement value

Longer Term Projects:

A. Mad River Pipeline Phases 5-6

Design and construction of subsequent phases of the Mad River Pipeline project will progress as funding becomes available. (Gierlich)

B. Sunny Ave and 14th & 'P' Embankment Repairs – \$400,000

Preliminary construction plans were completed in October 2003, and have been placed "on the shelf". Construction funding for these projects has not been identified. (Gierlich, SHN Consulting Engineers & Geologists)

C. Railroad Crossings – \$100,000

This project would replace the at-grade railroad crossings at various locations. Construction is deferred pending availability of State funding.

D. North Eureka Gateway Transportation Enhancement Grant – \$1,500,000

This proposal is on hold. The project would enhance State Route 101 from Airport Road to “V” Street as an entrance gateway with street trees, landscaped medians, sidewalks, street lighting, and bike lanes. A prior \$800,000 proposal for the section from “V” Street to the Eureka Slough Bridges received strong community support. However, a major stakeholder, Keep Eureka Beautiful, no longer supports the project, and Caltrans will not sponsor the project without strong community support.

E. Sewer Lift Station Upgrades – \$300,000

This continuing maintenance project will upgrade wastewater lift stations and collection facilities on a yearly prioritized basis. The next project will focus on rebuilding the lift station at the intersection of Hilfiker Lane and Broadway. (Sorensen)

F. SCADA System Program – unknown cost at this time

This program will upgrade the City’s Supervisory Control and Data Acquisition (SCADA) systems. SCADA systems are used to monitor and control chemical, physical, and transport processes in municipal water and wastewater systems. The upgraded SCADA system will be designed to provide centralized monitoring of pump stations, reservoirs, and other mechanical systems. (Sorensen, Bailey, Hernandez)

G. Extended Fuel Storage Facility – unknown cost at this time

The increasing number of backup generators installed at City facilities has created the potential for a shortage of fuel in the event of an extended emergency. This project will quantify fuel storage requirements and evaluate potential sites at which additional fuel storage and dispensing facilities may be located in order to decentralize emergency fuel storage for City facilities. (Gierlich, Martindale, Young)

H. Commercial Street Fuel Facility and Underground Storage Tank Removal – \$650,000

This project consists of underground fuel tank removal, soils remediation, and construction of an above-ground fuel storage and dispensing facility at the foot of Commercial Street. Construction schedule is dependent on the availability of construction funding. (Gierlich, Savage, SHN Consulting Engineers & Geologists)

Other Department Projects and Programs:

- **Engineering Standard Drawings and Design Standards**

The department has been developing engineering construction standards and detail drawings for a number of years. The end result will be a set of published documents containing design standards and details for water, wastewater, storm drains, streets, and other miscellaneous details used for construction in the City of Eureka. (Gierlich, J. Yerby, Sorensen).

- **Water Distribution System Modeling**

This project will create a working model of the City of Eureka's water system. The resulting model will be utilized in analyzing the water distribution system and designing future improvements to the water system, especially with respect to fire flow analysis and the impact of future development. (Sorensen, McKenna)

- **Engineering Document Database and Long Term Digital Storage program**

This project will create a computer database for all the Engineering Department files and maps. The program will include the scanning and storage of existing maps and documents into digital file format utilizing the department's scanner. (Martindale)

Development Division

Gary Boughton
Tiffany Peerson

Laurie Shannon

Review of:

1. Agreements for Encroachments, Monitoring Wells and Subdivision Improvements, (1)
2. Building Permits, (39 permits, some with several reviews).
3. Certificate of Subdivision Compliance Descriptions, (6)
4. City Referrals (15).
5. Coastal Development Permits, (5).
6. Conditional Use Permits, (4).
7. County of Humboldt Referrals, (4).
8. Descriptions for City Projects, (0)
9. Design Review Applications, (23).
10. Development Coordination, (1)
11. Encroachment Permits (39).
12. Insurance Reviews, (154, some with several reviews).
13. Lot Line Adjustments, (0).
14. Requests for Service or Complaints, (14)
15. Sewer Permits, (3).
16. Special Permits, (1).
17. Street and Alley Vacations, (0)
18. Street Tree Reviews, (1)
19. Tentative and Final Parcel Maps, (0).
20. Tentative and Final Subdivision Maps, (6).
21. Traffic Referrals, (16).
22. Traffic Reviews, (1).
23. Variances, (8).
24. Water Permits, (6).
25. Special Events Permits (7).

Regional Transportation Projects

1. Eureka-Arcata Corridor Improvement Project

Engineering staff made a number of presentations to the City Council on the Draft Environment Impact Report/Statement for the project and assisted the Council in preparing formal comments to the document.

Long Range Transportation Planning

1. Greater Eureka Transportation Strategy Plan

The Greater Eureka Area Traffic Model was completed and distributed earlier this spring. The City of Eureka, County and Caltrans are now working with a traffic consultant to develop a “micro” traffic model of various intersections along Route 101 and on City streets to determine long-range project needs and opportunities. This second phase is expected to be completed in 2009.

2. Humboldt County General Plan Update - Infrastructure Impact Fees

Engineering staff continues to work with County Planning and County Public Works staff as they develop a fee structure to mitigate the traffic impacts of future development. This program will assess fees on new development and implement improvements to the transportation network.

In addition to assisting citizens at the counter, and working on future projects, Staff also works on the following programs and attends the following meetings:

1. Downtown Parking Assessment District Task Force

The City Council has created the Parking District Number One Task Force to advise the Council on the operation and possible expansion of the parking district. Engineering Division staff is providing support to the task force which will be presenting its preliminary recommendations to the City Council on October 16, 2007. (Gierlich, Parrott)

2. Capital Improvements Program

Engineering staff is beginning the annual update of the City’s Five-Year Capital Improvement Program (CIP). This document is used to identify needed capital improvement projects and to coordinate the financing and timing of improvements. The primary purpose of the CIP is to assist in the orderly implementation of the broad and comprehensive goals of the adopted General Plan and for the maintenance and replacement of the City’s infrastructure by establishing an orderly basis to guide local officials in making sound budget decisions and by focusing attention on community goals, needs and capabilities to maximize the benefit of public expenditures. The 2008-2013 CIP was reviewed by the Planning Commission in February 2008 and received and filed by the Eureka City Council at its March 18, 2008 meeting.

3. **City Council**
Staff attends the twice monthly Council meetings to answer questions Council may have on Engineering agenda items and to have a better understanding of Council directions and concerns for the City.
4. **Disadvantaged Business Enterprise Program (DBE)**
In order for the City of Eureka to receive Federal Financial Assistance from the U.S. Department of Transportation (DOT), the City of Eureka is required to sign an assurance that it will comply with 49 CFR Part 26. The City of Eureka has established a Disadvantaged Business Enterprise (DBE) Program in accordance with the regulations of the 49 CFR Part 26. Engineering updates the Program yearly to reflect proposed use of Federal monies during the next fiscal year and establish a goal for Disadvantaged Business Enterprise participation on each federal financed project.
5. **Design Review**
Staff attends Community Development's twice monthly meetings and provides written comments. The comments are generally preliminary notification of conditions or permit requirements from Engineering, in order to perform certain work efforts.
6. **Development Coordination Committee**
Staff attends Community Development's meetings, along with other departments and utility representatives, to coordinate applicants' projects and to set conditions.
7. **Emergency Operations**
Staff attends bi-monthly meetings to coordinate County and other agency preparedness and responses to emergency events such as earthquakes, fires, floods, etc.
8. **Humboldt County Association of Governments Technical Advisory Committee**
Staff attends monthly meetings coordinating county agency needs for transportation, pedestrian and bicycle projects.
9. **Humboldt County Liaison Committee**
Staff attends the monthly meetings to coordinate agency and utility projects. The County, cities and each utility company provide information to coordinate projects in the most efficient and costly manner. Staff has been instrumental in reinitiating these valuable monthly meetings.
10. **Insurance Review**
Staff reviews insurance certificates and endorsements for all Engineering contracts, including Agreements and Leases along with reviews for contractors/persons wishing to work in City rights-of-way under Encroachment Permits. Reviews require a technical knowledge of insurance requirements and documentation which transfers the liability of the action of others working for the City or working within our rights-of-way.

- 11. Open Space, Parks and Recreation Commission**
Staff attends the once a month meeting to update the Commission on Engineering projects of their concern and to answer questions the Commission may have.
- 12. Parking Place Commission**
Staff prepares the agenda and attends the monthly meeting to answer Commission questions on the agenda items, and provides clerical support to the Commission.
- 13. Planning Commission**
Staff attends Planning Commission meetings to answer City Engineering questions the Commission may have on agenda items and to have a better understanding of the Commission's direction.
- 14. Transportation Safety Commission**
The Traffic Safety Commission received training via staff presentations on various transportation related topics.

GIS Division

Riley Topolewski

The following projects or tasks have either been completed or are currently underway during the first quarter of 2009.

- **Humboldt Bay Area Bike Map**
The greater Humboldt Bay Area Bike Map was created approximately 10 years ago, and has been in need of an update for some time now. The City of Eureka GIS Division has been enlisted as the primary mapping facilitator to update said map.
- **Host Regional GIS Users Group**
The City of Eureka Bayroom at the Wharfinger building is the new location for the North Coast GIS User's Group. The group meets quarterly to discuss the latest applications of GIS on the north coast
- **Wireless E 9-1-1 Project**
The GIS Division has been involved in the statewide Wireless E 9-1-1 Project in conjunction with the City of Eureka Police Department. The GIS Division is responsible for the accurate placement of addresses received from the city Public Safety Answering Point (PSAP). PSAPs are responsible for answering 9-1-1 calls for emergency assistance from police, fire, and ambulance services.
- **Fire Department Migration to GIS-Based On-Scene Explorer**
The City of Eureka Fire Department is moving to a new mapping and pre-incident planning system called On-scene Explorer. This GIS based application allows for easy to read mapping of streets, building footprints, fire hydrants and more. Map features are intelligently displayed as you zoom in and out. In addition, GPS technology allows for the location of the closest fire hydrant at night and in poor weather.
- **Zoning and Land Use Mapping Updates**
Edits and revisions are being made to the GIS datasets representing Zoning and Land Use designations and boundaries for the City of Eureka. Once the updates are compiled, Community Development Staff will take maps to council for adoption as official maps.
- **Water Distribution System Mapping**
Digital datasets describing Eureka's water distribution infrastructure have been created and are currently being revised to improve accuracy and add features. Water meter locations and service connections are being mapped as well as attributed with pertinent data.
- **Wastewater Collection System Mapping**
The GIS Division updates and maintains existing GIS datasets describing the City of Eureka, and HCSD wastewater collection system to remain current.

- **Parcel Database Updates**
The GIS Division updates the existing City of Eureka parcel database. Changes in parcel boundaries as dictated by the county assessor's office and various other sources are reflected. Ongoing.
- **Stormwater Infrastructure Inventory**
The GIS Division is developing stormwater infrastructure information to assist in NPDES permit process, minor infrastructure inventory. Underway. (Ongoing)
- **Local Area Network Application Creation/Maintenance**
Creation and maintenance of specific GIS applications for City of Eureka employees. Most applications utilize the Arcreader platform or mapserver web-gis. (ongoing)
- **Web GIS Application Development**
Ongoing development of GIS web applications to support various projects.
- **Application Deployment**
Develop and deploy specific applications for specific departmental needs. For example, develop mapping applications with an emphasis on utility information for employees within the maintenance divisions. (Ongoing)
- **Standardized Metadata**
Creation of metadata (data about data) for all City of Eureka GIS datasets. Metadata is a digital file that accompanies a GIS dataset and allows for users of the data to know vital information regarding the data. (Ongoing)
- **Process Daily Requests for Mapping**
The GIS Division is solely responsible for the requests from various departments for current mapping. These requests occur on a daily basis.

Traffic/Signals Division

Sheila Parrott

Dan Moody

The following projects are undergoing preliminary design:

Fairway Drive and Campton Road Guardrail Installations - \$100,000

This project will install guardrail at the Martin Slough culvert on Fairway Drive and on Campton Road to reduce run off the road type collisions. Preliminary design is in process and construction is anticipated to begin spring/summer 2009. HSIP (Highway Safety Improvement Program) grant funding has been awarded for the Campton Road section.

Harris and E, Harris and F Streets Left Turn Signalization - \$154,000

This project will install southbound left turns at the Harris and E Street, and Harris and F Street intersections. This will include new lanes, signal heads, signal arms, and detector loops. Preliminary design is in process and construction is anticipated to begin summer 2009. HSIP grant funding has been awarded for these safety improvements.

The following projects are in design:

Harris and Central Traffic Signal - \$175,000

This project will construct a new traffic signal at the intersection of Harris and Central. Design is in progress and construction is anticipated to begin summer 2009. Proposition 1B funding for this project has been received.

Slurry Seal 2009 - \$70,000

This project will place slurry seal coat on Waterfront Drive, "C" Street, and the Lundbar Hills area. The project is expected to go to bid in April and construction is anticipated for August 2009. Proposition 42 funding is being used for this project.

23rd Street and County Lane Street Rehab - \$110,000

This project will rehabilitate 23rd Street and County Lane and will include one crosswalk installation. Design is in progress and construction is anticipated to begin summer 2009. Proposition 1B funding for this project has been received.

Harris Street Crosswalk Improvements - \$60,000

Pedestrian activated in-pavement crosswalk lights and LED crosswalk signs are proposed to be installed at the Harris and Dolbeer and Harris and "K" Street intersections. Design is in progress and construction is anticipated to begin summer 2009. Proposition 1B funding for this project has been received.

Street Overlay 2009 - \$995,000

This project will pave and repair sidewalk defects on Hodgson Street and Summer Street. In addition, Harris Street will be ground and patched as needed. Design is in progress and construction is anticipated to begin summer 2009. American Recovery & Reinvestment Act funding for this project is being provided.

The following reports are being prepared:**Pedestrian Crossing Improvements Project Before/After Study**

Before and after evaluation of the newly installed crosswalk warning light systems at West/Tydd, "S" Street at Zane, and "W" at Russell, is being completed. This evaluation will help to determine these systems' potential to be effective traffic control devices in the City of Eureka.

Radar Speed Survey

Every five years the Traffic Division conducts a radar speed survey on all arterial and collector streets on which radar will be used to enforce speed limits. We are currently using a student intern to collect and compile the data for the report. Anticipated completion of the report for City Council approval is spring 2009.

Longer Term Projects:**1. Downtown Parking Assessment District Task Force**

The Parking District Number One Task Force submitted its recommendations to the City Council for the operation and possible expansion of the parking district. Further action is pending.

2. Eureka-Arcata Corridor Project

Caltrans presented modified alternatives at a public meeting in December. Staff continues to provide input to the State's project engineers.

3. Greater Eureka Strategic Transportation Plan

The City, County, HCAOG, and State staff continue to work on an MOU Users Agreement for the Greater Eureka Area Traffic Model which will be used for coordinated regional traffic forecasting by each entity. A consultant has also been selected to complete a traffic micro-simulation model to look at Level of Service and delay on key roadways and intersections. The traffic models will be used in a City /County project to identify future traffic impacts associated with development and the creation of a Traffic Management Program to assess fees and implement projects to mitigate those impacts.

4. Underground Utility Conversion

Nine blocks of utilities on Fourth Street, between Myrtle and Y, will be considered for Rule 20A undergrounding. The City currently has a Rule 20A work credit balance with PG&E of \$2.8 million. The typical project schedule will include design, right-of-way acquisition, and construction.

5. Parking Meter Installation Project

Phase I of the Parking Meter Installation project has been completed with new electronic parking meters replacing the old mechanical meters in six parking lots in Old Town/downtown. The meter manufacturer's representative provided three days of training on the new meters and accompanying software management system. Rechargeable Smart Cards are now available which provide the convenience of not having to carry change to feed the parking meters. Phase II of this project is on hold pending Council rule.

6. Broadway Feasibility Study

The City is one of several stakeholders in Caltrans' Feasibility Study of the Broadway corridor. The section of Broadway between Kmart and 5th Street is being examined for traffic improvements for all modes of transportation. Staff participation in the project continues.

Other Division Projects and Programs:

The Traffic/Signals Division of the Engineering Department continues working with the State, County, and private developers on various traffic studies in and around the City of Eureka. This Division has also provided assistance to the Engineering and Public Works Staff in reviewing traffic issues for various projects.

1. Traffic Signals

Maintaining operation of the 25 City owned traffic signals is a primary duty for this Division. A new testing program will begin in spring of 2009 of all traffic signals. This will be accomplished using a newly purchased conflict monitor tester.

2. Traffic Studies

Staff comment was provided on the traffic impact analysis for the new Safeway Store at Harris and Walford. The Traffic Impact Study for the Ridgewood Village Development is currently in review.

3. Parking Items

The Parking Place Commission is currently short one commissioner. Staff prepares the agenda and attends monthly meetings regarding on and off-street parking issues.

4. Meetings with EPD Traffic Officers

Monthly meetings with Tony Zanotti and Gary Whitmer of EPD continue. Current traffic related issues include requests for traffic control devices, locations for increased enforcement, pedestrian safety, parking zones, and parking meters.

5. Transportation Safety Commission

The Traffic Safety Commission received training via staff presentations on various transportation related topics.

6. Humboldt County Association of Governments Technical Advisory Committee

Staff attends monthly meetings regarding the programming of regional transportation improvement funding.

7. Other

In addition to the items listed above, regular items processed during the quarter included:

- 5 Special Event requests (traffic control plans included)
- 12 Work Orders for new signs, markings, and parking controls
- 5 Transportation Permits
- 6 Project referrals – Community Development
- Collision pin map and accident report filing
- Complaints and inquiries

Property Management Division

Lisa Savage

In addition to performing routine property management duties, which includes managing real property and administration of leases for the City of Eureka and the Eureka Redevelopment Agency, the following activities of interest occurred during the past quarter.

1. **New Leases/Licenses**

No new leases in the first quarter of 2009.

2. **Lease/License Renewals and Terminations**

Chevron USA - The City's Lease with Chevron USA, Inc. for tidelands property located at the end of Christie Street expired during the fourth quarter. The Lease is in a month to month holdover tenancy while the City and Chevron negotiate the new terms of the Lease. - **Update**- The property appraisals from the City and Chevron are complete, and negotiations continue.

Changing Tides Family Services – The City received notice that Changing Tides Family Services would be terminating their lease for 110 W. Sonoma. This has been the site of the Shining Stars Daycare Facility for over 15 years. Although it was sad to see the center close, Changing Tides Family Services was able to arrange for uninterrupted alternative, subsidized child development services for all families in need. The City has begun the process of looking for a new tenant.

Grays Harbor Historical Seaport Authority – Due to the economic climate Grays Harbor has cancelled their 2009 agreement with the City for the berthing of the Lady Washington and Hawaiian Chieftain. The tall ships have been providing historic tours from the Bonnie Gool Guest Dock for over seven years.

Eureka Forest Products – Eureka Forest Products has expressed interest in an early renewal of their tidelands lease. This would result in higher rent for the City and secure a long term lease for Eureka Forest Products.

3. **Activities of Interest**

Community Service Work Referral Program - Humboldt County's probation department places workers requiring community service time with the City. During the fourth quarter Community Service Workers served the City at the Zoo and the Marina.

Right of Entry Agreement –The City provided one right of entry agreement to the Sheriffs Department in order to facilitate driver training.

Eureka Municipal Airport – The City has received a grant to resurface the runway, taxiways and repaint the markings as identified in the Airport's Capital Improvement Program. The grant which is funded through California Aid to Airports (CAAP) is for

\$100,000 and requires a ten percent match by the City. The project has gone out to bid and an abstract of the bids has been submitted to the Division of Aeronautics for approval. The project should be awarded in May and construction is set to begin in August.

4. **Facilities Inspection**

Facility inspections will resume in April for 2009.

5. **Real Property Work Completed**

One service/work requests was completed during the first quarter.

The following projects are in final design:

1. **Fisherman's Terminal Building – 17,000 s.f.**

Four businesses have tentatively committed to lease space in the Fishermen's Terminal Building which will be located adjacent to the Fisherman's Dock. The Fisherman's Terminal Building will have space dedicated to fish processing, retail seafood, and a café. (No Change)

The following projects are undergoing preliminary design and environmental review:

1. **Martin Slough Enhancement Project - \$4,400,000**

The City of Eureka and the Redwood Community Action Agency (RCAA) continue to move the project forward. In the first quarter of 2009 the City has sent letters of support for two grant applications for project funding. (Savage, RCAA, Winzler & Kelly Consulting Engineers) (No Change)

2. **Salt Marsh Restoration, \$250,000, 2009 construction**

The Fisherman's Terminal Project required the mitigation for salt marsh covered by the construction of the wharf. This project will require redesign as negotiations with the property owner have resulted in a new site being targeted for creation of the new salt marsh. (Savage, SHN Engineers and Geologists)

Property Acquisition – The property owner, Security National, has expressed a willingness to work with the City to use the Dinsmore site for our mitigation, provided Security National receives a larger share of the mitigation credits. We will need Council approval before proceeding with further negotiations. This will involve State Lands, a Tidelands Agreement and possible payment from Security National for those tidelands. Staff met with Security National to present the Amended Wetland Mitigation and Monitoring Plan for the Dinsmore Site.

Revised Mitigation Plan –SHN has completed an Amended Wetland Mitigation and Monitoring Plan for the Dinsmore Site. The plan was submitted to the California Coastal Commission for review. The City must complete an Application Form for Amendment to Coastal Development Permit. (No Change)

Revised Permit and Mitigation Credit– We will need to revise the Fish and Game permits and obtain mitigation for future salt marsh impacts. We will also need revised permits from the USACOE and the Harbor District. (No Change)

Construction – Grading normally takes place in fall with planting the following spring. The City anticipates grading to begin fall 2009.

Memo

To: David Tyson, City Manager
From: Valerie Warner, Finance Director
Date: March 31, 2009
Re: Finance Department Quarterly Status Report

The following activities and accomplishments took place in the Finance Department during the months of December through March, 2009:

Sales Tax Revenues: Sales tax totaling \$1,540,370 was received during the quarter ending March 31, 2009. This amount represents a 12% cash basis decrease compared to the same quarter last year.

Finance Advisory Committee: This committee held regular monthly meetings plus a special meeting to discuss the mid-year budget review. The committee received a report from the Finance Director on how the City's cost allocation plan works. Budget review subcommittees have been identified to provide information to council regarding the FY2009-10 budget.

Innovation in Department The City went live with the e-pay system for utility payments in December. The numbers of customers who have utilized this payment method are: 48 in December, 80 in January, 87 in February and 80 in March. E-pay is very efficient for City staff and we may contemplate some incentives to increase utilization.

Customer Service The Utility Billing technicians proposed a slight schedule change that will allow the customer service window to remain open once a week (Wednesdays) until 6pm. The new hours began on April 1, 2009.

Staff Training In February, 4 members of the accounting division participated in a 3-hour Webinar offered by the Government Finance Officers Association on the topic of Accounting for Capital Assets. In March, 4 members of the accounting division participated in another 3-hour GFOA Webinar on the use of Performance Measurement.

Staffing Council approved a "golden handshake" for long-time City employee and Assistant Finance Director, Sanna Wood. Sanna is planning to retire on June 15th and staff is scrambling to "download" 30 years of information about City finances.

Sarah Mendoza has been assigned to utility billing collections. Sarah brings great organizational skills to the task and we are carefully monitoring our Accounts Receivable aging for positive results.

Transit During the months of January thru March, staff, in cooperation with City Cab, developed informational materials and an outreach program designed to assist Dial-a-Ride customers with the transition to a 24-hour reservation system. Rides on demand will end April 30, 2009.

Taxes During the months of January thru March, staff worked with the business community to prepare for the tax transition: the repeal of the Utility Users' Tax on March 31, 2009 and the implementation of the Transaction and Use Tax on April 1, 2009. The information was disseminated via the City's website, letters to businesses and by Public Service Announcements.

IT Report:

- During the 1st quarter of 2009, the IT staff completed 338 help desk tickets. Analysis of these help desk requests confirms that as a city, we are experiencing network performance degradation, particularly at EPD and EFD. Resources to address this problem will be included in the FY2010 department budget request.
- EFD server reached near maximum storage capacity during this quarter. IT staff spent a weekend upgrading and reconfiguring the server to allow continued use of this server rather than purchasing a new server.
- Progressing with High Tank Surveillance implementation

GOOD NEWS ABOUT OPEB Government Accounting Rules require the City to evaluate and report their liability for Other Postemployment Benefits (OPEB). The Finance Department engaged Total Compensation Systems, Inc. of Agoura Hills, California, to perform the required actuarial analysis. The report was recently received and the City is determined NOT TO HAVE any discloseable OPEB liability.

Quarterly Report: January - March 2009



1639 Pine Street, 03/15/09



3615 Glen Street, 03/23/09



MEMORANDUM



To: David Tyson, City Manager

From: Eric Smith, Fire Chief

Date: April 15, 2009

Re: Quarterly Report, 1st 2009

The first quarter of 2009 not only brought the beginning of a New Year, it brought us a new firefighter, completion of several significant projects, and the continuing challenge of responding to the ever-increasing financial hurdles facing local government.

It was with extreme pleasure that we were able to witness one of our own volunteer firefighters successfully make the transition from his probationary academy to the ranks of our suppression staff. On March 13th, Brandon Johnson was officially sworn in as a career firefighter with EFD by Mayor Bass. For the previous six weeks, FF Johnson participated in our recruit academy where we take a rough, but capable, firefighter and turn him into a polished and prepared probationary firefighter. His professional growth is just starting and over the next few years, I believe that he will grow into an extremely capable firefighter.

During the first quarter, a significant part of my time was spent on activities associated with the lowering of operational costs and the exploration of consolidation with HFD #1. As you might imagine, these two issues share a common thread, a desire for fire service cost effectiveness and life safety efficiency. Humboldt Fire District Chief Ken Woods and I have worked effectively in an effort to provide the Joint Fire Services Board with a number of conceptual options or issues to explore in the very near future. However, such discussions are challenging as they force agencies and their employees into areas of discomfort, or more commonly known as the "stresses of change". The JFS Board continues to work towards identifying potential "consolidation" options including, but not limited to, functional consolidation via a Joint Administration, shared training officer, and eventually, a new successor fire department replacing the current two fire departments.

Through technical and project management assistance provided by Angie Sorenson and Carolyn McKenna from our City Engineering Department, we will begin the replacement and upgrade of the headquarters Fire Station's intercom and alerting system. The current system has been failing for some time and in order to adequately cover the facility with intercom and radio sound distribution, we have been compelled to utilize radio scanners, pagers, and portable radios strategically positioned throughout the station. The new system will be installed in

mid-May by ComTech Communications which will upgrade and enhance the intercom system. At the same time, they will modernize our alerting system, allowing us to more effectively alert our personnel for emergency responses. I look forward to reporting on the successful completion of this project in forthcoming Quarterly reports. For more information on the types of systems ComTech can provide, please visit their website at:

www.comtechcom.net/firestationalerting/model10_fire_station_alerting_system.html

We continue in our effort to build stronger operational relationships with our neighboring fire departments via the expansion of our Automatic Aid Agreements. Current efforts are focused on the remote edges of our response boundaries to the north and south. We are working in partnership with Arcata FD and Humboldt Fire District towards the development of a "joint" response area that would consist of Murray Field along Highway 101 north to Bayside Cut-off. Currently, incidents in the Indianola area draw much of our on-duty resources to the extreme end of our community. This places us in an imbalanced position to respond to emergencies within the City that occur at the same time. A unified "Automatic Aid" response from all three agencies will allow us to respond the same number of personnel and equipment to incidents within this area, while at the same time, allowing us to still provide adequate protection to the remainder of our respective jurisdictions. I envision the completion of this project within the next 60-90 days. Further supporting this concept is Humboldt Fire District's recent accomplishment of a similar agreement with Loleta Fire District in the area south of Fields Landing through to Hookton Road. Via this agreement, a coordinated, effective, and efficient response is being delivered to the area without needlessly drawing down the greater Eureka area's available resources.

The quarter also provided our department with a number of significant incidents that stressed our department for a short time. The incidents included several single-family dwelling fires that destroyed Victorian era homes, to a fatality fire that was destroyed by a significant explosion and fire. Chief Gillespie's attached quarterly report notes that these fires, along with a number of other smaller fires, significantly taxed our prevention program and our shift fire investigators. We are extremely fortunate however, that through the dedication of our personnel and the depth of our current cadre of fire investigators, that we were able to survive this spike in fire investigation activity. Our thoughts and prayers go out to those who lost loved ones or their homes and possessions. I would like to also thank the Humboldt Chapter of the American red cross for their timely response to assist those displaced by there tragic events.

As part of the mid-year budget review process, I was directed to reduce our FY08-09 spending by 4% or \$280,000. This was an especially difficult reduction goal for our department, particularly in light of it being 7/12ths through the budget year. We did reduce a number of expenditures including the replacement of equipment, elimination of training, and the use of savings due to three vacant positions. When all is said and done, we envision that we will have reduced our budget 2-3%, since any further reductions would have meant the layoff of existing personnel.

The next quarter I'm sure will be one of the most challenging that our department has faced in the last 25 years. With ever-shrinking revenue and the related pressure of reducing costs, our task will be challenging at best. With a department that is already under funded and understaffed, such forced systemic changes will not allow us to address these issues easily.

I encourage you to review Prevention Chief Gillespie's and Interim Operations Chief Jelinek's attached quarterly reports. I assure you that you will find them informative and insightful as to the working of their two divisions.

Respectfully,

Eric M. Smith

Fire Chief

**EUREKA FIRE DEPARTMENT
FIRE PREVENTION BUREAU
2009 First Quarter Report**

TO: ERIC SMITH, FIRE CHIEF
FROM: BILL GILLESPIE, ASSISTANT CHIEF/FIRE MARSHAL
DATE: April 17, 2009
PERIOD: January 1-March 31, 2009

NARRATIVE:

The Community Improvement Team (CIT) met during January and March. Numerous properties were discussed. At the top of discussion were the continuing efforts to abate the public nuisance at 3204 Summer St, the site of a fire in 2008, and an ongoing nuisance for many years prior. Following site visits in January and February, and the issuance of a demolition order, the city contracted to have the building demolished. Demolition is scheduled for April, 2009.

In February, the CIT secured and served four inspection warrants at the following addresses: 1750 I, 3649 Dolbeer, 3204 Summer, and 272 Wabash. 1750 I and 3649 Dolbeer. These locations were inspected for trash/rubbish violations, and for hoarding within the structure (1750 I, 3649 Dolbeer). Attempts for mitigation followed, with City Public Works crews cleaning the exterior of both 3204 Summer and 272 Wabash. Action was taken against both properties to attempt to collect revenues for cleanup cost. Dumpsters were placed at 1750 I and 3649 Dolbeer.

In November, 2008 I had issued a demolition order for the residence at 239 W. Cedar, a location that suffered significant damage as a result of a fire in June, 2008. The building was demolished in January, 2009.

The case against 117/119 Fifth Street remains active. The property owner has appealed the decision of the City of Eureka Appeals Board to a court of law for judicial review. The case will be heard in April. Because of the judicial review request, all orders to vacate the structure were put on hold, pending the outcome.

In late January, two new recruit firefighters began their training academy. I was involved with Personnel in helping move them through the pre-hiring process, and watched them come on shift. In March, one recruit firefighter graduated from the academy, and began his probationary year as a firefighter on shift.

Inspector Walser continues to learn his position as Inspector. He has learned very fast, and continues to excel in the position. He is very good at researching issues for code requirements, and applying those codes fairly as he works toward voluntary compliance. Recently, he has been faced with research toward a proposed non-ambulatory care

facility. He has gained extensive knowledge through the process that has helped him on other inspections. He has demonstrated that he is not afraid to research an issue, and then confirm how he has interpreted the findings so that the code is applied fairly and equitably. He has also been a great help in his weed and rubbish abatement inspections and work, and his adaptability to cover the front office if necessary.

During the quarter, FPB personnel met with other city personnel regarding blight and nuisance issues in the Palco Marsh area. An onsite tour with the California Coastal Commission, Department of Fish and Game, and various City representatives occurred in February. Members walked the greater Palco Marsh area, including the various attached parcels to discuss the blight, safety issues, and enforcement problems encountered by the City, and especially by EPD and EFD. The Coastal Commission acknowledged our concerns and frustrations, but offered little in the way of help or advice. City staff was told that we would need to file a plan for review by the commission to have work considered on the parcel.

In January I met with representatives from Cal Trans, City Ambulance, and Cal Fire regarding a traffic feasibility study that will look into the future of Broadway. The study will look at traffic flows, how increased use will affect Broadway, and how emergency services utilize Broadway. I had met in November with Cal Trans, and provided a list of travel routes used by EFD throughout the city for inclusion into the report. Cal Trans has promised to keep Eureka Fire involved. Cal Trans advised that there would be a number of traffic studies taking place in the near future related to Broadway.

During the quarter, FPB Staff worked closely with staff from the Northcoast Jazz Festival in preparation for the jazz festival March 26-29, 2009. We met with the festival organizer in January to discuss venue requirements and flame testing requirements for decorations. I met with food vendors at a meeting in early February to discuss requirements directly with them. Captain II Goodlive and I met with the venue managers in late February to review venue safety requirements, and answer site specific questions. We also scheduled venue inspections. The week leading up to the event, Captain II Goodlive and I, along with Building Inspector Frick, inspected all venues prior to their opening to the public. One issue was noted at the Municipal Auditorium, where some of the decorations did not pass a flame test. Those decorations were removed, and FPB staff helped evaluate other possible decorations, of which a suitable replacement was found. The festival took place March 26-29 with no issues noted.

Near the end of February, a selection process was held for Assistant Chief, in an effort to fill Assistant Chief Yarnall's vacant position. I participated in helping to develop the testing process, transporting candidates, and participated in the Chief Interview. A candidate was selected to proceed through the background investigation process; that process is ongoing at the end of the quarter.

In March, EFD personnel assisted City of Eureka Personnel Department in firefighter testing and physical ability testing. The testing occurred the weekend of March 14-15, 2009. 95 persons had confirmed to participate in the written test; 66 took the written

test. Of that number, 44 passed the written, and 33 successfully passed the PAT. Firefighter interviews will occur in late April.

During the quarter, FPB staff met with other city personnel and developers at the request of Community Development Department. Projects discussed during the quarter included a subdivision at the end of Randy Road, an Eco hostel near Halverson Park, and Kohl's move into the vacant Mervyn's store.

During this quarter EFD investigators formally conducted eight fire investigations, five to structures, two of which also included explosions, and a series of vegetation fires near the foot of T Street. These investigations totaled more than 150 hours of cumulative investigator time. Of the structure fires, three were accidental, and two were listed as incendiary. All cases except one are closed.

The explosion, fire, and death investigation in the 3600 block of Glen remains open, with EPD now the lead investigative agency. EFD investigators worked with EPD Detective Wilcox on the explosion and fire investigation. Agents from the Bureau of Alcohol, Tobacco, and Firearms out of the San Francisco Bay area also assisted during the first two days of the investigation. They responded at the request of EPD to assist with investigation of the explosion.

During the quarter, FPB staff presented five public education events to various businesses in the public, including Silvercrest, Baybridge Work Service, and Making Headway. These contacts involved extinguisher classes and fire safety presentations.

FPB ISSUES:

- We are working with other City departments on:
 - Waterfront Development Projects
 - 3204 Summer
 - 242 Manzanita
 - 117/119 Fifth Street
 - 1805 Second Street
 - 272 Wabash
 - 804 L Street
 - Communities Improvement Team dealing with specific properties
 - Code compliance with various other occupancies
- Target Hazard/Knox Box/Sprinklered Buildings
 - Visio '03 has been loaded on Special Project, Station 3 & 4 FF computers; Engineer Broberg is working with the program and becoming familiar with it.
 - A copy of "Visio for Dummies" has been purchased for Broberg; additional copies will be purchased for use at the stations.
 - Engineer Broberg has distributed selected HFD target hazards to the apparatus binders. He is still waiting for AFD to provide their listings.

- Engineer Broberg has completed his collateral duty goals and objectives; these have been forwarded to Captain II Jelinek.

FIRE PREVENTION BUREAU DATA:

	<i>This Quarter</i>		<i>Year to Date</i>	
<i>Type of Inspection</i>	<i>#</i>	<i>Hours</i>	<i>#</i>	<i>Hours</i>
Code Enforcement	10	4.25	10	4.25
License	0	0	0	0
Complaints	0	0	0	0
Construction	17	18	17	18
Occupancy	16	14	16	14
Special – Jazz Festival	7	4.5	7	4.5
Miscellaneous	3	2	3	2
• Vacant Buildings	21	3	21	3
City Facility	1	1	1	1
<i>Totals</i>	54	46.75	54	46.75

FPB FIRE INSPECTOR:

<i>Type of Inspection</i>	<i>This Quarter</i>	<i>Year to Date</i>
<i>Type of Inspection</i>	<i>#</i>	<i>#</i>
R-1/R-2	112	112
R2.2.1		
R-3, R-3.1, E-3	3	3
R-4	4	4
Commercial	0	0
Weed/Trash Abatement	46	46
Complaint	0	0
Other:		
Fire Alarm	0	0
Sprinkler	0	0
FPB Mtgs. /Classes	0	0
Totals:	165	165

FPB REVENUE:

	<i>Reporting Quarter</i>	<i>Year to Date</i>
R-1 Inspection Fees Billed	1,945.11*	1,945.11
Plans	2,365.12	2,365.12
Permits	0	0
Total	4,310.22	4,310.22

* FSO Pulver reports that there is billing to complete, but has been delayed due to budget preparation.

SUPPRESSION DIVISION PRE PLAN INSPECTIONS:

	<i>Reporting Quarter</i>	<i>Year To Date</i>
Blocks	81	81
Total Businesses	331	331
Commercial Inspections	248	248
• Commercial Re-Inspections	69	69
• Re-Inspections Completed	*	*
R-1 Occupancies, Engines	4	4
• R-1 Units & Time	* Units & 3 hours	* Units & 3 Hours
Block Plans Updated	3	3
Target Hazards Updated	1	1

* Data Incomplete

**EUREKA FIRE DEPARTMENT
FIRE SUPPRESSION DIVISION
2008 Fourth Quarter Report**

TO: ERIC SMITH, FIRE CHIEF
FROM: CHRIS JELINEK, CAPTAIN II/ INTERIM OPERATIONS CHIEF
DATE: JANUARY 13, 2008
PERIOD: January 1st – March 31st, 2009

PERSONNEL:

Currently we have two vacant firefighter positions and one firefighter off for an extended period (estimated one year) due to an off-duty injury, leaving each crew at 11-person staffing. Personnel interviews for our firefighter recruitment are scheduled for April 27 and 28 to establish our eligibility list.

Our newest probationary firefighters, Donald Penn and Brandon Johnson are doing well in their probationary evaluations, manipulative and written tests.

Our probationary engineers are in their third quarter of their probationary period. All are showing good study habits but some remediation on the second quarter written test has been required.

TRAINING:

Captains Robertson and Emmons continue to perform well in their interim training assignment and are effectively managing day to day training responsibilities including scheduling and instruction of monthly manipulative and didactic training courses. A one week EFD apparatus operator academy is tentatively scheduled for May 4-8.

With the absence of the Humboldt Fire District #1 Training Officer, discussions have been started to identify the pros and cons of a joint training officer for both agencies. These discussions are in the initial stages and will require careful consideration before proceeding with the concept.

A service alternative for the FY 09/2010 budget has been submitted to support the training component of the "Type 2 Medium Rescue Cache Project". The remainder of the project, i.e. the equipment and trailer are sponsored by OES and Homeland Security grant funding.

Annual Training Hours

	1 st quarter	2 nd quarter	3 rd quarter	4 th quarter	Total
2009	2501				
2008	2342	2157	1979	1864	8342
2007	2206	3138	1595	2160	9101
2006	2265				9612
2005	2094				8132
2004	2219				8046
2003	3225				9298

FACILITIES:

- Classroom project has a final from the City of Eureka and the landscaping is finished. A pile of chips was removed by wastewater and transported to Hilfiker.
- Station 4 has received a new concrete apron for the back ramp. A new curb and sidewalk were also installed to align the rear door with the approach to the station. This addition should eliminate the potholes from forming at the rear door.
- The semi-annual inspections were conducted in March. Most of all of the deficiencies that were noted last year have not been addressed.

APPARATUS/EQUIPMENT:

Unfortunately the surplus 1986 FMC fire engine, being marketed by Fire Trucks Plus, an apparatus broker, has not sold to date.

Aerial and ground ladder testing occurred in March. Both aerials passed and the inspector said their cleanliness was noticeably better. One reserve 14' straight ladder no longer met NFPA requirements for overall width. It was taken out of service and destroyed. All other ground ladders passed, with a few requiring minor repairs.

COLLATERAL DUTIES

The EFD Collateral Duty Mission, Goals, and Objectives project has been completed. Overall the quality of work submitted has been good. I am in the process of final editing and plan on a final product by April 24th. Completion of this work enables us to move towards "phase 2" of this project and have identify needs for realignment of collateral duty responsibilities based on rank, experience, or other established criteria.

Communications

- EFD received new HT 1250 radios. Programming, testing, training and implementation of the new radios has happened and with few minor exceptions the radios are superior to the others in our fleet.

- Alert tones were tested throughout the radio coverage area on the tactical channels to support reception of the tones without a repeater. Nicklas reports the testing went well with very few spots with poor tone reception.
- Portable battery replacement is happening at a cost of \$35.00 each with 10 batteries being purchased.
- The HQ PA/ Alert System has been funded, designed and after insurance issues a contract has been issued to ComTech for a turnkey system.

Hydrants

- Firefighter Tony Freeman has been selected to take over the hydrant collateral duty. He is enthusiastic about the program and I expect he will perform well in this capacity.
- Hydrant testing is approximately 90% complete will be completed prior to May 1st.

Hose and Nozzles

- Service of nozzles for all apparatus has started.
- Data entry for hose tests is continuing.
- Obsolete hose was discarded. The couplings were removed to discourage use as hose.

MAPS/GIS

Captain Gossien has been working with Arcata Fire BC McDonald, COE Riley Topolewski and Chief Smith to develop GIS mapping using "Iron Compass" software. The program will allow GIS mapping to be used in the Suburban Command Vehicle with future upgrades. At this time there no implementation date has been set.

Power Tools

Engineer McFarland also reports that our older two-stroke smoke ejectors are past their useable life and should be replaced when funds are available. Engineer McFarland developed a replacement schedule for power equipment that would prevent emergency spending in the event of failure.

CPR/ FIRST AID

During the first quarter of 2009, Engineer Mills reports that he has been trained as a CPR train the trainer and is bolstering the CPR Instructor cadre. Mills reports seventeen classes were provided for public and private, with a total of one hundred and ninety-one students.

EMS

A cost analysis for EMS per response was completed by Captain Lynch with assistance from Engineer Launius. Cost for EMS services by Eureka Fire Department is as follows:

Cost per EMS call including personnel costs	\$ 97.11
Cost per EMS call (minus personnel costs)	\$ 13.49
TOTAL (minus personnel costs)	\$ 27,357.00

Seventeen of our personnel were recertified in March. Captain Lynch is looking towards moving all personnel on the same recertification cycle for simplicity of managing our department's future recertification.

SCBA

Work on finalizing the Scott In-house Service Agreement continues. A phone conference has been scheduled between their attorney, Sheryl Shaffner and I to work on resolution of the outstanding contract issues. Since our last meeting Scott personnel have been very responsive and I am hopeful that this time we can work towards resolution. We continue to need additional in-house repair personnel. Per Keith Watson, Scott regional manager, I anticipate a local class in early summer.

Air Compressor

No issues at this time

OTHER:

2008 Incident Statistics

See attached Firehouse incident report data for further detail

Respectfully submitted,

Chris Jelinek
Acting Operations Chief

Humboldt County Fire Chiefs Association Incident Report Form for 2009

Eureka Fire Department	First Quarter		Second Quarter		Third Quarter		Fourth Quarter		Total For Year	
Type	#	\$ Loss	#	\$ Loss	#	\$ Loss	#	\$ Loss	#	\$ Loss
# Fires									26	\$511,600
Structures(Resid, Comm, Mobile, Chimney)	13	\$508,000	0	\$0	0	\$0	0	\$0	13	\$508,000
Vehicle Fires(Auto, Truck, R.V., Trailer)	2	\$3,600	0	\$0	0	\$0	0	\$0	2	\$3,600
Grass/Brush/Trees(Crops, Orchards)	4	\$0	0	\$0	0	\$0	0	\$0	4	\$0
Refuse/Not Classified(Undetermined, Other)	7	\$0	0	\$0	0	\$0	0	\$0	7	\$0
# Explosions/ Overpressure									0	\$0
Rupture (Steam, Gas, Air, Etc.)	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
Explosion (Vessel, Munitions, Heat/Burn)	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
Not Classified (Unable to classified)	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
# Rescue/Emergency Medical									513	\$0
Medical (Assist, Call, Treatment)	508	\$0	0	\$0	0	\$0	0	\$0	508	\$0
Rescue/Extrication	5	\$0	0	\$0	0	\$0	0	\$0	5	\$0
Unable to Classify/Not Classified	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
# Hazardous Condition/Standby									23	0
Hazardous Condition(Flammable/Toxic)	5	\$0	0	\$0	0	\$0	0	\$0	5	\$0
Faulty Equipment (Electrical, Gas, Oil)	17	\$0	0	\$0	0	\$0	0	\$0	17	\$0
Vehicle Accident (Spill, Leak)	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
Explosives (Found Explosives, Bomb)	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
Illegal Burning(Hazardous, Noxious, Illegal)	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
Unable to Classify/Not Classified	1	\$0	0	\$0	0	\$0	0	\$0	1	\$0
# Service Calls									87	0
Person/Public (Person in Distress)	65	\$0	0	\$0	0	\$0	0	\$0	65	\$0
Person/Public(Water, Smoke, Animal, Other)	10	\$0	0	\$0	0	\$0	0	\$0	10	\$0
Unauthorized/Improper Burning(complaint)	8	\$0	0	\$0	0	\$0	0	\$0	8	\$0
Cover/Move-up(Relocation of Company)	1	\$0	0	\$0	0	\$0	0	\$0	1	\$0
Unable to Classify/Not Classified	3	\$0	0	\$0	0	\$0	0	\$0	3	\$0
# Good Intent Call									139	0
Incident Cleared Prior to Arrival	84	\$0	0	\$0	0	\$0	0	\$0	84	\$0
Wrong Location	24	\$0	0	\$0	0	\$0	0	\$0	24	\$0
Control Burn	3	\$0	0	\$0	0	\$0	0	\$0	3	\$0
Vicinity Alarm	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
Steam, ETC., Mistaken for Smoke	2	\$0	0	\$0	0	\$0	0	\$0	2	\$0
Hazmat Investigation, Not Founded	2	\$0	0	\$0	0	\$0	0	\$0	2	\$0
Unable to Classify/Not Classified	24	\$0	0	\$0	0	\$0	0	\$0	24	\$0
# False Alarm									46	0
Mischievous False Alarm, Bomb Scare	2	\$0	0	\$0	0	\$0	0	\$0	2	\$0
System Malfunction (PFAS)	11	\$0	0	\$0	0	\$0	0	\$0	11	\$0
Unintentional	8	\$0	0	\$0	0	\$0	0	\$0	8	\$0
Unable to Classify/Not Classified	25	\$0	0	\$0	0	\$0	0	\$0	25	\$0
# Natural Disaster									0	0
Earthquake, Flood, Windstorm	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
Lightning Strike	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
Unable to Classify/Not Classified	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
# Other									0	0
Citizen Compliant	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
Not Classified (Unable to classified)	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
Mutual Aid (Given)	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
Mutual Aid (Received)	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
Totals	834	\$511,600	0	\$0	0	\$0	0	\$0	834	\$511,600
# Miscellaneous										
Training Hours		0		0		0		0		0
Civilian Injuries or Deaths		1		0		0		0		1
Firefighter Injuries or Deaths		0		0		0		0		0

1st Quarter Status Report

January 1, 2009—

March 31, 2009



Personnel Department

PERSONNEL EVENTS AND ACTIVITIES FOR THIS QUARTER:

With the opening of a CalPERS “Golden Handshake” early retirement window, Senior Personnel Analyst Cindi Ricards has decided to retire from the City effective April 3 after 14 years of dedicated service. As sad as we are to lose Cindi, we are happy for her and wish her all the best in this new chapter in her life. Personnel continues to operate with a 25% staffing reduction, and Personnel Analyst II Becke Perry and Administrative Technician II Jill Schoonmaker have done an outstanding job of maintaining service levels under difficult circumstances.

Despite the hiring freeze, recruitment activity within the public safety departments is keeping Personnel busy, and we also conducted a very large recruitment for Maintenance Workers within the Water and Wastewater funded operations. We look forward to continuing to work with all departments to streamline and improve our recruitment processes to become as efficient as possible while still adhering to Federal, State and Local mandates regarding hiring practices. We hope to implement a new online application functional addition to the City’s website in the next fiscal year, so stay tuned for more details.

NEW HIRES THIS QUARTER THROUGHOUT THE CITY

A **BIG** welcome to:

Engineering: Temporary Construction Engineer; Randall Rasmussen, Temporary On Site Inspector; Edwin “Guy” Hooper.

Fire: Firefighter; Brandon Johnson, Temporary Assistant Fire Chief; Jim Yarnall.

Marina: Temporary Administrative Assistant; James Willits.

Police: Police Officer; Kert Rulofson, Police Services Officer; Linda Schwend, Temporary Police Records Specialist; Shelly Comstock, Temporary Communications Dispatcher; Bethany Archer.

Public Works-Recreation: Arthur Bruga, Andrew Cochran, Benjamin Cozad, Rose Dana, Carl Daniels, Luis Davalos, Molly Delandersheer, Nicholas Diaz, Kaylyn Fox, Mariana Franco, Julia Grosby, Lindsay Jassen, Desirae Keyes, Michael Lynch, Ashley Makin, Pedro Marquez, Corrine Rushing, Matthew Salmon, Jordan Semple, Mark Thom.

Public Works: Temporary Maintenance Worker; John Jones.

Zoo: Temporary Zoo Education Aide; Amber Agent.

All in all, **31** new employees were hired by the City, and **17** employees separated (including regular, temporary and seasonal employees). With the end of the Hoopsters Season, **81** volunteers were processed.

Separations:

5 FT Resignations
11 Temp Resignations
1 End of Appointment
81 Volunteers (hoopsters)

PERSONNEL ACTION FORMS PROCESSED

A total of one hundred forty-three (**143**) PA forms were processed during this quarter. Personnel issued eighty-three(**83**) Personnel Action Forms & Performance Evaluation Forms to the following Departments:

City Attorney ' s Office: 1
City Clerk ' s Office: 1
City Manager ' s Office: 2
Community Development: 3
Engineering: 2
Finance: 7
Fire: 7
Personnel: 1
Police: 19
Public Works: 37
Redevelopment: 3

Personnel received **50** Regular Full /Part Time, and **93** Temporary Personnel Action Forms from all City departments. **29** Volunteers were processed for Public Works. **7** Parking Permits were issued to employees and visitors. **36** Medical histories were processed for temporary employees and volunteers.

Employment Applications Processed:

A total of **469** applications were logged in and processed for various positions within the city this quarter:

Engineering: 6
Fire: 180
Police: 90
Public Works: 184
Recreation: 9

NEW EMPLOYEE ORIENTATIONS

Six (6) new full-time employee participated in the new employee orientation, which involves preparation of files and paperwork related to salaries, benefits and legal documents.

RECRUITMENT AND TESTING

The following is a list of the position recruitments completed in January, February and March 2009:

ASSISTANT FIRE CHIEF - Applications were accepted December 10, 2008 - January 30, 2009. An Assessment Center was held on February 25, 2009.

COMMUNICATIONS DISPATCHER - Applications were accepted December 18, 2008 - January 13, 2009. Testing was held on January 19, 2009.

MAINTENANCE WORKER I/II – Applications were accepted January 23, 2009 - February 6, 2009. Oral Examinations are scheduled for April 9 & 10, 2009.

FIREFIGHTER - Applications were accepted January 23, 2009 - February 27, 2009. Testing was held on March 14 & 15, 2009. The Oral Examination is scheduled for April 27 & 28, 2009.

POLICE OFFICER (ENTRY LEVEL) - Applications are accepted on an ongoing basis.

POLICE OFFICER (LATERAL) - Applications are accepted on an ongoing basis.

POLICE SERVICES OFFICER - Applications were accepted December 18, 2008 - January 9, 2009. Oral Examinations were held on February 18, 2009.

PROBLEM - ORIENTED POLICING PROGRAM COORDINATOR - Applications were accepted February 13, 2009 - March 30, 2009.

UTILITIES OPERATIONS MANAGER - Applications were accepted January 16, 2009 - February 27, 2009. The Oral Examination is scheduled for March 20, 2009.

TRAINING PROVIDED

None this quarter.

NEW WORKERS' COMPENSATION CLAIMS

Twenty-one (21) work related injuries occurred during this period, resulting in eighteen (18) new workers' compensation claims.

LIABILITY INSURANCE

Our Liability Insurance Provider, HUB International issued a new manual and certificates which meet the new standard of \$2,000,000 liability coverage for the many events held on City property. Insurance documents and certificates were examined and/or issued to insure appropriate insurance coverage for using City facilities. Three (3) special events liability insurance certificates were issued by the City of Eureka.

LABOR RELATIONS/EMPLOYEE RELATIONS

This quarter we completed negotiations with the Eureka City Employees ' Association on health premium increases. Additional issues with other employee groups were discussed and addressed, or are in the process of being addressed.

DISCIPLINARY ACTIONS

Various disciplinary and complaint issues were discussed and addressed, or are in the process of being addressed.

To: David Tyson, City Manager
From: Garr Nielsen, Chief of Police
Date: April 20, 2009
Re: Jan Feb Mar 2009 Quarterly Report



Chief's Message:

2009 began auspiciously for the Eureka Police Department. The first quarter has been marked by a number of violent crimes, particularly armed robberies, stabbings, and assaults. While there doesn't seem to have been any particular common thread to these events they represent a disturbing set of coincidences. If nothing else it is a grim reminder that Eureka is not immune from the types of violent crimes which plague many of our larger urban communities.

We were all sobered by the tragedy which occurred in Oakland where four officers were killed in one incident. Again, it reminds us of just how dangerous this profession can be, and the degree to which our officers daily walk into harms way, never knowing with certainty that they will see their spouses, children, loved ones again. These incidents remind us how important it is to be well trained, to have a winning attitude, and to never take our jobs for granted. The next stop we make could well be the one that changes our lives forever, and there is never a routine call or stop. So long as we are well trained and vigilant we have no need to be paranoid or to overreact, but we must never let ourselves become complacent. Each of the officers in Oakland went to work that day fully expecting that they would be home at the end of their shifts. Their families all waited for them as they always had, and yet in a few moments all was lost forever for them and their families. I think we all believe that but for the grace of God go I, and these incidents shake us to our very core. They cause us to reflect upon how potentially violent our society can be and how dangerous this profession.

One of my officers was in a fight for his life this week. What began as a simple pedestrian stop turned into what easily could have been a fight to the death. The officer lost his gun, his taser, and was unable to get out on the radio to call for help. He was struck in the head with a fence rail. Due to a fortunate coincidence, a dispatcher was riding with him and was able to get on the air to call for back up, which in all likelihood saved his life. Unbeknownst to him at the time he was confronting a parolee who was willing to kill a police officer rather than go back to prison. This is an incident where the use of deadly force would clearly have been justified, but avoided purely out of circumstances as they unfolded. The officer, one of our physically strongest, most fit, and highly trained was literally fighting for his life. Had not the dispatcher been there to call for back up or had the confrontation involved a smaller officer it very easily could

have resulted in the death of an officer. As it is, the suspect is fortunate to be alive because by all rights he could have been subjected to deadly force.

We have not had an officer involved shooting for more than two years, but each day the potential exists, and unfortunately it is inevitable that there will be another in this City where officers routinely encounter very dangerous individuals. And while I have striven to perpetuate a more humanitarian organization which recognizes the dignity of individuals and treats the community as our partners rather than our adversaries, I recognize that there are individuals who have no compunction about taking the life of a police officer if it will enable them to avoid arrest. My hope is that our officers will utilize their intellectual and less lethal tools to avoid deadly force encounters, and that they will avoid unnecessarily placing themselves in a position where they have exhausted their options, but in those split second decisions that have to be made when confronted with a desperate individual who has no regard for human life or authority, I expect my officers to defend themselves and innocent civilians.

While this is not the typical introduction you would expect for a quarterly report I think it is important to remind the Council and the community that we live in a very dangerous environment, and that while we have made great progress in becoming a more progressive and humanitarian organization, ultimately we are tasked with protecting public safety. In that capacity officers are called upon at times to employ extraordinary efforts to protect themselves or others.

As we move into the budget season it is always a stressful period, and this year in particular will be difficult for the city and EPD. We are fortunate to have the unwavering support of the Council and Community in public safety being the highest priority for the City's Resources. As you will see in the following pages, the Eureka Police Department continues to accomplish extraordinary work in this community. Almost daily I encounter someone in the community who comments about the improved relationship between the citizens and the EPD. For many of them it is the first time they have believed that the police department serves them. So, as we face the upcoming budget challenges, we should take great pride in the support we enjoy and trust that the positive accomplishments will be recognized as vital to the public safety of Eureka and that we will continue the course we have set, be good stewards of the resources we are provided, remain focused on our mission, and not be distracted by the external noise of the budget machinations.

Patrol & Police Services:

Between January 1 and March 31, 2009, Eureka Police Officers responded to 9,593 calls for service and conducted approximately 8,840 self-initiated enforcement actions resulting in 2,761 written reports and 1,116 arrests.

Six Additional Police Officers Complete Crisis Intervention Team Training

During the week of March 9-12, six EPD Officers attended Crisis Intervention Team Training (CIT) at the Humboldt Bay Aquatic Center. This was the fourth group of patrol officers who have been sent to the CIT presentation, and the Eureka Police Department is nearing its goal of providing every street cop with this valuable training.

CIT is a 32-hour POST certified training course that has been developed to provide officers and others with the skills, tools, and tactics needed when responding to incidents involving individuals experiencing a mental health crisis. This multidisciplinary training represents a collaborative effort between Humboldt County's Mental Health Branch and local law enforcement officials. The instruction is interactive and includes lecture, role playing, panel discussion, and demonstrations. During the CIT presentation(s), officers receive practical information about:

- Recognizing mental illnesses and developmental disabilities
- Legal issues pertaining to mental illness
- Crisis and suicide intervention techniques
- Safety issues
- Available community resources

Officers are often called upon to respond to crisis situations involving persons with serious mental illnesses. The goal of the CIT training is to increase mental health support for law enforcement officers in the field. And since experts estimate that anywhere from 7 to 15% of the calls to which a police officer responds in this country involve someone with a mental illness, it is very relevant to the issues our officers face on a daily basis in the City of Eureka. CIT training benefits our community by creating a group of specially trained police officers who have received instruction in dealing with people who are experiencing mental health crisis. The aim is getting the mentally ill person who is in crisis to the proper treatment resources and thereby hopefully preventing a tragic situation.

13 Officers Attend Clandestine Lab Training

On March 6th thirteen officers attended a Clandestine Laboratory First Responders Awareness training class at the Wharfinger Building hosted by the California Narcotic Officers Association. The class was not only geared towards law enforcement personnel but was also valuable training for others who may stumble upon or be initially dispatched to the scene of a possible drug lab, such as social workers and fire fighters. Some of the topics covered during the 8 hour class were;

- Manufacturing Techniques
- Enforcement techniques for the problem location
- Terminology
- Chemical Safety
- Clandestine Lab Identification
- SIN system – Secure, Isolate, Notify

The opportunity to send a number of officers could not had come at a more opportune time as the local area has had several house fires attributed to the manufacturing of illegal drugs. Students attending the class not only got to see first hand how certain drugs are manufactured, but some of the students actually got to participate in some of the manufacturing techniques.

Police Officer conduct another Hotel/Motel Enforcement Sweep - 15 Arrested

During the morning and afternoon hours of March 18, 2009, seven police officers, divided into two small teams, conducted a crime enforcement and suppression sweep at several Eureka motels. This was part of an ongoing law enforcement response to numerous reports of illegal activities occurring in and around many of the motels, including drug use and sales, prostitution, theft, and other crimes.

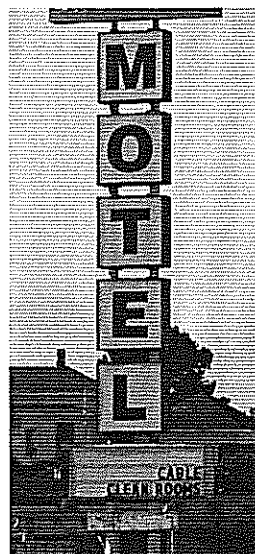
During the approximately 5 hour operation, officers conducted probation and parole searches, served warrants, and contacted suspicious persons at approximately 10 motels located along Broadway, 4th and 5th Streets in the City of Eureka. Officers made a total of 15 arrests.

Summary of Crimes:

- 11364 H&S –Possession of Drug Paraphernalia
- 11357(a) H&S – Possession of Concentrated Cannabis
- 11350(a) H&S – Possession of a Controlled Substance
- 4140 B&P – Possession of a Hypodermic Syringe
- 14601 CVC – Driving with a Suspended License
- 12020(a)(4) PC – Unlawful Possession of a Concealed Deadly Weapon (dagger)
- Felony and Misdemeanor Warrants

Summary of Locations:

- Broadway Motel: 1921 Broadway
- Christie's Motel: 1420 4th St.
- Eureka Lodge: 1805 4th St.
- Motel 6: 1934 Broadway
- Pine Motel: 2411 Broadway
- Royal Inn: 1137 5th St.
- Super 8: 1304 4th St.
- Serenity Inn: 2109 Broadway
- Blue Heron: 2245 Broadway



Summary of subjects arrested or issued misdemeanor citations during the course of the special enforcement operation:

- Sunny Wiseheart (age 41) was arrested for a felony warrant alleging possession of a controlled substance (Motel 6).
- Richard Bray (age 52) was cited and released for a misdemeanor warrant alleging resisting/obstructing an officer and domestic battery (Blue Heron).
- Matthew Isaacson (age 37) was arrested for felony unlawful possession of a concealed dangerous weapon (Serenity Inn).
- Eugene Lemas (age 39) was arrested for felony possession of concentrated cannabis (Broadway Motel).
- Leland Donahue (age 24) was arrested for a felony warrant alleging assault with a deadly weapon and probation violation (Motel 6).

- Terry Dearduff (age 47) was arrested for three misdemeanor warrants (Blue Heron).
- Natasha Martin (age 21) was cited and released for a misdemeanor warrant (Broadway Motel).
- Karen Brennan (age 53) was cited and released for a misdemeanor warrant (Blue Heron).
- Joseph Spenser (age 30) was arrested for possession of drug paraphernalia (Eureka Lodge).
- Ryan Osborn (age 23) was arrested for a misdemeanor warrant (Eureka Lodge).
- Jacob Roach (age 24) was arrested for 3 misdemeanor warrants (Royal Inn).
- Brea Weeks (age 32) was arrested for possession of a controlled substance (2 counts), possession of drug paraphernalia, and a misdemeanor warrant (Royal Inn).
- Alesia Combs (age 22) was cited and released for driving with a suspended license (Super 8 Motel).
- Carrie McKune (age 23) was arrested for possession of drug paraphernalia (Christie Motel).
- Michael Skicism (age 53) was cited and released for driving with a suspended license (Christie Motel).

During the sweep, officers also made an effort to communicate with the motel managers and staff to solicit their help and participation in dealing with any known problems at their businesses. Officers also provided tips about how to recognize indicators of possible criminal activity occurring at their motels. This partnership between law enforcement and motel staff has proven fruitful for both.

Selected Calls of Interest:

Twenty-seven "Robberies" were reported to the Police Department during the first quarter of 2009 resulting in 19 suspects being identified and/or arrested. This included a string of robberies committed in less than 45 minutes on February 6th which unfortunately culminated in the murder of the final victim. By comparison only 14 robberies were reported during the same time period in 2008 resulting in just one suspect being identified and/or arrested.

Fortunately, alert citizens reporting unrelated suspicious activity aided in the successful capture of several suspects. A report of a possible DUI driver resulted in the apprehension of the murder/robbery suspects mentioned above (see the Criminal Investigations Section of this quarterly report for further details) and a report of suspicious persons in a vehicle resulted in the apprehension of two suspects linked to the commission of a home invasion robbery (described below).

On March 6th at about 10 a.m., several Eureka Police officers responded to the 1400 block of 'D' Street on what initially was reported as a "fight with weapons." Upon arrival at the location, officers learned that the fight was the result of a "home invasion" type armed robbery gone "bad".....for the suspects. Apparently the suspects had picked a victim that was not willing to be robbed. Even though the victim was confronted with several masked suspects armed with at least one weapon, the victim fought off her attackers with pepper spray. Faced with a reluctant victim, the suspects aborted the robbery and fled with the victim in hot pursuit. One of the suspects (the one with the

shotgun) reportedly jumped a fence and was last seen running north towards Hillsdale Street where he seemingly vanished into the morning air.

A search of the neighborhood failed to locate any of the suspects. However, a search of the path taken by the shotgun totting suspect led to the recovery of several articles of clothing which had been discarded by the suspect during his escape (a common practice used by fleeing suspects in an attempt to change their outward appearance). The clothing was found in the front yard of a Hillsdale Street residence and upon conducting a more detailed search, officers found the suspect's loaded sawed-off semi-automatic shotgun stashed under the foundation of the same house.

Investigative work by the Criminal Investigations Section of the Department lead to the identity of the suspects but their whereabouts for immediate incarceration was unknown.

On March 14th at about 4:35 a.m. the Communications Center received a telephone call from a citizen reporting several suspicious characters in a vehicle parked near the 100 block of West 7th Street. Officers Wayne Rabang and Adam Laird were dispatched to the location to determine if the individuals were up to no good. Upon arrival, Officer Rabang observed the suspicious vehicle, on the move, fail to make a complete stop at a posted stop sign. When Officer Rabang attempted to initiate an enforcement stop for the violation, a full fledged high speed pursuit ensued. Officer Rabang joined by Officer Laird pursued the suspect vehicle down 5th Street at speeds well over 70 mph. However, the pursuit quickly came to an end as the driver of the suspicious vehicle was unable to negotiate the reconfigured 'S' curve at 'R' Street and subsequently crashed at the NW corner of the intersection.



No longer able to flee in the vehicle, the driver and two passengers exited and fled on foot. The two passengers ran towards McDonalds but were apprehended in short order by Officer Rabang. The driver ran in the opposite direction and was apprehended near 6th and Myrtle Ave by Officer Laird.

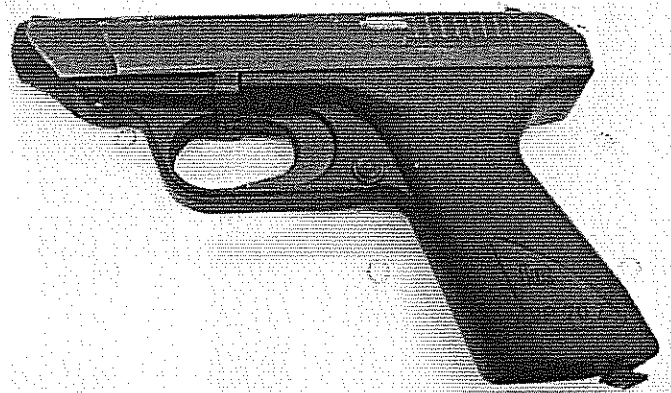
The three suspicious subjects were identified as Nathan Ruptak (driver), Waymond Kelly (passenger) and Michael Johns (passenger). All three suspects were parole absconders and were taken to the Humboldt County Jail for re-incarceration.

Waymond Kelly and Michael Johns were two of the three suspects determined to be responsible for the 'D' Street Home Invasion Robbery. A third suspect identified as Donald Wilson was arrested several weeks later by Arcata PD.

Additional Information:

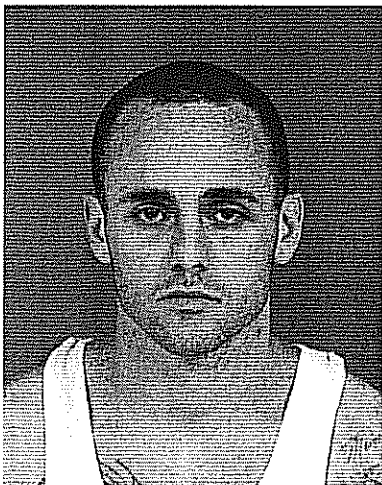
All three robbery suspects have extensive arrest records and were on parole at the time of the home invasion.

A handgun was thrown from the suspicious vehicle during the pursuit and was recovered by officers in the 500 block of 5th Street.

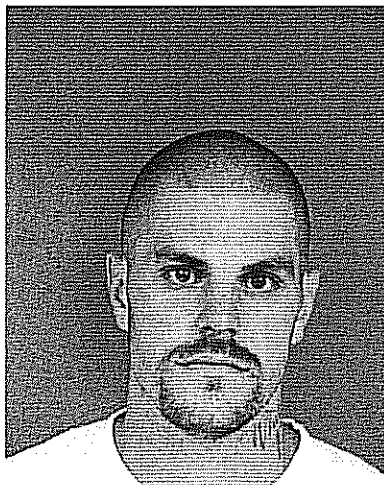


The serial on the handgun had been removed.

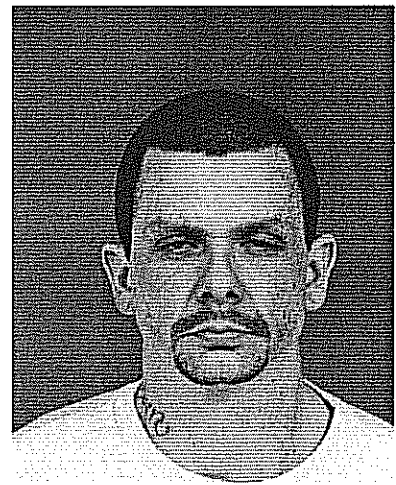
Ruptak was not implicated in the robbery. He was arrested for felony evasion as a result of the car chase and subsequent crash. He has an extensive arrest record involving drugs and weapons.



Waymond Kelly



Michael Johns



Donald Wilson



Nathan Ruptak

Robbery as defined by the CA Penal Code

211 PC. Robbery is the felonious taking of personal property in the possession of another, from his person or immediate presence, and against his will, accomplished by means of force or fear.

Traffic Section:

So far this year between Jan. 1, 2009 and March 31, 2009 there have been 206 traffic collisions where a police report was written. During this same time last year there were 216. Of the 206 collisions 70 were reported to be injury collisions. One collision occurred on 5th and "O" street that involved a drunk pedestrian that walked out in front of on coming traffic. The pedestrian suffered major injuries but lived. Just recently there was a collision involving two pedestrians (boyfriend / girlfriend) that were involved in a physical fight while walking along Broadway near Henderson street. While fighting, the two fell onto the roadway and were run over by a passing vehicle that was unable to avoid them. Both pedestrians suffered life threatening injuries and were flown out of the area for treatment. The collision is still under investigation and at this time it is not known if the pedestrians will recover from their injuries.

Traffic analysis summary _____ This Quarter ___ Last Quarter

Total collisions involving a fatality	0 (*2)	0
Total collisions involving injuries	70	45
Total DUI collisions	12	11
Total bicycle collisions	8	6
Total pedestrian collisions	6	6

(* denotes two pedestrian with critical injuries who could possibly succumb to their injuries)

Areas of Concern

Washington School vehicular traffic has increased over the last few years with the closure of two Eureka elementary schools. Parents have been double parking on Chester street while dropping off their children. This creates a traffic hazard by causing the flow of traffic to back up into the intersection or "W" street. Officers have warned parents, and eventually had to start citing parents that continued to double park. "No

double parking” will be posted to help solve the problem. Officers will continue to monitor the morning commute in this area.

Traffic safety grant

The first half of the Office of Traffic Safety Grant has been completed. During this time Officers have conducted 26 DUI saturation patrols, 9 Warrant sweeps for people with outstanding warrants for DUI or driving with a suspended license, 1 stakeout of a driver who has a suspended driver's license but continues to drive, 1 court sting that apprehended a driver that left the court room and drove away from the scene with a suspended driver's license, and 2 DUI checkpoints.



Primary collision factors	This Quarter	Last Quarter
Right of Way Violations :	40	31
Fail to Obey Traffic Signs or signals:	26	18
Unsafe Speed:	31	24
Unsafe turning Movement:	35	27
Follow Too Close:	2	3
DUI:	12	11



Total number of citations _____ This Quarter _____ Last Quarter

1277

1110

Total number of DUI arrests _____ This Quarter _____ Last Quarter _____

89

82

Community Response:

The Community Response section conducted eight Neighborhood Watch Meetings during the first quarter of 2009. One was held in January, five were conducted in February and two were held in March. There were no major issues in any of the neighborhoods and the minor issues, for the most part, were resolved.

However, there was significant neighborhood problems resolved which pleased the neighbors. Attached please find before and after pictures of 242 Manzanita Street.

It was a very nice home and location but a foreclosure occurred by Countrywide and several young druggies refused to leave and continued to live in the home without water, garbage service or electricity for eight months and the garbage accumulated. We were unable to get Countrywide to do an eviction until they were threatened. It took eight months.

There was a major health issue as there was a swimming pool on the property that was a breeding ground for mosquitoes and a danger existed that a child would fall in the pool.

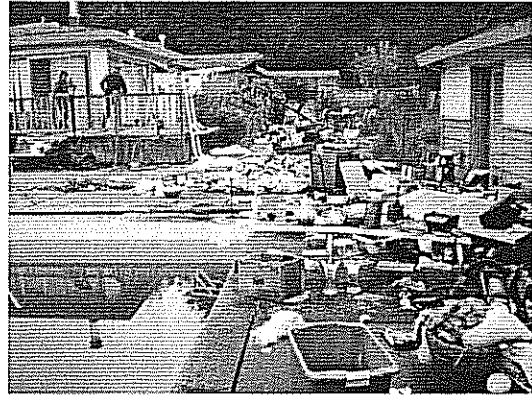
BEFORE



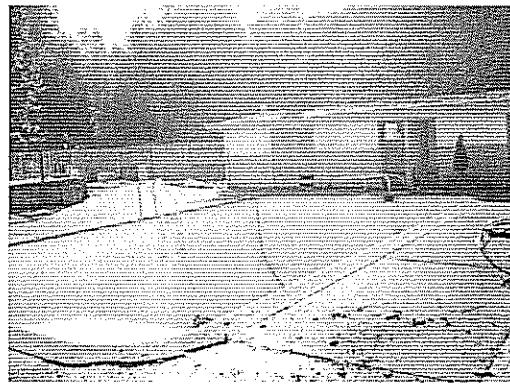
AFTER



BEFORE



AFTER



Another home that was a problem for six months was a foreclosure at 272 Wabash. An eviction still has not occurred by the Bank of New York. The City's Code enforcement teamed up and did a voluntary inspection and found several violations which are being addressed. Again, there was no water, electricity or garbage service and a Public Works team made a mess go away. Below are before and after photos.

BEFORE



AFTER



We also dealt with two hoarder homes. One on I Street and the other was on Dolbeer Street. Both homes are now in much better condition. Attached are pictures of the problems we faced in just two of the rooms. The other rooms were the same.

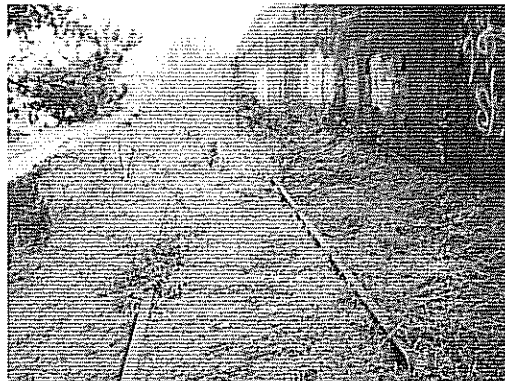


Just before the Jazz Festival we had received many citizen complaints about the condition of the railroad tracks along waterfront drive below the library. A clean up team was organized from the Rescue Mission and also a SWAP team from the Sheriff's Office assisted with a quick cleanup of the area. Note the before and after pictures of the area.

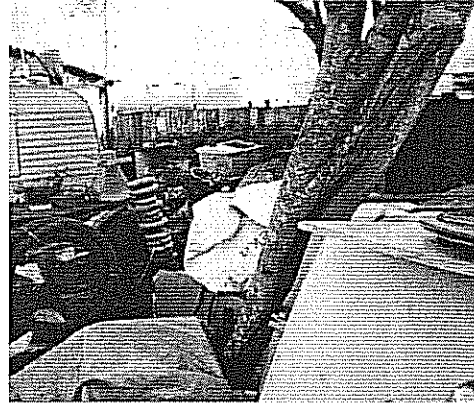
BEFORE



AFTER



Another home the enforcement team is now working is at 1805 Second Street. The photos show the extent of the problem.



A problem drug house was brought to our attention by a council member and other citizens at 812 Third Street. After several arrests and several meetings with the property managers the problems were identified by the POP team and five evictions were made and a new house manager was placed in charge. The problem at this time seems to have been resolved.

All day homeless camp sweep were conducted twice during the quarter with several arrests and several citations. All sweeps were conducted on city properties and were as a result of complaints by city employees and citizens.

The POP section responded to 126 locations because of complaints from citizens or the Health Department. One hundred and thirty-eight other calls were responded to usually as a result of patrol officers being busy or unavailable.

Talks were given to a senior citizen center regarding identify theft and scams. A talk was given for city's parks crews on the homeless camps in the parks and how to deal with them. Two talks were given to businesses regarding dealing with difficult persons who would cause problems at their place of employment.

Criminal Investigations Section:

Major Cases:

During the time frame of this quarterly report, the Criminal Investigations Section either initiated or provided follow up investigations on 34 felony cases, along with follow up on 113 missing person and/or runaway juvenile cases.

CIS continues to have an increase in violent crime cases, involving a homicide, several robberies, and several stabbings.

CIS also reviewed and investigated about 15 cross reports forwarded by either Adult Protective Services or Child Welfare Service, as well as screening about 30 additional cross reports.

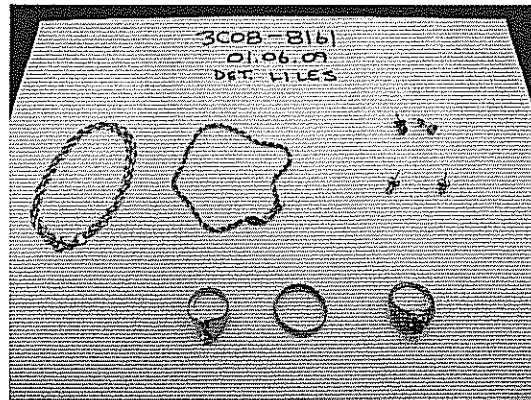
Due to the above workload, numerous property crime reports have had to be unassigned to free Detectives to handle the major assaults reported. Some of the property crimes

that were investigated involved large embezzlements consisting of thousands of dollars in loss. These types of cases become quite time consuming, require hours of research, and several search warrants to complete.

The following is a summary of some of the larger cases handled:

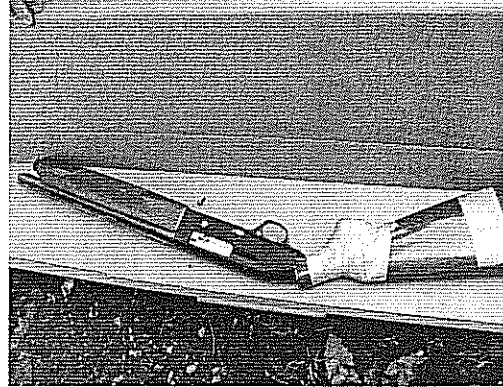
Case number 3C08-8161:

On 10.20.08, two subjects broke into a home at the 2200 block of Buhne Street. The suspects took various items in the home including a safe containing several items of jewelry valued at over \$70,000, a BMW car, and several rifles. In January of 2009, detectives received a break when a female was arrested, and claimed to have pawned some of the stolen jewelry. Our investigation led us to recovering in excess of \$65,000 of the jewelry, the stolen BMW, all the rifles, and several other items. At this time the female involved in the burglary is in custody pending trial, and the male involved is on the run as a warrant has been issued for his arrest. It should be noted the male in this burglary has an extensive criminal history involving burglaries.



Case number 3C09-1821:

On 03.06.09, three males entered a residence by force demanding marijuana from a female that had been sleeping in her bedroom. One of the males was holding a shotgun, and assaulted the female. The victim grabbed her pepper spray and turned on the three males, chasing them out of the house. All three males ran to a waiting car just down the block with the victim still chasing them. When they couldn't get the car started they fled on foot. Within the hour, patrol officers located the shotgun a short distance away from where the suspect had hidden it. In the coming days CIS identified all of the involved parties. Two of the suspects were taken into custody the following week, when they led police on a high speed pursuit through Eureka's business district. A handgun was thrown from the vehicle during the pursuit. The pursuit came to an end when the vehicle crashed into a business. All three suspects who entered the home are in custody for parole violations. Two of the suspects "girlfriends" will be charged in connection with the home invasion robbery.



Case number 3C09-816:

On 1-30-09, at about 0655 hours, Officers responded to a stabbing victim, who was reported to have been stabbed in the leg while driving, causing him to veer across Broadway and crash into Mike's Drive Up. It was determined through an extensive investigation that this incident began the day before when the victim gave a Los Angeles parolee, David Bushman, and his seventeen years old girlfriend (accomplice), a ride from LA to Eureka. On the morning of 1-30-09, the victim was ordered by Bushman to return to the motel that they were staying at in Eureka. At this time the accomplice was holding a knife on the victim. The victim refused their demands and that is when the juvenile accomplice stabbed the victim in the leg, causing the victim to crash into Mike's Drive-up. The two suspects fled, but were soon located and taken into custody. When they were captured each suspect possessed property stolen from the victim.



Case number 3C09-1167:

On 2-12-2009 at about 9:38 am, Officers of the Eureka Police Department were dispatched to the 2500 block of A Street to a possible stabbing. A citizen called the Eureka Police/Fire dispatch center to advise that four subjects had exited a residence at this location and were carrying a fifth subject, who appeared to be covered in blood. The subjects placed the bleeding person into a van and had driven away. Officers responding to the A Street location located signs of an assault. While this was taking place, the EPD dispatch center contacted St. Joseph Hospital ER and were told that a stabbing victim had just arrived.

Officers and Detectives responded to the ER and contacted the victim, who was being treated by ER staff for a serious lower abdomen stab wound. Officers spoke with the victim and the two witnesses who had transported him there. Based on these statements it was believed that during an altercation between the victim and suspect, at the A Street location, the suspect stabbed the victim. The suspect was soon identified as Andrew Darrel Gray (33 years old of Eureka). Gray was located and taken into custody a few days later.



Case Number 3C09-0586:

On 01-22-09 at approximately 0108 hours, Officers were dispatched to the 1800 block of 5th Street to the report of a stabbing. The victim was stabbed in the head and the knife was still lodged in his forehead.

Medical Personnel arrived and transported the victim to St. Joseph's Hospital for treatment. The only details that were provided by the victim with relation to the incident location, was that he was nearby a store/gas station when he was assaulted. The victim described the suspect as a younger WMA wearing a white shirt.

Several officers scoured the N/E portions of Eureka near any and all gas stations for a possible crime scene and/or suspects. Officers were able to locate what appeared to be the incident location. It is believed that the victim had been initially assaulted at the east side of the Samraat (1735 4th Street) India Cuisine Restaurant. It was later determined that he then walked to his nearby residence with the knife in his head.

Through the lengthy investigation, we were able to identify a suspect in the incident and charges are anticipated to be filed with the District Attorney.



Case number 3C09-1039:

On 2-6-2009 at about 5:40 pm, Officers were dispatched to the 1900 block of J Street for an assault report. Upon arrival, officers were told by the victim that he was riding his bicycle at this location when he was contacted by two subjects who attempted to take his belongings. The subjects were unsuccessful in their theft attempt, but did assault the victim. The subjects fled in a white 4-door sedan. The victim provided the officer with a description of the vehicle and suspects.

At about 5:49 pm, Officers were dispatched to the 400 block of "F" Street for a robbery report. The victim stated that he was using the ATM at this location, when he was approached by a suspect brandishing a knife and demanding his belongings. The suspect took several items and fled on foot.

Two independent witnesses to this robbery chased the suspect to a white Jetta, which the suspect entered and fled the scene. A description of the suspects and vehicle was provided.

At about 6:02 pm, officers were dispatched to a robbery report to the 3300 block of Broadway. The victim stated that she was walking to her vehicle, when she saw a white sedan in the parking lot, approaching her location. She said that the vehicle swooped towards her vehicle and she got into her vehicle and locked the door. The passenger exited the vehicle, brandished a knife, struck her window with the knife, and demanded her money. She drove away. The male suspect struck her window with his fist as she fled. The victim provided a plate for the suspect vehicle.

She described the suspect as a WMA, slender build, about 5-8, short hair, clean shaven. The victim did not see the driver.

At about 1805 hours, Officers were dispatched to an assault with a deadly weapon call at the parking lot at the 3400 block of Broadway.

Upon officer's arrival, a male victim was located on the ground, being treated by various witnesses for a stab wound to the lower left abdominal area. On the ground near the victim was a bloody knife. Witnesses described the suspect to Police. The suspect got into a white VW Jetta and fled.

A witness at this location gave a description of the suspects.

The victim of this assault was transported to St. Joseph Hospital ER, where he later died of his injuries.

While officers were handling the robbery calls, the California Highway Patrol and Humboldt County Sheriff's Office were sent to the King Salmon area for a possible DUI driver. The vehicle was described as a white VW with a plate, which matched the plate provided by one of the robbery victim's.

Eureka Police Officers, with the assistance of Humboldt County Sheriff's Deputies, locate the suspect vehicle at the 1800 block of Buhne Drive in King Salmon. Three suspects are also located and are taken into custody without incident.

The location and vehicle were secured. Detectives of the Eureka Police Department were called to the scene and a search warrant was written and later served.

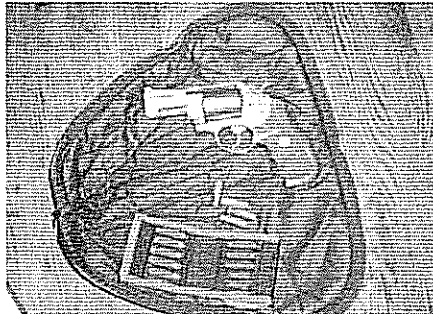
While Detectives were processing the suspects, an additional victim phoned the Eureka Police Department and reported an attempted robbery at the 1600 block of Broadway at about 6:00 pm. The victim reported that she was approached by a suspect, while she was in her vehicle and he brandished a knife, while demanding her belongings and making threats of physical assault if she did not do as ordered. The victim fled the scene in her vehicle.

The three suspects were identified as John Lewis Way (30 years old of Eureka), Daniel Joseph Dower (27 years old of Nevada), and James Robert Stanko (26 years old of Santa Cruz) were booked on multiple counts of robbery, assault with a deadly weapon, and homicide.



Case Number 3C09-1204:

On 2-13-09, at about 2100 hours, EPD officers responded to the 1200 block of West Avenue for a 911, unknown caller investigation. While two officers were in the vicinity, six loud gunshots were heard near by. As officers searched for the source of the gunfire, more shots were heard. The officers finally saw the flash from the gun barrel and isolated to a residence at the 1300 block of West Avenue. While encircling the residence, another shot was heard. This time the gunfire was less than 30 feet from the officers and pointed in the general direction of the officers. At the request of EPD dispatchers, the occupant of the residence, James Snyder, exited the residence unarmed. A search warrant was served and several firearms, ammunition and empty shell casings were located. The empty shell casings were 44 magnum shell casings. Two of the firearms were 44 magnums. There was evidence to support that Snyder had fired the guns outside in the direction of officers.



Case number 3C09-1966:

On 3-9-09 two masked men entered the Harris Street Market and liquors and robbed the clerks at gun point. The suspects took money and cigarettes with a preference towards Marlboros. On 3-12-09, two men entered the Patriot Gas mini mart at 4th and R Street and robbed the clerk. Again, the suspects were armed with a handgun and took cash and cigarettes with a preference towards Marlboros. Both incidents were video taped. In both incidents, the clothing, masks, gun and method of operations were almost identical. The body types and races of the individuals were also similar. The gunman in the first robbery placed his ungloved hand on the glass countertop. A print was located. The prints were identified to William Mulligan. Other evidence tied Jason Shields in as his partner. The two have been arrested for the crimes. Mulligan has pled guilty to one count of robbery. Mulligan will face state punishment as well as Federal punishments. Shields case is still in the court system.

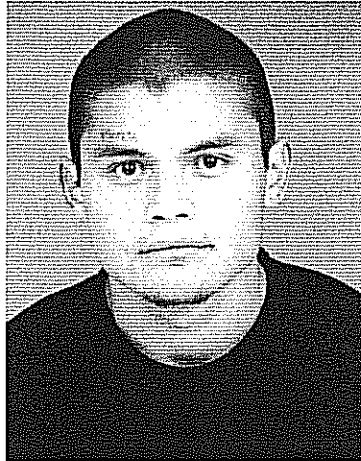


Case number 3C09-2411:

On 3-27-2009 at about 5:11 pm, Officers of the Eureka Police Department responded to the Asian Oriental Food Store, on Albee Street in Eureka, for a robbery call. The clerk stated that a male subject entered the store, displayed a weapon, demanded money, and upon obtaining the money, he fled the store. The clerk provided a general description of the suspect, but since the suspect was wearing a sweatshirt with the hood pulled up over his head and dark sunglasses, the description was vague. The clerk did notice a bluish ink tattoo above the eye of the suspect.

Through the investigation, officers identified a Ronald Willie Loureiro (20 years old of Eureka) as a possible suspect in the case.

On 4-3-2009 at about 1:43 am, Officers contacted Loureiro as suspicious person at a local motel and he was taken into custody for parole violation. Loureiro was later questioned and booked for the Asian Oriental Food Store robbery.



Ronald Willie Loureiro

Case number 3C09-2293:

On 3-23-09 at about 0710 hours, Eureka Fire Department responded to an explosion and structure fire at 3615 Glen Street in Eureka. Upon arrival, the house was entirely engulfed in flames and there was evidence of a significant explosion. During the clean up operations, a deceased male was found. EPD detectives joined the investigation as well as an ATF team from the bay area. The findings by the arson task force and ATF are not finalized but will probably suggest arson was the cause of the fire. The resident of the house, Cleatous Hantz was identified as the deceased male. The pathologist ruled he died by a gunshot consistent with a self inflicted gunshot wound. The incident is still an open death investigation.



Case number 3C09-2148:

On 3-19-2009 at approximately 0456 hours, Officers were dispatched to the 400 block of 'B' Street to the report of a rape that had just occurred. The victim reported that she awoke to a subject on top of her. EPD Officers responded to the vicinity in hopes to locate the suspect who had fled from the residence on foot. The Victim was able to provide a detailed description of the suspect and he was ultimately taken into custody.

The suspect, identified as Malcolm Andre Clark (37 years old of Concord, CA.), was transported to the Eureka Police Department, where he was processed for evidence and questioned. He was soon booked into the Humboldt County Correctional Facility on the rape and a possession of controlled substance charge.

Missing Persons / Runaway Juveniles:

During the time period 1-1-2009 to 3-31-2009, there have been 113 missing persons/runaway juvenile reports filed with the Eureka Police Department and 34 runaway juveniles were cited for being incorrigible.

Currently there are six runaway juveniles and one missing adult cases open. The missing adult case involves a woman who was in route back to Eureka and got off the bus in Los Angeles. She was arrested on 01/14/09 and released on 01/15/09 in Los Angeles and was reported missing by her father on 02/23/09. This case is still being investigated.

In February, a 1998 missing child's case was cleared by her being located in Mexico and returned to her mother who now lives in Utah. The child was abducted by her father and taken to Mexico when she was 7 years old. A missing person report was filed with E.P.D. in March of 1998 and because it turned into a child abduction case it was also investigated by the Humboldt County District Attorney's Office. The California State Department of Justice was contacted by the DA's Office and assisted on the case but several years later they closed their case when they could no longer locate the girl's mother due to her transient lifestyle. The missing girl was reportedly being raised by her paternal grandmother in Mexico. It was also reported that the grandmother was possibly being abusive to the child.

In researching the case during the past two years PSO Anderson located the mother in Utah and a younger half brother here in Eureka. The DA's Office and the State Department of Justice were notified of the contact with the mother. Internet records indicate that the father lives a transient lifestyle in the San Diego area. An agency assist was requested of the San Diego Police Department and Detectives went to several locations but were unable to locate him. PSO Anderson received a lead and learned that there was an older half brother who was also trying to find his sister in Mexico.

During the middle of January PSO Anderson was contacted by a family friend, of the older half brother, and was told that the girl had contacted her brother and had also contacted their mother. The girl, who is now 17 years old, had ran away from the grandmother and was taken in by a Christian couple in Mexico. She was able to locate and contact her older half brother living in California and wanted to return to the United States and her family. She had posted a MySpace account and there were pictures of her on the internet. After receiving the contact information, PSO Anderson immediately contacted the mother to confirm that she had heard from her daughter. The mother was trying to figure out how to get her daughter back to the United States. PSO Anderson called Humboldt County's District Attorney Investigator Mike Losey giving him the new information about the missing girl. Investigator Losey contacted the mother and also contacted the United States State Department to assist. The US Embassy in Mexico City became involved and took the girl in and after obtaining records showing she is a US Citizen made arrangements to fly her back to the United States. On February 4,

2009 the missing girl was flown from Mexico City to Utah and was reunited with her mother. Shortly after she returned to her mother she celebrated her 18th birthday.

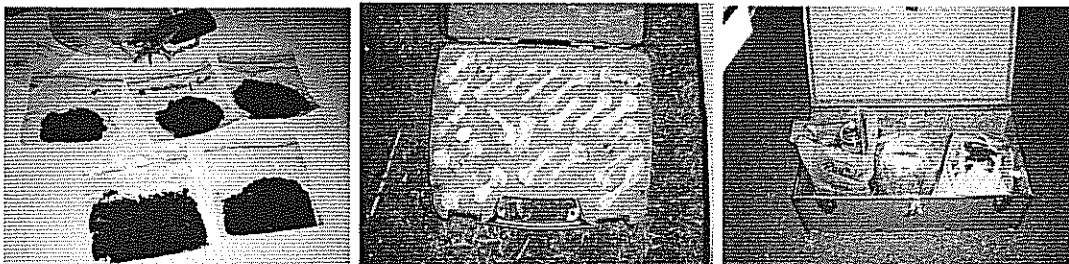
Equipment:

CIS personnel were issued Magellan GPS units for their vehicles. These units will be quite useful in our ability to locate out of city/county locations as part of our investigations.

K9 Section

Most of the winter's K9 activities have been related to narcotics – either in the form of detection or as it relates to violent crimes. 'Tis the season, in Humboldt County....and so far, this is starting out to be a very violent year. The patrol dog teams have been deployed to assist in the apprehension of several violent offenders. So far, all but one, have been wanted parolees. It is likely that in the foreseeable future, and until something can be done about the state's prison system, violent parolees will continue to be a plague on Eureka. Unfortunately, it seems that violence and 'home-invasion robberies' for marijuana are on a rapid rise.

Sgt Kay Howden and K9 Tava assisted the task force and the HCSO with several narcotics cases, aiding in the detection, and location of controlled substances in vehicles, parcels for shipment and in one case, a portable floor-safe. Some photos of the items are attached below. The packaged 'bud' is fairly obvious. The smaller, 'pancake' looking items, are patties of concentrated cannabis... otherwise known as "Hash".



Officer Bryon Franco unfortunately suffered a broken hand in a violent fight between two officers and a suspect, who was under the influence of several drugs. The break required surgery to repair, so K9 Jimi is 'twiddling his paws' while Bryon's bones knit. Bryon reports Jimi is NOT happy with the arrangement! Officer Franco and Sgt. Howden have started teaching Jimi narcotics detection, in an effort to keep his mind busy.

Officer Ed Wilson and K9 Endy have been busy on the weekends trying to keep up with the calls for service and flushing out bad guys.

Officer Mike Guy and K9 Tahoe have also been chasing parolees and convincing them to give up without a fight.

K9 teams are a huge deterrent to violence on the part of a suspect, once it is known that a K9 is on scene. However, it bears mentioning that this trend is likely to change. The suspects we're dealing with are more violent now, than ever. They are committed in their

minds to resist, and to resist with everything they've got. Several suspects in the past few months who were arrested following a violent struggle with officers, have admitted that they would have killed the officer if they could have gotten to a weapon (either the suspect's or the officer's) This is VERY concerning, and a trend which is not likely to change for the better.

Communications Section:

The police/ fire communications center began this quarter with the assignment of Police Sergeant Mike Quigley as the supervisor. The primary emphasis throughout the quarter has been to staff the 4 vacancies that existed at the beginning of the year. As a result of recruitment and testing efforts it looks like the center could be fully staffed by summer which will greatly reduce stress on existing dispatch personnel as well as overtime costs. With the average training time for a new dispatcher at least 16 weeks we have a long way to go but we are moving forward.

Our computer aided dispatch (CAD) system by Sungard was updated with the latest technology in January and we are exploring the possibility of upgrading our entire computer system thanks to some incentives being offered by IBM and available grants. This is a rather complex and involved undertaking that is just in the beginning stages.

Personnel Announcements:

Linda Schwend hired as a dispatcher in February.

Bethany Archer hired as a dispatcher in March.

Diane Clark-Purkey hired as a dispatcher in March. (Diane has worked for us before and brings years of experience as a dispatcher.)

Training:

Michelle Olson..... 24 hour Emergency Medical Dispatch (EMD) training in Santa Cruz, California.

Miranda Baird..... received her ongoing CPR training/certification from EFD.

Kristen Powell..... 40 hour Hostage Negotiations training in Monterey, California.

Amanda Nichols....24 hour Emergency Medical Dispatch (EMD) training in Santa Cruz, California.

Michelle Olson and Traci Gouthier attended a 3 hour Amber Alert training in Arcata hosted by the California Highway Patrol in March. They are preparing a training plan to share with the entire dispatch staff.

The communications center was unable to send any dispatchers to Crisis Intervention Training (CIT) this quarter due to staffing levels. This is a concept we strongly believe in and will certainly be sending personnel to the next session, once our staffing level is up.

Notable calls:

February 11th:

On February 11th at 7:21 a.m. dispatch received at report of an explosion and fire at an apartment complex on Hilfiker Lane. The first units on scene found no fire but detected noticeably toxic smoke and fumes coming from the structure. Over the next twenty to thirty minutes the phones at dispatch rang constantly and radio traffic was non stop as numerous citizens called and EFD and EPD units communicated what they were seeing and hearing as they arrived, including several victims still inside the affected structure. Several minutes into the incident St. Joseph's Hospital reported a victim with severe burns at their emergency room and a van containing a drum of unidentified liquid blocking the ambulance entrance to the E.R.

Dispatch coordinated the joint response of Haz Mat, Environmental Health, Humboldt County Drug Task Force and all fire and police units in the city as well as isolating the unknown vehicle/ substance at the hospital and activating off duty personnel. As dispatch quickly became overwhelmed the assistance of a Police Services Officer who has been trained as a dispatcher was incorporated to help field calls and coordinate requests for resources.

Ultimately the dispatch center coordinated a joint effort involving at least four different agencies, the community hospital and numerous individuals all of whom had radio and phone communications that needed to be relayed to other involved parties and agencies. On duty dispatchers did so while maintaining everyday functions of the communications/ 911 center for the city.

February 13th:

On February 13th at 8:17 p.m. the dispatch center received a call of possible shots fired in the area of the 1200 block of Myrtle Av. Police units were dispatched and while checking the area heard gunshots themselves. While police units were communicating this information to the dispatch citizens were continuing to call and report their concerns about the gunshots.

Over the next 45 minutes responding police units communicated what they were hearing and seeing via radio while numerous citizens reported their observations via telephone. The two dispatchers on duty at the time communicated with each other verbally while alternating between several citizens on the phone and the radio traffic they were receiving. As a result of their concentrated efforts and communication with no less than three citizens, seven police units and each other they were able to pin-point the location of the ongoing gunfire.

Once the address was identified dispatch used the CAD system to obtain a phone number for the residence and called inside. With direction from the watch commander the dispatcher was able to contact an intoxicated subject who was shooting a .44 magnum handgun and have him safely exit his residence where he was taken into custody without incident.

This is the type of incident that can quickly spin out of control with potentially tragic consequences. The successful outcome of this incident can be largely attributed to the dispatchers on duty and their professional, calm, calculated approach to the situation.

Total Calls:

During this quarter the Eureka Police Fire Communications center fielded 5702 "911" calls and 33,767 administrative phone calls for a total of 39,469. That's 439 calls a day or 18 calls an hour for every hour or everyday in the 3 month period.

As we move into the next quarter the communications center is busy training several new dispatchers and working towards upgrading our computer system while continuing to provide the best possible service to our police officers, fire fighters and the community as a whole.

Records Section

Ashley Ipock celebrated her birthday on January 11th! HAPPY BIRTHDAY TO YOU!

Christina Laramore and Ashley Ipock attend a week long POST Basic Records Course in San Bruno. The certified POST (Police Officer Standards and Training) course is very essential part of the Records Section. The course trains Records staff to understand the legalities of utilizing telecommunication systems, record retention, filing various types of reports, record sealing, personal identification files, missing persons, coroner records, entries into various systems: i.e.: firearms and vehicles, fingerprints, registrants, restraining orders, subpoenas duces tecum, warrant processing system, juvenile records and much more. POST requires a test be passed before issuing a certificate of completion. Congratulations on your completion certificates ladies!

February 17 we were sad to see Arnella Ahrens take a leave but we are happy to have Shelly Comstock to graciously fill our Records Section with needed help.

We are looking forward to Bring Your Child to Work Day next quarter!

Property Section

Our Property Section is getting help in the afternoons by Kaitlin Powell who is completing tasks now for Records as well as Property! Thank you Kaitlin for your interest and initiative to be open to this change!

Terry Christensen will be attending a CAPE Conference next month and will return with her legal updates.

Eureka Volunteer Patrol:

Your Volunteer Patrol and other volunteers were busy again this quarter totaling 362 hours of service to the community. The Volunteer Patrol consists of 10 members who each average approximately 11 hours per month of service. This quarter they covered 1208 miles, performed 8 vacation checks and responded to 2 business calls for extra patrol and 1 residential request for extra patrol.



Commendations:

- For Police Officers Drake Goodale and Stan Harkness from Sgt. Steve Watson, to commend them for their traffic enforcement efforts for 2008.
- For Police Officers Ed Wilson, Drake Goodale, Leah Alexander and Stan Harkness from Sgt. Steve Watson, to commend them for their work on an Alcoholic Beverage Control compliance check operation which used 3 decoys who attempted to purchase alcohol from 27 different retail licensees. Seven clerks were cited for selling alcohol to minors and an individual was arrested for furnishing alcohol to a minor. Special mention to Officer Wilson, who created and led the well-planned operation.
- For Officer Leonard LaFrance from Christopher Weaver, Security Manager, Target, to recognize their working relationship with members of EPD, but specifically to commend Officer LaFrance, who apprehended a shoplifter while off duty and in plain clothes. The partnership, professionalism and dedication exhibited by Officer LaFrance was exceptional.
- For Officer J D Braud from Sgt. Bill Nova, to commend him for a traffic stop that led to the discovery of a portable meth lab, resulting in the arrest of a suspect who has prior arrests for manufacturing and possessing chemicals used to manufacture methamphetamine. His tenacious and thorough investigative skills resulted in a successful seizure and arrest of this individual.
- For Officer Greg Hill from Attorney M. C. Bruce to commend him on his professionalism in dealing with his auto accident by being calm and encouraging.
- For Officer Travis Braud, Sgt Steve Watson and Snr Admin Asst Mary Kirby, from Humboldt County Supervisor Jimmy Smith, for services provided by the officers and staff in assisting him as he represented a constituent.
- For Officer Bill Dennison from Dawn Watkins, Crisis Services Director, HC Domestic Violence Services, for his response to a victim and request for follow up services from DVRT and Victim Witness, leading to the arrest of the abuser.
- For PSO Kristen Ireland from Sgt. Steve Watson to commend her, while still in training, for her actions during a very tense situation. While working traffic with Officer Hill as part of her PSO training, Officer Hill pulled over a driver who was under the influence of meth and became combative with Officer Hill, who was unable to reach his portable radio to call for assistance. PSO Ireland used her own portable radio to request an additional unit to assist Officer Hill. Her transmission to dispatch was very calm, clear and concise, enabling Officer Hill to quickly get the help he needed. Officers and dispatchers commented on her composure and skill on the radio.
- For PSO Kristen Ireland from Chief Garr Nielsen, to commend her for her skill and ability to deal with all sorts of crisis. Her actions may have prevented serious injury being inflicted on Officer Hill.
- For Officer Jon Luken from Don Sundquist, who commented on the Officers professionalism and efficiency. He was very thorough in his investigation.

- For Officer Pam Wilcox from Officer Stan Harkness to commend her for outstanding performance of her duties as a Eureka police officer. She observed a person in distress and quickly ascertained the individual was choking. After requesting Code 3 medical attention she began the Heimlich Maneuver and the person was able to expectorate the object blocking his airway and received medical attention. She saved his life. Her ability to remain calm in tense situations were clearly reflected in her actions in this situation and show her dedication to the protection of the community she serves.
- For Officer Pam Wilcox from Ms. Karen Olson MSW, Director of Arcata House. During count of homeless people for the Humboldt Housing and Homelessness Coalition she observed Officer Wilcox's interactions with the homeless at the Rescue Mission and was impressed with her extreme kindness and compassion.
- For Chief Garr Nielsen and Lt. Murl Harpham from Muriel Dinsmore to thank them for all they do and to the Department for the good police work in the robberies and the tragic homicide.
- For Officer Jon Luken from Liz Brown, Administrator of Crestwood Manor, the thank Jon for his response to their facility. She was very impressed with Luken's appropriate interaction with one of their clients and described him as very professional and kind.
- For Sgt. Jim Armstrong and Officers Leah Alexander, John Gordon and Amber Cosetti from Peter Bryant, to thank them for the quick response to his emergency when a "crazy" man was bashing out his windows with his fist.
- For Officers Mike Guy, Drake Goodale, Patrick Bishop, Stan Harkness, Wayne Rabang, and Alan Aubuchon, Sgt. Rodrigo Reyna Sanchez, Detectives Ron Harpham, Todd Wilcox, Danny Kalis and Terry Liles, EVP Member Terry Long, Senior Dispatchers Jen Braud and Michelle Olson, and Dispatchers Miranda Baird and Jennelle Miller from Sgt. Patrick O'Neill for their individual and collective efforts during the string of robberies and robbery attempts that culminated in the homicide of a robbery victim. The incident proved an example of the professional work of the Officers, Dispatcher, Detectives and allied agencies and pulling together as a team. Without the dedication of both EPD's personnel and the allied agencies, the suspects may not have been apprehended.
- For EVP Members Terry Long, AJ Davis and Gilbert Long from School Resource Officer Chris Jenkins. To thank them for assisting him at the Eureka High School winter formal dance. They acted in a completely professional manner making a good display for the department. By EVP working the dance, the school saved money by not having to hire outside security.
- To Senior Dispatcher Michelle Olson and Dispatcher Traci Gouthier from Steve Anderson, member of the Citizens' Police Academy, who, after a sit along with the dispatchers, commented on their ability to multi-task and remain professional and calm no matter what is going on. Also to Traffic Officer Greg Hill, who's friendly smile and interaction with him and his staff was noted.
- To Eureka Police Department from Theresa Barron, with a \$100 donation for the Eureka Police Foundation, expressed gratitude for "our" police force, who perform their duties with courtesy, expediency and resolve.
- To Officer Drake Goodale from Steve Anderson, member of the Citizen's Police Academy, who, after a ride along with the officer wanted to commend on his professionalism, his great job in explaining every situation that occurred, and, no

matter what the situation, showed compassion, understanding and the willingness to listen before reacting. Even those cited thanked him.

- To Lt. Murl Harpham from Donna Alvarado and the Manzanita Neighborhood Watch group, to thank him for taking the time to meet with them and provide information and helpful ideas.
- To Chief Garr Nielsen from Don and Carol Stafford, to express their appreciation for the great police work achieved in recent years and for catching a lot of bad guys recently. All of his officers are very professional.
- To Dispatcher Miranda Baird from William Carlson for her fine performance and for her time and patience in answering all questions. EPD is fortunate to have such a good employee.
- To Sgt. Steve Watson from Mary McCarthy, Deputy DA, to commend him for his excellent police report and investigation.
- To Chief Garr Nielsen from John and Angela Driscoll, who commented that EPD is frequently at the Emergency Room and Ms. Driscoll, a nurse, has noticed that all of the officers are young and very nice, respectful of both the suspects they're dealing with and the hospital Staff, and are extremely responsive whenever there's a problem.
- To Officer Pam Wilcox and Detectives Todd Wilcox and Danny Kalis from Sgt. Steve Watson who commended Officer Wilcox for her willingness to take on the Old Town Beat for the next several months, making contacts with the business community as well as developing a rapport with the staff and clients of the Rescue Mission and Free Meal and in turn has developed citizen informants who provided her with information on an individual selling heroin. Detectives Wilcox and Kalis, working with this information, set up a stake out and caught the suspect in the act of dealing. Officers are to be commended for their successful efforts in apprehending a known heroin dealer.
- To Officer Patrick Bishop from Jeannie Singh, who was comforted by Officer Bishop's sincerity and kindness when he delivered a message to her regarding a death in her family.
- To Support Services Manager Dee Dee Wilson and Senior Traffic Officer Gary Whitmer from Chief Garr Nielsen to acknowledge them for their exceptional work on the California Challenge report. The document reflected positively on our organization, and Chief is proud to submit it to the state.
- To Officer Bill Dennison from Ernest Ingraham to thank him for his being there for him at the time of his accident, holding his hand and urging him to hang on and not to go to sleep. He expressed his most sincere gratitude and is slowly recovering.
- To the Professional Staff from Chief Garr Nielsen, to recognize them for their tireless efforts, the workload they have to tackle, the significance of their contribution to public safety and what a valuable segment of the organization they are.
- To Patrol, Dispatch and CIS from Chief Garr Nielsen to commend them for their teamwork, perseverance, intuition, experience and determination in solving the string of armed robberies which culminated in the stabbing death of one of the victims, the recent home invasion robbery, and the convenience store robberies. Outstanding work!
- To Chief Garr Nielsen from Don and Jacky Riese, to commend the department for its quick and professional response for their protection and the professionalism displayed when an individual was destroying their property and

eventually climbed up on their roof for a several hour standoff. Also Officer Bryon Franco is to be highly commended for his concern expressed to them during this situation.

- To Officer Eddie Wilson from Mr. William Woodruff for assisting him with an ongoing harassment problem that has stopped and is no longer escalating.
- To Officer Jon Luken from Ed O'Callaghan who expressed the good impression he has of Officer Luken, who was very helpful and professional.
- To Chief Garr Nielsen from Tom Hannah, to express his appreciation for the time he took to talk to him and hearing what he had to say. Whatever is being done to mitigate the evening traffic noise is effective and working.

New Hires, Promotions, Special Assignments, Departures:

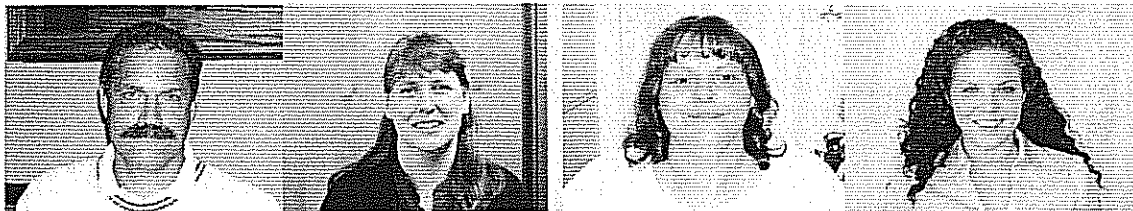
New Hires

Police Officer Kert Rulofson

Dispatcher Linda Schwend

Temporary Police Records Specialist I Shelly Comstock

Dispatcher Bethany Archer



Officer Kert Rulofson

Dispatcher Linda Schwend

Temp PRS I Shelly Comstock

Dispatcher Bethany Archer

Promotions/Transfers

Kristen Ireland takes voluntary transfer from Dispatcher to Police Services Officer

Officer Gary Whitmer promoted to Senior Traffic/Motorcycle Officer

Special Assignments

Officer Adam Laird assigned as Acting Watch Commander

Officers Travis Braud, Greg Hill and Drake Goodale are appointed Field Training Officers

Officer Tim Jones is assigned as Traffic/Motorcycle Officer



CITY OF EUREKA
PUBLIC WORKS/BUILDING DEPARTMENT
1st Quarter Report
JANUARY - MARCH 2009

BUILDING DIVISION

The 1st quarter valuation for 2009 of \$1,871,584 is down from last years 1st quarter total of \$6,895,114. The Building Division issued 218 permits for the quarter. Staff conducted approximately 787 inspections, 43 plan reviews, and investigated 34 new code enforcement complaints. During the quarter 36 code enforcement cases were resolved.

Permit Type Totals			
	No. of Permits	Valuation	Fees
Commercial	0	\$0.00	\$0.00
Demolition	1	\$0.00	\$48.00
Duplex	0	\$0.00	\$0.00
Electrical	29	\$0.00	\$1,848.00
Fire Alarm	0	\$0.00	\$0.00
Fire Sprinkler	0	\$0.00	\$0.00
Grading	0	\$0.00	\$0.00
Improvement Commercial	32	\$316,754.00	\$12,091.00
Improvement Residential	62	\$1,064,868.00	\$28,395.00
Mechanical	21	\$0.00	\$1,242.00
Misc.	0	\$0.00	\$0.00
Multi-Family	0	\$0.00	\$0.00
Plumbing	37	\$500.00	\$1,860.00
Reroof Commercial	13	\$114,855.00	\$2,615.00
Reroof Residential	18	\$160,516.00	\$3,630.00
SFD	2	\$203,605.00	\$3,783.00
Signs	3	\$10,485.00	\$644.00

Code Enforcement					
	January	February	March	Totals	Last Year Totals
Complaints OPENED	11	10	13	34	39
Complaints CLOSED	16	8	12	36	28
Investigation Fees	\$198.00	\$638.00	\$961.00	\$1,797.00	\$7,442.00

Vacant and/or Boarded Buildings

Vacant and/or boarded building monitoring inspections were conducted in early January in conformance with Eureka Municipal Code § 150.095. Seventeen (17) buildings/properties were inspected. Eight (8) property owners took no positive action to improve their property and a monitoring fee of \$200 has been assessed. Seven (7) owners obtained permits for repairs and those properties are exempt from this quarter's monitoring fee. One (1) building was demolished and one (1) property was taken off the list.





Quarter Summary					
	January	February	March	Quarter Totals	Last Years Totals
Permits ISSUED	90	67	61	218	290
Permits FINALED	76	71	53	200	210
Valuation	\$621,900.00	\$547,080.00	\$702,604.00	\$1,871,584.00	\$6,895,114.00
Inspections Performed	294	257	236	787	847
Plan Reviews	12	13	18	43	84



COMMERCIAL PROJECTS OF INTEREST

Address	Owner	Type	Valuation
206 W. 6 th Street	Kenneth Miracle	Remodel Existing Restaurant For Night Club	\$25,000.00
3300 Broadway	Bayshore Mall	Add 150SF Verizon Kiosk	\$65,000.00
1422 5 th Street	Fifth LLC	Install "Subaru" Pole Sign	\$16,000.00
321 W. Wabash Avenue	Church of God of a Pentecostal	Tenant Improvements	\$15,000.00
2525 4 th Street	Target Corporation	Convert Photo Lab To Stockroom	\$23,000.00
702 Harris Street	HNS Rentals LLC	Fire Damage Repair	\$19,800.00
3300 Broadway	Bayshore Mall	Tenant Improvements For "GNC"	\$56,000.00
127 W. 3 rd Street	Rosaia Andrew	Install Two Grain Tanks	\$30,000.00
3530 Broadway	The Country Inn	Re-Roof	\$36,300.00
1709 5 th Street	Donald Davenport	Re-Roof	\$9,555.00

RESIDENTIAL PROJECTS OF INTEREST

Address	Owner	Type	Valuation
2105 14 th Street	Martin Mitchell	Convert Carriage House to SDU	\$48,147.00
1705 16 th Street	Lassi Salminen	Addition	\$76,621.00
823 8 th Street	Howard Hunt	Addition	\$94,497.00
1812 Heather Lane	Keith Wallace	430 SF Guest Room Addition	\$41,241.00
1705 S Street	Thomas Needham	576 SF Secondary Dwelling Unit	\$52,623.00
1921 17 th Street	Bryan Crawford	750 SF Addition & Tenant Improvements	\$71,933.00
2707 N Street	Cozette Denbo	Addition & Tenant Improvements	\$175,000.00
1946 Madrone Avenue	Karen Draper	Fire Damage Repair	\$55,000.00
1330 Bay Street	Melvin Mattila	Fire Damage Repair	\$50,118.00
1647 McFarlan Street	Papstein Investment	New SFR w/ Attached Garage	\$163,606.00

PUBLIC WORKS ADMINISTRATION

During the 1st Quarter of 2009, Public Works Administration processed 389 service requests: 158 were street related, 73 were facility maintenance issues, 36 were water distribution issues, 33 were related to sewer, 8 were wastewater treatment related issues, 7 were park issues, and 22 were addressed by administrative staff. Approximately 296 service requests were completed during the quarter.

Staff also addressed six (6) public right-of-way encroachment issues, seven (7) were reconciled; three (3) sight obstructions which were all resolved; ten (10) sidewalk defects and five (5) were resolved. There were twenty-one (21) requests received to investigate illegal dumping and twenty-one (21) were resolved.

Public Works began work on a grant application to the State Legislature for the Safe Route to Schools Program. The project, if selected, would improve the Washington Elementary School area which would include sidewalk infill on Chester, Harris and Dolbeer; traffic calming measures on W Street, Dolbeer and Hodgson; and intersection improvements at Hodgson and W, and Chester and Dolbeer Streets. It would also provide for radar speed signs, raised crosswalks on W and Dolbeer Streets, and edgeline striping on Hodgson, and Class III bike routes.

UTILITIES DIVISION

Laboratory

The laboratory submitted chronic and acute bioassay samples to outside laboratories for NPDES permit compliance. A lead and copper study schedule was established with the Water Treatment staff to collaborate this summer for sample collection from residents. Laboratory media water and inhibitory residue samples were submitted to an outside laboratory for analysis to comply with ELAP requirements. Lena Cox, Water Quality Supervisor passed the CWEA Grade IV Analyst exam.

Wastewater Treatment Plant Operations and Maintenance

Operations and Maintenance staff assisted California Heating with retrofitting and repair of the Administration Building's heating and ventilation system. The repairs consisted on new stainless steel dampers in the heating units and a thorough cleaning of the system. A materials engineer with Winzler and Kelly completed an inspection of the interior structure of both floating digester covers. Preliminary results indicate that the covers are in decent condition considering their age. A leak was detected in the underground piping for the plant agitation air system. Staff excavated and exposed the leaking pipe and made temporary repairs. Parts are on order to affect the final repair. Plant staff also replaced the exterior pipe support brackets on both digesters.

Phase 1 of the biosolids dewatering facility is almost complete. The contractor will next be installing the wiring, and pumps. Staff assisted several vendors in performing jar testing of polymers for biosolids dewatering.



Biosolids dewatering facility under construction.



Maintenance staff replacing digester brackets

Jeff Underwood and Paco Lemus attended a three day pre-test workshop in preparation for their Grade IV Wastewater exam. Gerald Sneed and Angie Sorensen attended a Biosolids Dewatering Workshop in Oakland. The Conference was sponsored by the California Water Environment Association and covered the latest in biosolids dewatering as well as current regulations. A tour of East Bay Municipal Utility District's new Dewatering Centrifuge was also included. Operations staff compiled data from various meter and SCADA readings to confirm the accuracy of Plant Influent Flow, Primary Sludge Flow, and

Digested Sludge Flow. Clay Yerby and Angie Sorensen toured biosolids screw press operation at the Monterey Regional Wastewater Treatment Plant.

Water Treatment Plant Operations and Maintenance

Annual reports were completed and sent to both California Department of Public Health and Department of Water Resources. The surveillance camera installation was also completed on the High Tank. Two tons of fluoride was received. Water staff completed annual maintenance on chlorination equipment. Annual inspection performed on 200 kw generator at Harris & K Street by North Coast Air Quality Management Board. They will soon issue our permanent operating permit.

Reservoir maintenance and security project update: 250 kw generator installed in new building. MCC panel and switchgear installed; softball netting and poles installed; and fencing upgrades completed.

Pretreatment



Installing the new water treatment emergency generator



Failed Winco grease trap

(Permitted Industries)

Sixteen (16) facility inspections and sixteen (16) wastewater samplings were conducted at Eureka businesses. Regular pretreatment facility inspections are performed by the City to monitor and ensure compliance of all permitted businesses.

(Non-Permitted Industries)

The Pretreatment Division also performs inspections of non-permitted industries in order to identify any new industrial dischargers. No inspections were conducted at non-permitted industries.

(Fats, Oil, and Grease (FOG))

The City's FOG program includes grease trap and interceptor inspections, and public education regarding kitchen Best Management Practices. Sixty-eight (68) facility inspections were conducted at Eureka businesses.

An inspection conducted on 2/27/09 confirmed that McDonalds (1730 4th St.) completed the installation of a grease removal device.

On February 25, 2009, a Compliance Order was issued to Rita's Café and Taqueria (107 Wabash) requiring a grease removal system to be installed.

On March 4, 2009, a Compliance Order was issued to Chin's Café and Motel (4200 Broadway) requiring the existing non-functional grease trap to be upgraded.

On March 31, 2009, Pretreatment staff met with Winco staff to discuss replacement of their non-functional grease trap. Winco staff agreed to voluntarily replace their non-functional grease trap.

On February 26, 2009, an inspection of Faith Center Church revealed that the facility had removed its existing leaking grease trap. Maintenance staff requested information so they can install a Big Dipper™ grease removal device. On March 26, 2009, sizing information was submitted to Maples Plumbing at the request of Faith Center Church.

On February 17, 2009, an inspection of Alder Bay Retirement Community revealed that the second floor washing machine discharged to the marsh area behind the facility and not the sanitary sewer. A follow-up inspection on February 19, 2009, confirmed that the washing machine had been disconnected.

STREETS/ALLEY DIVISION

Yearly alley maintenance began during this period, with crews working on 17 alleys. This work consists of grading and filling potholes, cleaning alley approaches and repairing other damage that occurs during the winter. This work is much appreciated by the surrounding residents as alley conditions deteriorate greatly during the wet winter months.

Additional work efforts during this quarter include: the placement of 62 tons of asphalt materials to repair potholes and other road surface defects. The replacement of 16 damaged signs and installation of 6 new signs at Engineering's direction.

Dry weather also allows work crews to ramp up the annual



street painting during this quarter. This consists of repainting existing street markings such as; stop stencils, crosswalks, centerlines lines, directional arrows, along with curb markings. This is a necessary element for maintaining safe streets for all users.

Crews were also involved with wet weather issues such as: flooded intersections and clogged drains. During this period crews inspected and cleaned approximately 1736 drain inlets to insure proper operation during storms. This work also included the repair of damaged culverts at several locations.

As part of the ongoing sidewalk improvement project, crews made repairs to five damaged or raised sidewalks within the city. This improvement work is essential in the effort to remove potential tripping hazards for pedestrians using city walkways. Long term efforts in this regard are all part of maintaining safe travel paths for residents of and visitors to Eureka.

Water Distribution

The work continues on the replacement of old “dry barrel” fire hydrants to new “wet barrel” fire hydrants in the continuing effort to improve the fire protection within the City. The water distribution staff has an



ongoing project to replace these type hydrants as they are less desirable to the fire services. Dry-barrel fire hydrants must be shut off in order to connect additional hoses as the separate hose connections aren't individually controlled, causing unwanted delays during potentially critical fire fighting efforts. The newer wet-barrel type hydrant connections are individually controlled, allowing the connection of additional fire hoses to the hydrant without shutting down the entire hydrant, a very

important factor during firefighting efforts. These fire hydrants were identified as needing to be replaced during a review of the water system and had been put on a list of work contract replacement. Fortunately, the automating the water meter system has decreased the associated workload of the distribution staff allowing this hydrant replacement to be done by city crews at a substantial savings.

A new 4” domestic water service was installed at the addition for the Humboldt Bay Inn. This along with the previously installed fire service and hydrant completes the water work requested for this project.

Distribution staff continues to replace meter defective meter boxes and sidewalk areas.

This improvement work is essential in the effort to remove potential tripping hazards for pedestrians using city walkways. Long term efforts in this regard are all part of maintaining safe travel paths for residents of and visitors to Eureka.



We would also like to welcome a new employee to the water distribution crew at this time. Alfonso Garcia, who had previously worked as a temporary employee for the City, was hired to a full time position. Congratulations to Alfonso.

Wastewater Collection

A new project was initiated this quarter involving Inflow & Infiltration (I/I) within the collection system. Crews will be inspecting sanitary sewer manholes for possible defects, which can lead to groundwater entering the system. Potential defects in collection systems can cause infiltration of groundwater, adding to the wastewater collected from residents and businesses. The conveyance of this additional water source increases the cost of conveyance through higher electricity use for pumping, and during severe storm events, can overwhelm the system capacity.

Additionally, crews use closed circuit televising equipment to internally inspect the piping system for defects. This is a component of an I/I reduction program, with reports generated to determine future rehabilitation and/or replacement work activities. This work also allows crews to be proactive in regards to other collection system issues such as main blockage caused by root intrusions and debris accumulations.

Other work activities include preventative maintenance performed on the collection system piping system. Approximately 10 miles of wastewater mains were either hydraulically cleaned by a “Jet Rodder” or mechanically treated for root removal. This preventative work removes potential blockages from mains that can cause stoppages of the wastewater flow causing backup that can have very detrimental effects on homes connected to the system or the surrounding environment.

Staff continues to attend the Shellfish Technical Advisory Committee which is attended by local shellfish growers, state and regional regulatory agencies, environmental representatives and Humboldt Bay Harbor District personnel. This group meets for the purpose of dealing with issues affecting water quality in Humboldt Bay and therefore, the shellfish growers.

STORMWATER DIVISION

The Stormwater Division continues to move forward with the six Minimum Control Measures (MCMs) of the Stormwater Management Plan (SWMP) by implementing all the Best Management Practices (BMPs) and activities required by the City’s Stormwater NPDES Permit. The City is in the third year of the five year permit. During this calendar year, the Stormwater Division has been concentrating on the stormwater BMP manuals for the construction industry and the City’s municipal operations.

The post construction management MCM of the City’s SWMP requires the City to develop a BMP manual for construction sites to provide guidance to prevent water quality impacts from construction projects. The Stormwater Division has exceeded this requirement and developed three BMP manuals for construction. The Construction Stormwater Regulations Manual has been finalized as a guide to developers and contractors covering local and state permit requirements for construction projects. The Construction BMP Manual has been finalized to provide diagrams and instructions for installing and maintaining BMPs on construction sites with the intent of preventing sediment discharges. The Construction Low Impact Development Manual has been finalized to provide developers, architects and contractors with guidance for development practices that minimize water quality impacts. These manuals will be presented to Council for approval prior to the end of the fiscal year.

The pollution prevention and good housekeeping MCM of the City’s SWMP requires the City to develop BMP manuals for municipal operations and integrated pesticide, herbicide and fertilizer management. Both are intended to decrease potential contributions to polluted stormwater runoff and enhance water

quality. The Stormwater Division has completed the draft Municipal Operations Stormwater BMP Manual. It is currently being reviewed by the departments within the City that will be implementing the BMPs. For the Integrated Pesticide, Herbicide and Fertilizer Manual, the Stormwater Division is compiling an inventory of pesticides, herbicides and fertilizers used by City staff. Once it is finalized, less toxic alternative solutions will be developed and documented in the manual.

The stormwater hotline and webpage have effectively addressed the illicit discharge detection and elimination MCM of our SWMP. During the 2009 calendar year, the Stormwater Division received twelve complaints via the hotline and webpage. Each complaint has provided the opportunity to educate the public and local businesses about the City of Eureka's Stormwater Program. They also help prevent polluted stormwater runoff from entering our waterways.



Before: construction site entrance/exit tracking sediment into the street and eventually into Humboldt Bay.



After: stabilized construction site entrance/exit with no tracking.

FACILITIES OPERATIONS

Facilities operations once again had a busy quarter. Although short staffed, we accomplished a lot of projects.

This quarter began with all hands removing the holiday decorations in Old Town and 4th and 5th Street.

Our carpenter started work on a new custom built work station for the Personnel Director. Not to be outdone, the electricians finished the energy saving light retrofit project at City Hall and the Ryan Building.

At Fire Department Head Quarters, we repaired the stage 3 lighting and replaced the diesels fume exhaust fan motor in the apparatus bay. At Eureka Fire Department Station 3, we adjusted the door closures for the engines.

In addition to their regular duties, the custodians stripped and waxed the floor of the Eureka Police Department class room for the swearing in of the new volunteers.

Along with the installation of pedestrian flashing beacons at 6th and Myrtle, collisions kept us busy with traffic signals. Collisions requiring repairs occurred at Henderson and I Streets, 14th and E, 14th and I and Harris and S Sts.



After many attempts at trying to find the leaks at Eureka Fire Department Head Quarters, the Police Department and City Hall, facilities operation is hoping that the three roofs that are over 25 years old will be replaced this next fiscal year.

HARBOR DIVISION

Eureka Public Marina



The Harbor Staff was diligent in performing daily vessel checks to successfully get through the rough winter weather. The oil/water separator tank was removed and re-installed with the help of the Sewer crew and their vactor truck. This key component in the bilge

containment process was damaged during the extreme high tides of December and was quickly put back in place with their help. The docks were pressure washed and the piling caps and utility boxes were scrubbed. The addition of the new boat trailer has been great as the Harbor Inflatable can now be removed for regular cleaning and engine service. The decks at the Wharfinger Building were stripped, pressure washed, and water sealed. Also, the plexi-glass on the railings was removed, cleaned and re-installed.

Harbor Safety and Training

The Harbor Staff secured and removed five large concrete floats from the bay as they passed through the inner channel. This has been an on-going problem as they are a navigational hazard and can do significant damage if they make it into the marina. We are beginning the process of marking and cataloging the existing floats in cooperation with the Harbor Safety Committee to track movement and removal of the floats. The staff also participated in the Boom Vane Drill hosted by the Department of Fish and Game and the Coast Guard. The Boom Vane device is used to position a series of containment booms utilizing the tidal currents. The Tsunami Test Drill in March was also incorporated in harbor safety training. The staff met at the office at the sound of the alarms and ran through a mock evacuation scenario.



Waterfront Facilities

The Fisherman's Terminal was very active through the height of the crab season and staff performed routine maintenance on the hoists. New roller assemblies were installed on the two and five ton hoists by O&M Industries which greatly improved operations. The Boardwalk was pressure washed, scrubbed, and flower pots were weeded for the "Perilous Plunge" event. The staff is still working on sanding and refinishing the boardwalk benches as time allows. The roof at the Adorni Center was cleaned of debris and the gutter systems were cleaned.

Wharfinger Building

The Wharfinger Building continues to be one of the top venues in the county for public and private



events. Use of the Bay Room continues to increase as more people discover the intimate atmosphere for small meetings and family celebrations. In January, 21 events for approximately 1,415 people took place at the Wharfinger Building and generated \$5,500 in revenue. A total of 25 events were held at the Wharfinger Building in the month of February generating approximately \$4,500 in revenue and hosting 1,600 attendees. Approximately 1,825 guests attended the 31 events held in March. Revenue generated for the month was almost \$5,000. Events for the quarter included regular Sunday church services in the Bay Room, and Monday Rotary luncheons in the Great Room.

Retirement, anniversary and birthday parties; memorial services, business meetings, training and fundraisers were also held in both the Bay Room and Great Room.

PARKS DIVISION

Sequoia Park

In the Sequoia Park Garden, Dahlias have been winterized with all dormant stalks being trimmed off and tuber clumps mulched for insulation and protection. The larger Dahlia clumps were lifted from soil and are being divided to enhance growth next summer. All Union Jack Dahlia tubers have been lifted from the soil, divided and placed in cool/dry storage until they can be replanted in late spring.



At the Sequoia Park Zoo, hedges and large shrubs were pruned and trimmed back as needed. Several wood fence posts were replaced and planter beds cleaned.

Within Sequoia Park, one of the Duck Pond picnic tables was partially rebuilt and new heavy-duty hinges installed on the park exit gate. Winter storm debris cleanup was completed as needed throughout the facility.

Park Facilities

On Martin Luther King Jr. Day, a large group of volunteers spent several hours removing litter and debris from homeless camp areas within Cooper Gulch Park. City staff assisted in the cleanup and hauled off material for disposal. The SWAP crew cut down small trees and brush between 8th Street and Myrtle Avenue while loading a twenty yard dumpster with trash. Park staff followed up by working several days removing piled green waste from the site. A broken waterline at the south end of the park was also repaired and two disc golf goals relocated away from the creek.



At Cooper Gulch Park, park staff continued performing the creek restoration project by planting over 100 Willow trees while Fish and Game worked with AmeriCorps planting another fifty trees including Wax Myrtle, Spruce and Red Alder. A Cal Trans erosion control seed mix was used by Parks to over-seed and hay mulched an area of exposed soil at the old #6 goal site to protect Cooper Creek. The trees planted along the Creek by Fish and Game, AmeriCorps and Parks are all doing well and deciduous varieties have even started to leaf out. Several additional homeless camp sites were cleaned up by Park Staff with assistance from EPD.

Eureka Skate Park construction bids were opened, and on April 21st Danco Construction will be awarded the project. Last summer, site preparation work was completed and a drainage system installed. The total cost to build the remainder of the skate park is \$400,000 with \$278,000 already on hand. Fund raising efforts continue. Email: espfundraising@gmail.com. The park design has been divided into six different sections with the first two being the largest and most complicated including the deepest bowl areas. If another \$40,000 can be raised before bid-award, then 3 of the 6 sections can be constructed which would complete 2/3rds of the total park. The more money we raise... the more skate park we can build this summer.

At Carson Park, hedges were trimmed throughout the facility and a new tot-swing installed to replace a stolen unit. The children's playhouse was repaired and a wood fence rebuilt on the south side of 20-30 Park. Irrigation valves at the Highland Park ball field were rebuilt and new locks installed on the recreation building and field access gates. All park turf grass areas are being mowed as often as weather and soil conditions permit.

Landscape Facilities

On Waterfront Drive, work continued as Cypress trees were pruned and thinned out. Planter bed shrubs were also trimmed and traffic island weeds mowed down with string-trimmers. The Del Norte Street waterfront trail access was tractor mowed to reduce invasive plant growth and opened up visibility into homeless camping areas.

The City of Eureka Street Tree Plan has been completed after a year long effort by Davey Resource Group, Keep Eureka Beautiful and City staff. The plan designates planting sites and identifies tree species for 2,000 new street trees with the City focusing primarily on community traffic corridors such as Fourth, Fifth, Sixth and Seventh Streets, H and I Streets, Harris and Henderson Streets, Wabash Avenue, Broadway and Waterfront Drive as well as several residential neighborhoods.

Street tree pruning work continued in the Downtown area. New replacement street trees were planted at several locations in Old Town.

In Henderson Center, Park staff cleaned up the F Street parking lot planters, trimmed shrubs, applied new weed-mat with bark-chip mulch and planted two new Armstrong Maple trees back near the alley entrance. Street trees were pruned throughout the district and tree wells cleaned. Trash can lids were repainted or replaced and all concrete trash receptacles pressured washed to help clean up the area. This coming spring, the Streets Division will be repainting crosswalks and improving signage to help identify the commercial district.

ZOO DIVISION

Some breaks in the rain brought many visitors to the Zoo even during our slow season. General attendance was around 8900 visitors, 400 of whom were granted free admission through our economic assistance program. We also had 5 school visits.

The education staff hosted four classes during the quarter, with 33 students learning about how animals live in the wintertime. Four school field trips were held serving approximately 75 students, including an Intro to Environmental Science class from College of the Redwoods. Presentations for Freshwater School's World of Work were made and students job-shadowed at the Zoo.

Staff and volunteers put finishing touches on a new exhibit called "Spectacular Spiders!," funded by a grant from the McLean Foundation. This exhibit includes a spider web climbing structure for kids and interactive learning stations in the Barnyard where people can discover how spiders do their amazing work. Three new animal displays with a tarantula, black widow spider, and cellar spiders were also created.

The Zoo Foundation completed the final installation of memorial bricks inside Bill's garden.

The Native Sons of the Golden West dedicated a plaque in front of the Zoo on February 14th commemorating the Zoo as an important historical facility for Eureka.

Youth and adult volunteers contributed over 300 hours of work throughout the Zoo. Washington Elementary School volunteered several hours to working in the Barnyard garden for Caesar Chavez Day.

Animal care staff transitioned to using a database to log daily animal records, designed by City IT staff. This will greatly facilitate the records-keeping system and information access.

Changes to the Zoo's animal collection in this quarter included the acquisition of 2 rare breeds of turkeys for the Barnyard, 2 black widow spiders, additional California Quail and a pair of Golden Pheasants for the Aviary. Losses to the collection included the sudden illness and death of our oldest rhea and our unexpected death of Jack the Barnyard dog. Zoo staff received an outpouring of condolences and donations in memory of this popular Zoo resident. An ailing and elderly spider monkey was humanely euthanized after several months of unsuccessful veterinary treatment.

RECREATION

Youth Programs

A wide range of youth programs helped to get 2009 off to a great start. For the twenty-second consecutive year, Hoopsters Basketball League was offered to our local youth population. Over 600 boys and girls between 3rd – 12th grades participated in the program. As always Hoopsters Basketball received widespread support within the community in the form of volunteer coaches as well as team sponsorships.

After School Recreation continues to be a focal point of our youth programming. The programs operate from six different Eureka City School sites and serve approximately 700 youth per day. The Recreation Division employs over 75 recreation leaders responsible for on-site programming. The \$200,000+ annual expense of the program is completely offset by grant funding from Eureka City Schools.

Roller Skating at the Eureka Municipal Auditorium continues to grow in popularity with a number of sold out nights. Programming at the John Ryan Youth Center continued throughout the quarter. Serving roughly 30 participants daily the Ryan Center offers activities for youth ages 5-12 years old. In addition, the F.U.N. Play Center Program at the Adorni Center provides activities for youth ages 0-5 years.

The F.U.N. (Family, Unity, & Nurturing) Play Center





City of Eureka Easter Egg Hunt (Carson Park)



Participation in Youth Programs totaled just fewer than 70,000 for the first quarter of 2009.

Adult Programs

The Women's Volleyball League maxed out this year with twelve-teams participating this season. Coed Volleyball League activities returned again as a league and consisted of five teams. Hopefully that number will continue to climb when the league returns in the Fall. Men's Basketball League rounded out our sports programs for adults with thirty-two teams participating spread across five-divisions.

In addition to our sport leagues, Tai Chi, Puppy Manners, Basic Dog Obedience, and Stroller Strides were popular offerings with adults during the quarter.

Participation in Adult Programs approached 5,000 during the quarter.

Adorni Recreation Center

As expected the first quarter of 2009 was very busy at the Adorni Center. The Adorni gym was used on a daily basis for Hoopsters practices and Men's Open Basketball League. Additionally, Women's and Coed Volleyball Leagues utilize the gym twice weekly for league play.

Early in the quarter the Adorni Center opened its doors to the newest facility feature, the Cardio Room. As a correlation Adorni Center membership numbers are up averaging 270 active memberships per month. Weight room and fitness classes continue to be popular activities for members and drop-in participants. Basketball parties and open gym basketball participation has been steady.

The Adorni Center hosted a number of special events during the quarter including the annual City of Eureka sponsored Martin Luther King Jr. Celebration. The Adorni Center was also one of the most popular venues for Redwood Coast Music Festival's 2009 installment of the Dixieland Jazz Festival, March 26 – 29.

Adorni Center Attendance exceeded 57,000 for the quarter.

Revenues

Recreation Division revenues approached \$196,000 during the first quarter of 2009. Adult sports, After School Programs, Hoopsters Basketball, and Adorni Center memberships were our largest revenue producing programs.

2009 Dixieland Jazz Festival





EUREKA REDEVELOPMENT AGENCY

QUARTERLY REPORT 1/1/09 TO 3/31/09

The Eureka Redevelopment Agency is responsible for the implementation of all activities associated with the expenditure of Redevelopment tax increment and bond funds. The primary objective of the Agency is to undertake projects that will revitalize the project areas and improve the economic base of the community by facilitating both redevelopment and economic development activities. In order to leverage and fully maximize the impact of the Redevelopment Agency's limited tax increment monies, the Agency also applies for additional funding from both state and federal sources for housing and economic development activities. This summary does not separate achievements by funding source, but by projects, which are administered by the Agency. The following summary lists the Agency's activities from January 1, 2009 through March 31, 2009 as well as each program's objectives.

REDEVELOPMENT GENERAL ADMINISTRATION (NON-HOUSING)

PROGRAM OBJECTIVES:

- Assist in the elimination of economic and physical deficiencies, underutilization of property and other blighting factors.
- Focus limited Redevelopment monies by investing in projects that will be self-sufficient, increase tax increment and create new employment opportunities.
- Strengthen and stimulate commercial activity in the area.
- Revitalize the Eureka waterfront and eliminate blighting influences.
- Assist in the elimination of blighting influences to improve and strengthen residential neighborhoods and supporting commercial areas.

PROGRAM ACHIEVEMENTS:

ADMINISTRATION

- ◆ ***I-Bank***—5 reimbursements totaling more than \$512,000 have been requested and received for work completed on the \$2,000,000 C Street and Market Square project.
- ◆ ***Jefferson School Property Strategic Plan***—Contracted with Arnie Herskovic (SHN) to research and prepare a Strategic Plan for the vacated school property. Council Members Glass and Endert appointed a number of interested neighborhood residents who have been meeting regularly with city staff to fully explore the possibilities that the Jefferson School site offers the community.

PRIVATE DEVELOPMENT ACTIVITY

- ***Eureka Inn***—No activity

◆ **Request for Proposals**

- **H.H. Buhne Warehouse RFP**—Old Town Carriage Company was selected to locate their business in building constructed using salvageable components of the Buhne Warehouse building. A new ERTN was approved on December 16, 2008, and included provisions for the deconstruction and salvage of the building. Binnie Construction completed the deconstruction of the warehouse in December and finished the project \$10,000 under budget.

◆ **Disposition and Development Agreements (DDA)**

- **Environmental Technology Hostel**—Redevelopment Agency staff continues to work with the Humboldt Bay Center for Sustainable Living (HBCFSL) for development of an Environmental Hostel on the Halvorsen waterfront property. A new one-year ERTN was approved on December 2, 2008. Consultants are preparing site studies using CDBG and Headwaters grants.
- **Tydd Street**—A deposit of \$10,000 has been requested from developer Travis Schneider. No recent activity on this project
- **Eureka Pier (Fisherman's Building)**—On August 22, 2008, the Agency received approval from the State Lands Commission to complete the removal of the public trust from small slivers of property adjacent to the boardwalk. The settlement agreement has gone to the Governor's office for signature.
- **7th & Myrtle Ave**—Wetlands buffer has been determined and Staff will begin preparing a Request for Proposals for the development of the site for housing.

- ◆ **Facade Improvement Program (co-administered with Eureka Main Street)**—prepared and executed Facade Improvement Loan documents and disbursed funds when projects were completed for the following facades:

FAÇADE IMPROVEMENTS – COMPLETED

Vanity Building

109 F Street

Est. Agency Participation: \$ 8,483

Peony Limited, LLC

129 F Street

Est. Agency Participation: \$15,500

David Mulhern

4 West 4th Street

Est. Agency Participation: \$ 6,150

FAÇADE IMPROVEMENTS – IN PROGRESS

Brothers Building

425 Snug Alley

Est. Agency Participation: \$10,000

GRANT ACTIVITY/ADMINISTRATION (INCLUDES HOUSING)

- ◆ **Humboldt Senior Resource Center (HSRC) New Alzheimer's Day Center**—On June 25, 2007, HSRC awarded the construction contract to build Phase I of the new center to Danco Builders in the amount of \$2,504,916. Work on Phase I construction is complete. Phase II construction of the new center is being funded with a \$564,000 CDBG Economic Development, Grant Over-the Counter Component (OTC), from the State of California. Work is very close to being completed. A grand opening will be held on Saturday, April 18, 2009. Staff will also monitor the required job creation under the OTC loan to HSRC for Phase II construction. All required jobs must be created within 36 months of the final loan disbursement.

- ◆ ***North Coast Veterans Resource Center (NCVRC)-Veterans Transitional Housing Facility***—Redevelopment staff continues to monitor this Community Development Block Grant funded project.

On July 17, 2008, the City of Eureka received notification that Eureka has been awarded a conditional commitment of additional grant funds in the amount of \$1,500,000 from the FY 2008/2009, General Allocation of the State Community Development Block Grant (CDBG) Program for the North Coast Veterans Resource Center. \$1 million will be used to assist the North Coast Veterans Resource Center (the “NCVRC”) in the financing of Phase II of the rehabilitation of a Veteran’s Transitional Housing facility in Eureka, and \$500,000 will assist the Veterans in providing additional program services. The City of Eureka has previously secured CDBG grant funding for the Veteran’s project in the amount of \$201,000 which was used to assist the Veteran’s in the acquisition of the facility site. The center will create 34 new beds for homeless Veterans.

As a 10% Set-aside Activity of the CDBG FY 2008/2009 General Allocation grant, an additional \$12,000 will be received by the City to assist the Humboldt Community Access and Resource Center (“HCAR”) in completing Phase II improvements of the HCAR/Sunrise Plaza Building in Eureka. Also committed to the HCAR project by City Council Resolution is \$150,000 of the City’s CDBG Program Income.

Since being notified of grant award, Staff has been working closely with State CDBG staff to clear all Special Conditions required for release of funds.

- ◆ ***Humboldt Bay Center for Sustainable Living (HBCSL)*** —In April 2007, the City was awarded grant funding from the FY 2006/2007 Planning and Technical Assistance Allocation of the State Community Development Block Grant (CDBG) program, to assist in the preparation of an updated economic feasibility study, site plan study, and related preliminary environmental review work for project commonly known as “Eco-Hostel Project. On February 19, 2008, Council approved entering into an agreement with HBCSL to carry out the grant eligible activities. All grant activities should be completed by the end of April and placed on Council’s May 19th agenda for final Council approval.

- ◆ ***Economic Development Administration (EDA), Public Works Assistance, Fisherman’s Terminal Building***—In December, our public works application was transferred to Dianne Church, an EDA representative from Watsonville. Staff was able to meet with her in Sacramento at the EDA Regional Conference, December 10-12, 2008. Her suggestions were incorporated into the application which was re-submitted in January. The application was forwarded with Dianne’s recommendation to the Seattle Regional Office. Additional changes were completed at the request of that office. At the same time we completed a video presentation of the project to accompany our application. Staff, Council Members Jones and Leonard and the project architect traveled to Seattle to present the project on March 20, 2009. We are currently awaiting word on our request for \$2,560,000., which represents 80% of the total project cost of \$3,200,000.

- ◆ ***Headwaters Financing for Industry Program Pre-application, Ice System***—On December 1, 2008, staff submitted a pre-application to the Headwaters Fund in the amount of \$500,000 to assist with the purchase and installation an ice system to provide necessary flake ice to the local fishing fleet, transient vessels and recreational vessels. The application assumed a match of \$250,000 from the Redevelopment Agency. The Headwaters Board considered our request on December 16, 2008, and recommended approval to the Board of Supervisors. On January 27, 2009, the Board of Supervisors approved the application, followed by City Council approval on February 24, 2009. Purchase and installation of the ice system is expected to be completed in early May. A new contract is being negotiated with Pacific Choice to include the day-to-day operation of the system

ECONOMIC DEVELOPMENT

PROGRAM OBJECTIVES:

- Administer the Business Revolving Loan Program to encourage business start-ups and expansions within the City of Eureka.
- Market and administer the Eureka Enterprise Zone to the business and financial communities.
- Act as a City liaison with the business, financial, and economic development communities.
- Ensure compliance with all federal and state CDBG requirements and procedures.
- Be actively involved in the California Enterprise Zone Association to influence legislative changes to enhance the Zone's benefits to business.
- Maintain open communication with the Business, Transportation and Housing Agency to ensure inclusion in appropriate business location leads.
- Develop relationships with federal and state funding agencies as well as legislative representatives to assist the City in accessing financial and technical assistance.
- Complete Foreign Trade Zone implementation.
- Develop Business Retention and Expansion Visitation Program and conduct regularly scheduled visitations to Eureka companies with 10 or more employees.

PROGRAM ACHIEVEMENTS:

ECONOMIC DEVELOPMENT ORGANIZATIONS/PROGRAMS

- ◆ ***Foreign Trade Zone***--City staff has received approval of our request to activate the Foreign Trade Zone at the Redwood Marine Terminal in Samoa which is owned by the Harbor District.
- ◆ ***Revolving Business Loan Program***--continue to monitor open loans and market program to lending institutions and potential borrowers. All business loan recipients have completed their job creation requirements. Staff continues to work with businesses seeking funding for their projects.
- ◆ ***Enterprise Zone Program (EZ)***
 - **California Enterprise Zone Board (CAEZ)**—Serve as a Board Member/Secretary. Attend quarterly Board Meetings and actively supported/opposed legislation affecting Enterprise Zone incentives.
 - **Eureka Enterprise Zone Program**—Administer and market the program in compliance with the State rules and regulations.
 - **Employee Hiring Credit Vouchers Issued**—Staff issued 198 Employee Hiring Credit Vouchers to EZ businesses between January 1, 2009 and March 31, 2009. Total vouchers for the calendar year 2008 were 741. Businesses located in the EZ continue to learn about the program and the benefits it offers.
 - **Business License Waivers Issued**—25
 - **Business Information Packets Distributed**—8
 - **Enterprise Zone Application**—Staff is now working to identify information gathering methods needed to track the 27 performance measures required to be documented as a condition of Enterprise Zone approval..
- ◆ ***Eureka Main Street Program***—As Agency liaison serving on the Main Street Board of Directors and Organization Committee, attended appropriate meetings this quarter.

- ◆ ***Upstate California Economic Development Commission—UCEDC***—The mission of UCEDC is to cooperatively market the region (Northern California from Sacramento to the Oregon border) to new and existing businesses in support of the regional effort to diversify the economy, increase employment and enhance the quality of life. Redevelopment staff attends bi-monthly board meetings, and serves as Chief Financial Officer for the group. Our annual meeting was held in Plumas County on October 16-17, 2008. Our keynote speaker, Chris McGowan presented a “Case Study in Regional Economic Development”. Members had an opportunity to meet with Brian McGowan-CA Deputy Secretary for Economic Development, Dianne Church from the Economic Development Administration and Wayne Schell of CALED. Current projects include updating our regional website, completing a current marketing piece for tradeshow and a renewable energy symposium.
- ◆ ***Regional Economic Recovery Work Plan***—Staff submitted regional projects for a work plan requested by the California Business Transportation and Housing Agency (BT&H) for each of twelve regions of the state. Our Upstate Economic Development Commission was asked to complete a plan for the northern 20 California counties and the region was divided into two areas based upon Caltrans districts. Staff coordinated projects from Del Norte, Humboldt, Mendocino and Lake Counties for inclusion in the plan which was submitted in draft form on April 3, 2009.
- ◆ ***California Association for Local Economic Development (CALED)***—Executive Committee Board Member. Actively supported/opposed legislation affecting economic development in the State of California.
- ◆ ***California Enterprise Development Authority (CEDA)***—As Board Member, participates in meetings to review and approve capital to California small and medium sized businesses for expansion and job creation through an innovative gap financing program. Financing is a combination of tax-exempt industrial bonds (IDB’s) and below market-rate second mortgages resulting in a lower down payment and lower blended interest rates than commercial lenders.
- ◆ ***Workshops & Forums***—During the quarter, staff attended three informational/networking meetings: “Get to know your Economic Development Partners” sponsored by Arcata Economic Development Corporation; a Venture Capital Forum, part of the *Economic Fuel* workshops; and an Economic Development Forum, held at Humboldt Area Foundation.

MARKETING

- ◆ ***Business Outreach***—Redevelopment staff had a number of meetings this quarter to discuss potential revolving loans and grant applications, as well as enterprise zone benefits for specific businesses.
- ◆ ***Website Update***—Redevelopment staff will be sending an RFQ/P to interested vendors for an update of our current website to include refreshing content and providing current information about Agency programs.

ADDITIONAL PUBLIC INVOLVEMENT

- ◆ ***Eureka Chamber of Commerce Business & Industry Committee***—staff attends meetings when possible to discuss issues affecting businesses in the region. The annual Chamber Dinner, which highlights the year’s activities and the installation of the new board members, was held on January 29th.

HOUSING PROGRAMS

PROGRAM OBJECTIVES

- Provide adequate sites and promote the development of new housing to accommodate Eureka's fair share housing allocation for very low, low and moderate-income residents.
- Encourage the maintenance, improvement and rehabilitation of Eureka's existing housing stock and residential neighborhoods.
- Insure the provision of quality housing opportunities for very low-income citizens.
- Assist in the elimination of substandard and deteriorated housing while preserving the neighborhood community.
- Increase, improve and preserve the community's supply of very low or low-income housing.

PROGRAM ACHIEVEMENTS

- ◆ ***615 Myrtle Avenue*** - This property was purchased by the Eureka Redevelopment Agency in 2004 from the State of California with Low and Moderate Income Housing Funds, with the intention of developing affordable housing for a low income household. This property will also serve as replacement housing for the demolition of the residence at 1901 California Street for the development of the Senior Resource Center's Alzheimer's Day Care Center. The Agency awarded a construction contract to Will Adams Construction in July 2007 to restore the home. \$140,000 was budgeted for the project. A loan increase of \$15,000 was approved in October 2007 for the addition of a single car garage and for additional unexpected historic and structural repairs. Construction of the residence, garage, landscaping, and fencing was completed in March 2008, and the selection process began for an eligible first time homebuyer. It was difficult as the criteria for the program required a low income household to qualify for a minimum first mortgage loan amount of \$70,000, and a total purchase price of \$249,000. After two deadline extensions with no qualified homebuyers, the program parameters were modified and an eligible applicant was qualified in September 2008. An eligible low income homebuyer purchased the property in October 2008. This property will retain affordability covenants for 45 years, while remaining affordable with only the first mortgage monthly amortized payments for thirty years. The Agency deferred payment loan of \$180,000 (plus a 72% share of equity) will be due and payable upon maturity in 45 years.
- ◆ ***Seventh Street Villas***—On September 4, 2007, the City Council/Redevelopment Agency authorized the Agency to enter into a Joint Agency Agreement (JAA) with the Humboldt County Office of Education (HCOE), to develop redevelopment owned property between 6th and 7th Street on Myrtle Avenue in Eureka, as an affordable housing condominium complex that will be an annexation to the Sixth Street Villas. HCOE is expecting an amendment to the JAA as the actual costs of construction may exceed the appraised current market value of the condominiums. Therefore, the Agency will reduce the original HCOE purchase price by the actual costs of construction which are to be determined upon completion of the project. Without completion of the driveway, certificates of occupancy, sign offs for the site, grading, and construction plans, the units may not be sold.
- ◆ ***First Time Homebuyers Program (FTHB)*** –The program is being administered by Umpqua Bank who qualifies applicants for their amortized monthly payment first mortgage. The Agency's Low and Moderate Income Housing Fund provides up to \$120,000 in a deferred payment (second lien position) loan, which provides the gap financing, up to the allowable purchase price of the home (maximum purchase price of \$299,250). The FY 2008-9 budget of \$1,660,000 will provide up to fifteen first time homebuyer loans. Since March 31, 2009, twelve loans have closed escrow totaling \$1,278,050, and three are in escrow pending sale. There are currently many applicants eligible to purchase, but have yet to find the home they wish to purchase. There are currently 27 applicants on the waiting list for the next year's program. This program does not reserve funds for applicants until the prequalification is received from Umpqua, and the signed Purchase Agreement is

executed by the owner and seller.

- ◆ **LOCAL Fund/Owner Occupied Rehabilitation** – The LOCAL owner occupied rehabilitation budget for FY 2008-9 is \$100,000. These funds are generally reserved for projects located outside the Low and Moderate Income Housing Fund targeted area and are for those applicants who are moderate income, as low income applicants would qualify for CDBG Program Income funding. No applications have been received to date, and one application was mailed on 3/24/09.
- ◆ **DANCO Communities “Garden Hotel” Project:** Danco Communities requested \$2,000,000 from the Agency’s Low and Moderate Income Housing Fund reserves for the demolition of the existing “Garden Apartments” located at 4th & S Streets in Eureka to develop a thirty unit affordable housing “family” and “senior” townhouse apartment complex in the community. These new units would remain affordable for 55 years. The Agency’s low interest loan was required as match to secure federal tax credits and Danco would also obtain a bank loan. Staff met with Danco Communities to discuss their proposal and sent a letter on June 30, 2008 outlining the necessary information to analyze this application. In August, Danco requested and was denied a request for a pre-development loan (as this cost should be included in the developer’s fees). On August 27, 2008, Sean Armstrong, Danco’s Project Manager, informally canceled this project, but is continuing to search for another location within the City.
- ◆ **Greyhound Hotel Project/Jack Freeman:** Jack Freeman, the owner of the “Greyhound Hotel” located at 420 Third Street has requested \$450,000 in Agency funding from Low and Moderate Income Housing funds for the rehabilitation and conversion of the existing single resident occupancy units on the second and third floors of the structure, to 11 single unit apartments. The applicant will also seek bank financing. There is an existing retail store on the first floor. This project involves relocation, lead based paint mitigation, historic review, and affordability covenants for 25 years. The applicant continues to seek a financial lender’s commitment, but due to the economy and much tougher financial lending criteria, he has not finalized funding by March 31, 2009. He is to provide a construction bid proposal and finalization of application of materials. This project will go before the Housing Advisory Board and City Council for approval, once the completed application has been received.
- ◆ **CalHome Grant Program-** The City was awarded a State of California Housing and Community Development CalHome grant of \$600,000 effective October 30, 2007, for the purpose of restoring substandard owner occupied residential units. The grant will provide between 13-15 owner occupied rehabilitation loans and will expire on August 28, 2010. These loans are for low income eligible applicants at 3% interest with deferred payments for 30 years. This program will be administered by City staff. Ten percent of the total grant will be used for activity delivery. There is no allowable administration for this grant. Out of the 35 applicants on the waiting list who were mailed handouts, 21 applications were requested, and seven applications have been received back by the City. Two applicants declined to complete their loan applications. One applicant declined to proceed at the bid construction phase of the project as he didn’t want to pay for all the health and safety repairs (only a roof). One project is completed and another has the construction nearly completed. This leaves one additional rehabilitation loan available, as the third applicant recertified her income as above low income and no longer is program eligible. It is anticipated that Community Development Block Grant Program Income funds will be used as matching funds, should the rehabilitation repair costs exceed the \$40,000 CalHome loan amount, up to an additional \$20,000. The City has advertised the programs heavily after the first of the year, although the State of California has frozen future releases of CalHOME funds as a result of the State’s economy. As of March 31, 2009, there has been no release of funds.
- ◆ **HOME Program Income Fund** – The City of Eureka has received and administered multiple State of California Home program grants in the form of owner occupied rehabilitation and First Time Homebuyer match loans. When these loans are repaid to the City, the funds are deposited to this revolving program income account to be reused for other program eligible purposes. The balance remains at approximately \$400,000 and it is anticipated that these funds will assist low income First Time Homebuyers in 2009-2010 with an additional \$20,000.00 in downpayment assistance.

- ◆ ***Community Development Block Grant Program Income (CDBG-PI) Funds*** –These funds are revolving funds which accumulate from repayment of past CDBG program income loans. The balance on March 31, 2009, is approximately \$190,000. In fiscal year 2008-9, \$200,000 was budgeted for owner occupied rehabilitation, rental rehabilitation, or special project loans. As the balance increases, these funds are then expended for allowable program uses. These funds are also anticipated to be used to match those CalHome loans which exceed the maximum CalHome allowable \$40,000 loan limit, up to the \$60,000 maximum, and to fund the Lead Based Paint Hazard Mitigation program for those applicants who are low income. To date, one application is in process for \$35,000. This applicant was originally seeking CalHome funding, but did not meet the guidelines.
- ◆ ***Low and Moderate Income Housing Fund/ Owner Occupied Rehabilitation*** –For fiscal year 2008-9 \$300,000 is budgeted for owner occupied rehabilitation and another \$100,000 is budgeted for rental rehabilitation projects. These funds are anticipated to be used for; 1) the Freeman/Greyhound Hotel project, 2) the historic property owned by the Eureka Redevelopment Agency on 615 Myrtle Avenue is listed separately above, and 3) the sale of 615 Myrtle Avenue to a First Time Homebuyer was funded from the LMIHF reserves in the amount of \$180,000. Repayment from the first mortgage will be used to partially fund the City's downpayment assistance loan. The Danco Communities request for \$2 million to fund the purchase of the site and development of a thirty unit affordable townhouse apartment complex at 4th and S Street in Eureka was canceled on August 27, 2008. Staff is continuing discussions with Jack Freeman in regards to the Greyhound Hotel (also listed separately above). The Serenity Inn is still pursuing funding for rehabilitation of their Broadway facility. No application has been submitted to the Agency to date.
- ◆ ***Paint Up/Fix Up Program*** - \$50,000 was budgeted from the Low and Moderate Income Housing Fund and an additional \$25,000 was budgeted from the LOCAL fund for Paint Up/Fix Up Program grants to cover both targeted areas and provide grants City wide. The program provides grants of up to \$2,500 for qualified moderate to low income households for exterior repairs to qualified homeowners and landlords who rent to qualified income eligible tenants. Approximately \$20,516 has been provided in grants from the LMIHF to date, for ten applicants, and \$22,500 in LOCAL funding for ten grants. There is currently no waiting list for this program.
- ◆ ***Dumpsters*** - The City of Eureka, in cooperation with Eureka City Garbage, provides free dumpsters to neighborhoods or homeowners upon request (based upon need). Eureka City Garbage provides 20 dumpsters in January at no cost for the City's administration. This program is augmented by the City's budget of \$5,000 for additional dumpsters, if needed. As of March 31, 2009, 14 dumpsters have been provided throughout the City, and 13 dumpsters remain until December 2009.
- ◆ ***Graffiti Clean Up Program*** - The City of Eureka, in cooperation with Shafer's Ace Hardware is providing Graffiti Clean-up kits to those single family and multi-family residential property owners whose properties have been a target of graffiti. To be eligible, the property must be located within the city limits of Eureka. The kits are available to eligible property owners at \$5 per kit. Each kit shall consist of one quart of latex paint, a free paint color match by Shafer's staff, a 2" paint brush, clean up cloth, drop cloth, stir stick, and wet paint sign. One graffiti kit has been purchased by the public.
- ◆ ***Wheelchair Ramp Grant Program*** - The City Council in October 2007 approved new guidelines to increase grant funding per project from \$1,500 to up to \$2,500 for moderate income households and up to \$3,500 for low income households. This is anticipated to create more participation in the program. For budget year 2008-9 \$5,000 was allocated from the City's LOCAL fund. Since July 1, 2008, eight applications have been mailed with two in process. Homes must be located in the City limits, be built to building code, and if applicant is a tenant, they must have landlord approval of construction.
- ◆ ***Senior Home Repair Program*** – In FY 2008-09 the City appropriated \$25,000 from the LOCAL fund, for the Humboldt Senior Resource Center to administer the "Senior Home Repair Program". This program provides

small home repairs grants to income qualified seniors, over 60 years of age, ranging from grab bars to leaky faucets and running toilets. As of March 31, 2009, approximately \$8,323.41 has been expended to date to assist 56 seniors.

- ◆ **State HOME Program Income Account** - The City is repaying the \$1 million loan from the State HOME program for the Multiple Assistance Center by contributing \$50,000 annually from the Low and Moderate Income Housing Fund into the HOME program Income Account. As of the new fiscal year 2008-09, the State HOME Program has requested that no further repayments be made to the MAC project for operations, but will be required to be paid into the HOME Program Income revolving fund. To date, the balance is approximately \$400,000 and is eligible to be used for any HOME eligible use; first time homebuyer downpayment assistance, owner occupied rehabilitation, rental rehabilitation, special projects, etc.

- ◆ **Housing Advisory Board** – The regular 10/13 & 11/10, 2008 meetings were canceled due to a lack of items.

- ✓ ***Special Joint Meeting of the Redevelopment Advisory and Housing Advisory Board held October 20, 2008:***

Educational Topic: Conflict of Interest & the Brown Act.

- ✓ ***Regular Meeting December 8, 2008:***

1. Minutes of the September 29, 2008 and October 20, 2008 meetings.
2. Consent Calendar: Jeanne Skutt, CalHome Request for Owner Occupied Rehabilitation Funding.
3. Humboldt Housing Homeless Coalition Request for Funding \$5,500
4. First Time Homebuyer Program Purchaser's Target Area
5. Executive Secretary Report:
 - Housing Rehabilitation Program Activity Report
 - Paint Up/Fix Up Grant Activity
 - Dumpster Activity
 - Loan Payoff Activity Report
 - 2008-09 FTHB Downpayment Assistance Loan Program Activity
 - Completed Residential Rehabilitation Program Questionnaire

- ✓ ***Regular Meeting of January 12, 2009 canceled due to a lack of a quorum.***

- ✓ ***Regular Meeting of February 9, 2009 (Consisting of Tabled January 12, 2009 Meeting items):***

1. Oath of Office (Escarda)
2. Election of Officers (Tabled)
3. Minutes of the December 8, 2008 meeting
4. Expiration of Terms (Katz & Selvage)
5. 2008-9 Mid-Year Budget Summary
6. Transfer of Restrictive Covenants: North Coast Substance Abuse Council
7. Executive Secretary Report:
 - Housing Rehabilitation Program Activity Report
 - Paint-Up/Fix-Up Program Activity
 - Dumpster Activity
 - Loan Payoff Activity Report
 - 2008-9 FTHB Downpayment Assistance Logs
 - HAB Attendance Report

- ✓ ***Regular Meeting of March 9, 2009 canceled due to a lack of items.***

- ◆ **Brown Act and Conflict of Interest Training:** On October 20, 2008 staff and several Housing Advisory Board members attended a presentation by the City Attorney & City Clerk.

- ◆ **2008 CRA/CAL-ALHFA Affordable Housing Conference & Workshop:** Staff attended this seminar in Sacramento on October 29-31, 2008, on Affordable Housing. Sessions included: Building Blocks for

Affordable Housing: Latest on State Housing Programs, Monitoring of AB987, Completing the HCD Annual Housing Activities Report, Special Needs Housing, Whose Affordability Rules Apply When Combining Funding Sources, and Affordable Housing Production Strategic Planning.